



**MINUTES OF THE SPECIAL COUNCIL WORKSHOP MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON JUNE 1, 2019 AT 8:30 A.M. AT THE MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TX 77477**

**A. Call to Order:**

The meeting was called to order by Mayor, Charles D. Jessup IV, at 8:31 a.m. with the following present:

Mayor, Charles D. Jessup, IV  
Mayor Pro-Tem, Rick J. Staigle  
Alderman, Steve Bezner  
Alderman, Kelle K. Mills

City Secretary, Courtney Rutherford  
Alderman, John F. Isbell  
Alderman, Kurt Kopczynski

**B. Discussion regarding H.B. 852 pertaining to building permit and inspection fees.**

Mayor Jessup introduced the item and stated that House Bill 852 states that effective immediately cities can no longer charge building permit fees for residential work based on the value of the construction. He stated that he has already met with the City Building Official, Kevin Taylor, of BBG Consulting, Inc. and he has agreed to review the City's fees and present a new fee schedule. Mayor Jessup stated that does bill does not affect the fees for commercial projects. There was brief discussion among Council as how to adjust the fees and the agreed to wait to see what Mr. Taylor presents.

**C. Discussion regarding travel per diems for Council.**

Mayor Jessup stated that he put this on the agenda, because it has never been discussed by Council. He also stated that he does not see any member of Council currently taking advantage of the City but wanted to see if Council wanted to put a policy in place. There was brief discussion among Council and they agreed not to make any changes at this time.

**D. Discussion regarding Council placement during the Council meetings.**

This item was brought to Council due to the election of Kurt Kopczynski. Council agreed that they like the current set up where the Mayor Pro Tem is next to the Mayor and then the seating is from most senior alderman to newest.

*Mayor Jessup then called item F out of order on the agenda.*

**F. Discussion regarding dates to meet with department heads to review the proposed 2019-2020 Municipal Budget.**

Council reviewed their calendars and agreed to meet on the following dates and times to review the proposed 2019-2020 Municipal Budget.

June 29<sup>th</sup> 11:00 a.m. at the Meadows Place Training Center/EOC Building  
July 2<sup>nd</sup> 6:00 p.m. at Meadows Place City Hall  
July 30<sup>th</sup> 6:00 p.m. at Meadows Place City Hall

**E. Discussion of City's *Vision Statement* to guide and inform future planning and decision making on the full range of regulatory, municipal, governance, health and safety, taxation, economic development and quality of life issues. Some topics of interest include future development, sales tax, future businesses to pursue, City support, and preparing for budget season.**

Council reviewed the current tax rate and the proposed tax rate. There was brief discussion among Council regarding tax rates, property values, and revenue caps.

The main focus of Council was their vision of the City of 25 years from now. Council created an extensive list of things they would like to City over the next year to 25 years from now. Below is a list of Council's vision.

**25 YEARS FROM NOW...**

- 50% of roads/infrastructure/sidewalk complete
- Regionally recognized
- Facility maintenance
- Software and computer maintenance

**15 YEARS FROM NOW...**

- 20% of roads/infrastructure/sidewalk complete
- Continued improvements at water & wastewater treatment plant
- Additional family friendly restaurants
- Central café/eating
- Develop Dorrance – townhomes
- Facility maintenance
- Software and computer maintenance

**1-5 YEARS FROM NOW...**

- New type of government/home rule and city manager
- Hike and bike trail to the fountains
- Expanded police presence
- Band shell at park - location TBD
- Roads/infrastructure/sidewalk repair started
- Closing access to W Belfort?
- Nationally recognized for monarch gateway
- Sponsorship at larger events outside the city (Houston)
- Advertisement of the city in the medical center
- Renovated/expanded police dept facility
- Expanded facilities (City Hall Admin & parking)

- Stream Council Meetings
- Change fencing (wrought iron) at all water tanks
- Additional parking and bridge for Discovery Center
- Improved entrance signs and sidewalk crossings
- City Hall monument sign
- Increase text size on directional signs
- Standardizing city signs and posts

**NOW...**

- Look at lot setbacks for commercial
- Teardowns & rebuilds standards
- Improve pocket parks
- Increase dispatch?
- Community survey (resident vision)
- All water tanks painted with logo
- Paint traffic light poles at w airport
- Logo on traffic signal control box at W Airport & Kirkwood
- List of plants for monarch butterflies
- Review city ordinances
- Dog park maintenance
- Finalize a citizen advisory committee process
- Way finding signs

***F. Discussion regarding dates to meet with department heads to review the proposed 2019-2020 Municipal Budget***

*Discussed before item E*

**G. Adjourn**

There being no further business on the agenda Alderman Staigle moved to adjourn the meeting. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Bezner, Staigle, Kopczynski, and Mills

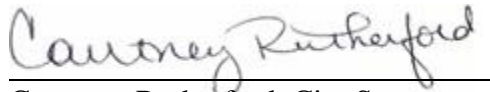
Nays: None

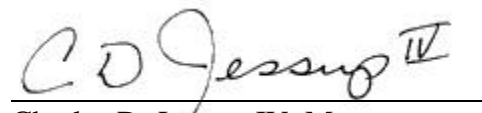
The motion carried.

The meeting was adjourned at 1:18 p.m.

**These minutes were approved by City Council on Tuesday, June 25, 2019.**

ATTEST:

  
 Courtney Rutherford, City Secretary

  
 Charles D. Jessup, IV, Mayor

