



Charles D. Jessup, IV, Mayor Rick J. Staigle, Mayor Pro Tem
John F. Isbell, Alderman Steven H. Bezner, Alderman
Kurt L. Kopczynski, Alderman Kelle K. Mills, Alderman
Nick Haby, City Administrator Courtney Rutherford, City Secretary

MEADOWS PLACE CITY COUNCIL REGULAR MEETING AGENDA

Notice is hereby given of a Regular Meeting of the City Council of the City of Meadows Place to be held **Tuesday, June 23, 2020 at 6:30 p.m.**, at Meadows Place City Hall, 1 Troyan Drive, Meadows Place, Texas 77477, for the purpose of considering the following agenda items. All agenda items are subject to action. City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by title 5, Chapter 551, of the Texas Government Code.

In compliance with the recommendations of the CDC and other governmental agencies, to limit meetings to less than ten persons to limit the spread of the COVID-19 virus, members of the public will not be permitted to attend this meeting in person. However, members of the public may submit comments to the City Council in any of the following ways: 1) emailing the City Secretary at citysecretary@cityofmeadowsplace.org; 2) delivering written comments to City Hall prior to the meeting; or 3) to attend the meeting via teleconference by calling the following toll-free number: **1-888-788-0099** and enter **Meeting ID 878 8493 9549** in order to make their comments during the public comments portion of the meeting.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

1. Pledge of Allegiance and Invocation

B. PRESENTATIONS – SERVICE RECOGNITION

1. Gerald Brownlee, Police Officer, 20 Years of Service
2. Desi Rodriguez, Police Officer, 20 Years of Service
3. Kelly Sarabia, Police Officer Reserve, 15 Years of Service

C. REPORTS

1. Police Department – Chief Gary Stewart
2. Code Enforcement – Jennifer Cabello, Code Enforcement Official
3. Fire Department Monthly Report for May 2020 – Mayor Charles Jessup IV
4. City Administrator’s Report – Nick Haby, City Administrator

D. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen
- A reminder about an upcoming event organized or sponsored by the governing body;

- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda

1. Mayor's Comments

- a. COVID-19 / CARES Act
- b. 4th of July
- c. Court Set-Up/COVID-19
- d. Budget Season

2. Council Comments

- a. Kirkwood Construction Update – Alderman Rick Staigle

E. REGULAR AGENDA

1. Discussion and consideration regarding Ordinance No. 2020-15 amending the budget General Fund Budget for the fiscal year beginning October 1, 2019 and ending September 30, 2020 in the amount not to exceed \$4,500.00 to line item 100-020-532000, Office Supplies & Equipment, from line item 100-020-547000, Elections, to cover the cost of new office furniture and equipment.
2. Discussion and Consideration of Ordinance No. 2020-16 setting July 28, 2020 at 6:00 p.m. at Meadows Place City Hall, One Troyan Drive, Meadows Place, TX 77477, as the date, time, and place for a joint public hearing to receive public comment regarding Electronic Signs.
3. Discussion and Consideration of Ordinance No. 2020-17 setting July 28, 2020 at 6:00 p.m. at Meadows Place City Hall, One Troyan Drive, Meadows Place, TX 77477, as the date, time, and place for a joint public hearing to receive public comment regarding Carports.
4. Discussion and Consideration of Resolution No. 2020-30 accepting the 2020-2021 TML Health Renewal Notice and Benefit Verification Form Setting the Employer Funded Defined Contribution Rate for Employee Medical, Dental, Long Term Disability, Basic Life and AD&D, Voluntary Dependent Life and Additional Employee Life Coverage.
5. Discussion and consideration of Resolution No. 2020-31 accepting Great Lakes Recycling, Inc. DBA Simple Recycling (Simple Recycling) request to remove the contractor's fee for the collection and efficient recycling and disposition of soft recyclables the contractor's fee and release simple recycling from their obligation to pay for March, April, and May 2020.

6. Discussion and consideration regarding employees carrying over unused vacation time due to COVID-19.

F. CONSENT AGENDA

Consent Agenda items are considered routine in nature and will be enacted with one motion and vote. There will be no separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes held as follows:

May 26, 2020 – Regular Meeting

2. Ratification of Bills

Phoenix Design Group (July 4 th Fireworks)	\$ 2,500.00
FBCAD (4 th Quarter Payment)	\$ 5,904.75
Joe L. Salvide (Move In – Scottsdale Road & Curb Repair)	\$ 11,095.00
Joe L. Salvide (Completion – Scottsdale Road & Curb Repair)	\$ 11,095.00
Construction Masters (Pass Through Lobby Windows)	\$ 5,520.00

G. AUDIENCE COMMENTS (for matters NOT on the agenda)

This provides an opportunity to comment on non-agenda items. Comments shall be limited to **three (3) minutes** per person. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information, existing policy, or proposal to place the subject on the agenda for a future meeting. **Please identify yourself with name and address.**

H. ADJOURN

CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, this agenda was posted for public information at least 72 hours preceding the scheduled time of the meeting at Meadows Place City Hall located at 1 Troyan Drive, Meadows Place, TX 77477 on the 20th day of June, 2020 at 12:10 p.m. and remained posted until said meeting was convened.



Courtney Rutherford, City Secretary

In compliance with the Americans with Disabilities Act, the City of Meadows Place will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling at (281) 983-2950 forty-eight (48) hours prior to the meeting. Agendas are posted on the Internet Website at www.cityofmeadowsplace.org.