



Audrey St. Germain, Mayor  
David Mertins, Sr. Alderman  
Rick Staigle, Alderman  
Nick Haby, City Administrator

Emily Merkley, Mayor Pro Tem  
Tia Baker, Alderman  
Kurt Koczynski, Alderman  
Shandra Phillips, City Secretary

## MEADOWS PLACE CITY COUNCIL REGULAR MEETING AGENDA

Notice is hereby given of a Regular Meeting of the City Council of the City of Meadows Place to be held **Tuesday, June 23, 2026, at 6:30 p.m.**, at Meadows Place City Hall, 1 Troyan Drive, Meadows Place, Texas 77477, for the purpose of considering the following agenda items.

*All agenda items are subject to action. A quorum of the City Council will be physically present at the meeting; however, some Council Members may participate in the meeting via videoconference per Texas Government Code Sec. 551.127. City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by title 5, Chapter 551, of the Texas Government Code.*

### A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

1. Pledge of Allegiance
2. Invocation

### B. REPORTS

1. Police Department – Gary Stewart, Chief
2. Parks & Recreation – Colene Cabezas, Director
3. City Administrator’s Report – Nick Haby, City Administrator
  - a. Fiscal Year 2027 Budget Kick-Off

### C. PUBLIC COMMENTS

Citizens who have completed a comment card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens shall be limited to **three (3) minutes** for comments to City Council.

### D. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members may make reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include: Expressions of thanks, congratulations, or condolence; Information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; A reminder about an upcoming event organized or sponsored by the governing body; Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

1. Fort Bend Mobility Bond Project No. 20211 – Bikeway at Meadows Place/Stafford Update – Alderman Rick Staigle
2. Dorrance Lane Reconstruction Project Phase 3 – Alderman Rick Staigle

## E. REGULAR AGENDA

1. Discussion and consideration regarding Resolution No. 2026-11 approving the 2026-2027 Texas Health Benefits Pool Renewal Notice and Benefit Verification Form Setting the Employer Funded Defined Contribution Rate for Employee Medical, Dental, Long-Term Disability, Basic Life and AD&D, Voluntary Dependent Life and Additional Employee Life Coverage.
2. Discussion and consideration regarding Resolution No. 2026-12 allowing the Mayor to declare surplus equipment and authorizing the sale or disposal thereof.
3. Discussion and consideration regarding Ordinance No. 2026-10 amending the General Fund Budget for the fiscal year ending September 30, 2026, increasing line item 100-050-520510, Police Vehicle Purchase, \$115,000 from the General Fund balance to purchase a new police vehicle and equipment needed.
4. Discussion and consideration regarding Resolution No. 2026-13 authorizing the Mayor and Communications Director to execute agreements with Apptegy Inc. and Boxcast.
5. Discussion and consideration regarding ratifying the Mayor's signature on the amended Interlocal Agreement between Fort Bend County Tax Office and the City of Meadows Place.
6. Discussion and consideration regarding the City utility service to the Park Meadows Townhomes.
7. Discussion and consideration regarding creating an ad hoc committee for the City of Stafford multi-year interlocal fire services agreement.
8. Discussion and consideration regarding the City of Meadows Place Code of Ordinances Sec. 150.14. - Residential rental property licensing and inspection.

## F. CONSENT AGENDA

Consent Agenda items are considered routine in nature and will be enacted with one motion and vote. There will be no separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. **Consider approval of the Minutes held as follows:**  
May 27, 2026 – Code Enforcement Workshop  
May 27, 2026 – City Council Special Meeting

## G. ADJOURN

### CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, this agenda was posted for public information at least 3 business days preceding the scheduled time of the meeting at Meadows Place City Hall located at 1 Troyan Drive, Meadows Place, TX 77477 on the 16<sup>th</sup> day of June 2026 at 7:00 p.m. and remained posted until said meeting was convened.



\_\_\_\_\_  
Shandra Phillips, City Secretary

In compliance with the Americans with Disabilities Act, the City of Meadows Place will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling (281) 983-2950 forty-eight (48) hours prior to the meeting. Agendas are posted on the Internet Website at [www.cityofmeadowsplace.org](http://www.cityofmeadowsplace.org).