



Audrey St. Germain, Mayor  
David Mertins, Sr. Alderman  
Rick Staigle, Alderman  
Nick Haby, City Administrator

Kurt Kopczynski, Mayor Pro Tem  
Tia Baker, Alderman  
Emily Merkley, Alderman  
Shandra Phillips, City Secretary

## MEADOWS PLACE CITY COUNCIL REGULAR MEETING AGENDA

Notice is hereby given of a Special Meeting of the City Council of the City of Meadows Place to be held **Tuesday, June 24, 2025, at 6:30 p.m.**, at Meadows Place City Hall, 1 Troyan Drive, Meadows Place, Texas 77477, for the purpose of considering the following agenda items.

*All agenda items are subject to action. A quorum of the City Council will be physically present at the meeting; however, some Council Members may participate in the meeting via videoconference per Texas Government Code Sec. 551.127. City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by title 5, Chapter 551, of the Texas Government Code.*

### A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

1. Pledge of Allegiance
2. Invocation

### B. SERVICE RECOGNITION

1. Desi Rodriguez, Police Officer – 25 Years of Service

### C. REPORTS

1. Police Department – Gary Stewart, Chief
2. Parks & Recreation – Colene Cabezas, Director
3. Fire Department Monthly Report for May 2025 – Audrey St. Germain, Mayor
4. City Administrator's Report – Nick Haby, City Administrator
  - a. Fiscal Year 2026 Budget Kick-Off
  - b. Texas Commission on Environmental Quality (TCEQ) Visit

### D. PUBLIC COMMENTS

Citizens who have completed a comment card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens shall be limited to **three (3) minutes** for comments to City Council.

### E. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members may make reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include: Expressions of thanks, congratulations, or condolence; Information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; A reminder about an upcoming event organized or sponsored by the governing body; Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

1. Fort Bend Mobility Bond Project No. 20211 – Bikeway at Meadows Place/Stafford Update – Alderman Rick Staigle
2. Dorrance Lane Reconstruction Project Phase 2 – Alderman Rick Staigle

#### **F. REGULAR AGENDA**

1. Discussion and consideration regarding Resolution No. 2025-18 approving the 2025-2026 Texas Health Benefits Pool Renewal Notice and Benefit Verification Form Setting the Employer Funded Defined Contribution Rate for Employee Medical, Dental, Long-Term Disability, Basic Life and AD&D, Voluntary Dependent Life and Additional Employee Life Coverage.
2. Discussion and consideration regarding Resolution No. 2025-19 authorizing the Mayor to execute an amendment to the independent contract with Courtney Rutherford to extend the contract to September 01, 2025.
3. Discussion and consideration regarding Resolution No. 2025-20 authorizing the Mayor to execute an amendment to the agreement for the collection of residential solid waste and recycling holidays with Texas Pride Disposal Solutions LLC.
4. Discussion and Consideration regarding Resolution No. 2025-21 authorizing the Mayor to execute Change Order No. 1 with AR Turnkey Construction Company, Inc. in the amount of \$19,250 for the Wastewater Treatment Plant Lift Station Rehabilitation Project.
5. Update regarding purchasing agenda quick software (Destiny Software, Inc.) for searchable meeting minutes component.

#### **G. CONSENT AGENDA**

Consent Agenda items are considered routine in nature and will be enacted with one motion and vote. There will be no separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

##### **1. Consider approval of the Minutes held as follows:**

May 20, 2025 – City Council Special Meeting

May 20, 2025 – Joint City Council and EDC Special Meeting

June 10, 2025 – Joint City Council and EDC Special Meeting

#### **H. ADJOURN**

##### **CERTIFICATION**

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, this agenda was posted for public information at least 72 hours preceding the scheduled time of the meeting at Meadows Place City Hall located at 1 Troyan Drive, Meadows Place, TX 77477 on the 20<sup>th</sup> day of June 2025 at 2:00 p.m. and remained posted until said meeting was convened.



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Shandra Phillips, City Secretary

In compliance with the Americans with Disabilities Act, the City of Meadows Place will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling (281) 983-2950 forty-eight (48) hours prior to the meeting. Agendas are posted on the Internet Website at [www.cityofmeadowsplace.org](http://www.cityofmeadowsplace.org).