



**MINUTES OF THE SPECIAL SESSION AND BUDGET RETREAT MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON SATURDAY, JUNE 19, 2021, AT 8:30 A.M., AT MEADOWS PLACE TRAINING CENTER/EOC, 11975 W AIRPORT BLVD., MEADOWS PLACE, TEXAS 77477.**

**A. Call to order and announce a quorum is present.**

The meeting was called to order by Mayor Jessup, at 8:32 a.m. with the following present:

Mayor Charles D. Jessup, IV

Alderman, David Mertins

Alderman, Rick Staigle

Mayor Pro Tem, Kelle Mills

Alderman, Tia Baker

Alderman, Kurt Kopczynski

City Administrator, Nick Haby; City Secretary, Courtney Rutherford; Finance Director, Anna-Maria Weston; and Public Works Director, Rod Hainey; were also present.

**B. Discussion and consideration of Resolution No. 2021-14 accepting the 2021-2022 TML Health Renewal Notice and Benefit Verification Form Setting the Employer Funded Defined Contribution Rate for Employee Medical, Dental, Long Term Disability, Basic Life and AD&D, Voluntary Dependent Life and Additional Employee Life Coverage.**

City Secretary, Ms. Rutherford, explained the different options for the TML Health renewal. She stated that TML Health will be moving to the Blue Cross Blue Shield Network with this renewal. She suggested that Council select Option 4, which provides an overall 1.45% premium decrease. This option also offers co-pays for the members. The current agreement is a deductible plan and members must pay a portion of all visits. She stated that knowing a co-pay helps the members better plan for doctor visits and treatments.

She also stated that Council asked her to research Flexible Spending Accounts for the members and the cost would be \$3.70 per month for the members who choose to participate.

Alderman Staigle made a motion to approve Resolution No. 2021-14 accepting Option 4 as presented of the 2021-2022 TML Health Renewal Notice and Benefit Verification Form Setting the Employer Funded Defined Contribution Rate at 93% for Employee Medical, and 100% for Dental, Long Term Disability, Basic Life and AD&D, Voluntary Dependent Life, Additional Employee Life Coverage, and the Flexible Spending Plan. Alderman Mertins seconded the motion. The vote follows:

Ayes: Alderman Mertins, Baker, Staigle, Kopczynski, and Mills

Nays: None

The motion carried.

**C. Discussion of the City's *Vision Statement* to review Council's long-term goals, future planning, economic development, and budget review to prepare for the 2021-2022 municipal budget.**

Finance Director, Ms. Weston, gave a brief presentation on year-to-date revenue and predictions for the remainder of the fiscal year. She also reviewed the tax rate for proposed budget planning. Staff and Council briefly reviewed expenditures to date.

Public Works Director, Mr. Hainey, gave a presented Council with a proposed Capital Improvement Plan, CIP. He stated that the CIP has short-term projects with a completion time of 0 – 5 years and long-term projects with a completion date of 6 – 15 years. He also stated that this is living document and may be changed based on the needs of the city. Mr. Hainey stated that Council and staff would need to find funding sources for the project ad funding could be found through cash on hand, bonds, or grants.

There was brief discussion among Council and staff regarding the proposed projects and how to fund them.

After the CIP presentation Council briefly reviewed the tax rate, projected revenue, expenditures, utility rates, and salaries.

For planning purposed Council directed staff to use the following numbers in preparing the proposed 2021-2022 municipal budget:

- Salary Increase – 4%
- Sales Tax Revenue - \$725,000
- License & Permit Revenue - \$100,000
- Franchise Revenue - \$250,000
- Fines and Forfeiture Revenue - \$400,000
- Interest Revenue - \$0

**D. Discussion regarding dates to meet with Department Directors to review the proposed 2021-2022 Municipal Budget.**

Council agreed to meet on the following dates and times with Department Directors to review the proposed 2021-2022 Municipal Budget.

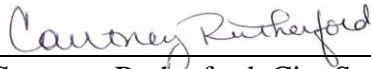
- Parks Department Meeting – July 7<sup>th</sup> at 6:00 p.m.
- Public Works, Admin and Court – July 10<sup>th</sup> at 8:30 a.m.
- Police Department – July 20<sup>th</sup> at 6:00 p.m.

**E. Adjourn**

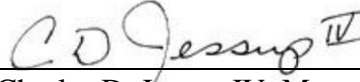
Alderman Baker moved to adjourn. Alderman Mills seconded the motion. There being no further business to discuss the meeting adjourned at 12:26 p.m.

**These minutes were approved by City Council on July 27, 2021.**

**ATTEST:**

  
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Courtney Rutherford, City Secretary



  
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Charles D. Jessup IV, Mayor