



MINUTES OF THE SPECIAL SESSION CITY COUNCIL MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON SATURDAY, JUNE 20, 2020 AT 8:00 A.M., AT MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TEXAS 77477.

A. Call to Order and Announce a Quorum is Present

The meeting was called to order by Mayor, Charles D. Jessup IV, at 8:05 a.m. with the following present:

Mayor, Charles D. Jessup, IV	Mayor Pro-Tem, Rick J. Staigle
Alderman, Steven H. Bezner	Alderman, Kurt Kopczynski
Alderman, Kelle K. Mills joined at 8:45 am	Nick Haby, City Administrator
City Secretary, Courtney Rutherford	

Alderman, John F. Isbell was not present.

Staff in attendance: Anna-Maria Weston, Finance Director

EDC Member, Tia Baker, was also in attendance.

Mayor Jessup read a brief statement from Police Chief Stewart stating that Meadows Place Police Department is solid and ready to serve the residents of Meadows Place.

B. Discussion of the City's *Vision Statement* to review Council's long term goals, future planning, economic development, and budget review to prepare for the 2020-2021 municipal budget.

Mayor Jessup started with a brief introduction. Council reviewed the current tax rate and the proposed tax rate. There was brief discussion among Council regarding tax rates, property values, and revenue caps.

Alderman Kopczynski mentioned adding funds to improve the baseball field. There was brief discussion regarding the baseball fields versus park area. There was brief discussion regarding how to improve the area. Alderman Kopczynski gave a brief description of a \$20,000 budget provided by Meadows Place Pony Baseball President.

Alderman Bezner stated that baseball brings the community together and he thinks Council should review the budget and see if there are funds to make some improvements. Council discussed adding a line item for baseball field improvements to be funded if funds are available after the 2020-2021 budget review.

There was discussion regarding an agreement with the baseball association to clean fields and park area after each game.

There was discussion regarding new city limit cities for the City. Alderman Staigle and Kopczynski have worked on size and design and will work with Public Works Director, Erik Tschanz, to get pricing. EDC Member, Tia Baker, will bring sample printouts to the next budget meeting.

Council briefly discussed the current agreement with VROOM. Council wants to stay on top of the agreement and make sure that VROOM holds up their end of the agreement. If they do not meet the agreement requirements Council wants to review pulling the Planned Development Agreement.

Council discussed protentional business development at W Airport and Kirkwood and next to CVS.

Council then reviewed their 25 Year Plan created last year. There was discussion regarding setbacks for commercial properties.

City Administrator, Nik Haby, suggested that Council create a Financial Management Policy that states how to manage the City's fund balance. This could be addressed in a charter if the City goes home rule or by policy that can only be changed by Council.

Council the reviewed departmental budget presentations, tax rates, proposed revenue, and infrastructure repair and maintenance.

9:15 am ZOOM called dropped due to nobody logged in. ZOOM was immediately restarted.

Council briefly discussed the effect of COVID-19 on the current and proposed budget. Staff is anticipating a drop in revenue due to COVID-19.

Council discussed the City's current fund balance and what is a good reserve to keep in the bank. They tasked the City Administrator to work with legal counsel and bring a policy to Council for review.

Council discussed three topics of discussion from the Community as follows:

- Freeze taxable value for over 65 – this would be an overall loss in revenue
- Full time or part time animal control versus Fort Bend County Animal Control
 - Charge the pet owner once the animal is claimed at the County.
- Road Maintenance – Discussion to start an analysis and get design and cost to start replacement and maintenance and where to start

Council asked staff to work on design and engineering cost for one street in the City. Staff will work on the cost and bring a Capital Improvement Project to Council for the upcoming budget.

Council this reviewed utility expenditures and revenues. There was discussion regarding water and sewer rates and a possible rate increase to cover expenditures. This item will be adding \$300,000 from the General Fund as an Infrastructure Capital Improvement Project for the proposed 2020-2021 budget.

11:30 am recording was stopped in error and restarted.

Alderman Mills was not present for baseball discussion and asked about getting sponsors to help pay for the maintenance of the fields and allowing the sponsors to place banners on the field fences. There was discussion regarding a cost share program and a Memo of Understanding, MOU, between the City and Meadows Place Pony Baseball Association. Council discussed adding a \$25,000 Capital Improvement Project for the baseball fields. Council wants the baseball association to work with the Park's Director and have Alderman Mills as the Council Liaison.

Council briefly discussed ways to slow traffic in the City including stop signs, speed bumps, and cars parked on the street.

C. Discussion regarding dates to meet with departments to review the proposed 2020-2021 Municipal Budget.

Council reviewed their calendars and agreed to meet on the following dates and times to review the proposed 2020-2021 Municipal Budget.

July 14 th	6:00 p.m. at Meadows Place Training Center/EOC Building (Police)
July 21 st	6:00 p.m. at Meadows Place City Hall (Parks)
July 25 th	6:00 p.m. at Meadows Place City Hall (Public Works/Utility, Admin & Court)

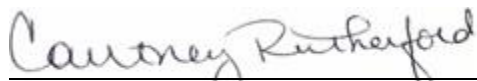
There was brief discussion regarding employee vacation leave.

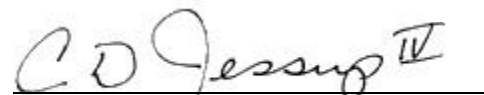
D. ADJOURN

There being no further business to discuss the meeting adjourned at 12:05 p.m.

These minutes were approved by City Council on Tuesday, July 28, 2020.

ATTEST:


Courtney Rutherford, City Secretary


Charles D. Jessup IV, Mayor

