

**CITY COUNCIL  
REGULAR MEETING MINUTES  
JUNE 23, 2015**

Present were: Mayor Charles D. Jessup, IV, Mayor Pro Tempore Terry J. Henley, Aldermen Steven H. Bezner, John F. Isbell, Kelle K. Mills, and Rick J. Staigle. Also present were: City Secretary Janice M. Moore, Police Chief Gary Stewart, and Public Works Director Danny Segundo.

**1. Call to Order:**

Mayor Jessup called the meeting to order at 7:33 p.m.

**a. Pledge of Allegiance and Invocation**

The Pledge of Allegiance was led by Public Works Director Danny Segundo. The invocation was led by Sergeant Richard Simmons. Alderman Kelle Mills arrived at 7:35 p.m.

**b. Speaking on an Agenda Item**

Mayor Jessup provided an overview of the policy.

**2. Presentations: None.**

**3. Reports:**

**a. Police Department**

Police Chief Gary Stewart provided an overview of the monthly statistics and activities report, which was distributed to the Council and filed with City records. He answered questions posed by the Council. Mayor Jessup gave recognition to the department for its deployment during the recent storm. Alderman Isbell inquired about a backup plan for EOC. Police Chief Stewart responded it was in process.

**b. Public Works**

Director Danny Segundo reported the following:

**Heavy Rain Events**

- May 26th heavy rain event – major flooding; Keegan's Bayou out of its banks. Street flooding in and around Meadows Place.
- Dorrance Lane water plant well motor struck by lightning.
- South Kirkwood water plant well motor struck by lightning.

- Tropical Storm Bill – June 15th Emergency Operations Center Activated.

#### West Airport Blvd. Update

- Arrandas Brothers has made significant progress within the past 3 to 4 weeks, despite the heavy rainfalls in Fort Bend County, and Meadows Place. The majority of the section between US 59 and Kirkwood is completed and Arrandas Brothers are currently making progress at the intersection of West Airport and Kirkwood.
- Arrandas Brothers will begin construction near the 59 freeway once the intersections of Kirkwood and W. Airport are completed.
- Estimated date of completion - end of August.

#### Brighton Lane

In April, the City conducted the following street repairs (Mud Jacking) on Brighton Lane:

- 11503 Brighton Ln. – 735 sq. ft.
- 11507 Brighton Ln. – 336 sq. ft.
- 11714 Brighton Ln. – 532 sq. ft.
- 11718 Brighton Ln. – 252 sq. ft.
- 12219 & 12223 Brighton Ln. – 378 sq. ft.

Public Works was targeting street repairs on 11806 Monticeto Ct., 11903 Meadow Trail, and 12103 Sturdivant.

#### Sidewalk Program

The Public Works Department has identified the following addresses for sidewalk repair:

- 11902, 11927, 11935, and 11963 River Meadow Ln.
- 11802, 11803 Meadowdale Ln.

Handicap Ramps will be installed at the following addresses:

- 11902 and 11927 River Meadow Ln.
- 11802 and 11803 Meadowdale Ln.
- 12037 Brighton Ln.

#### Stormwater Management

Inlet repairs targeted for the following:

- 12114 Pender Ln.
- 12235 Meadow Crest

The Storm Water Management Program (SM4) was submitted in March. TCEQ has recently notified PW that the program will be accepted.

#### Request for Qualifications (RFQ)

- June 3rd – Request for Qualifications for Utility Operations -  
Water Plant Operations  
Water Distribution System  
Sanitary Collection System  
Wastewater Treatment Operations

- Currently conducting interviews with USW Utility Group, Si Environmental, and Severn Trent

#### Minor Projects

- TTC Center renovations
- Dairy Ashford Tree Trimming
- W. Airport Tree Trimming
- Kirkwood Tree Trimming

- c. Fire Department Response Statistics (May 2015) – Mayor Charles D. Jessup IV

Mayor Jessup provided an overview of the report, which was filed in City records. He reminded everyone the fire station was housed 24-7.

#### **4. Mayor's Comments:**

- a. EMS Update

Mayor Jessup announced EMS's "move in" into the TTC building was planned for June 30<sup>th</sup>. He noted the police department was moving out of the building within the next two (2) days. There will be a plumbing addition for a shower. He recognized the staff for making it happen and for Mayor Pro Tempore Henley for EDC support. Mayor Jessup said as Alderman Bezner said, "This is a big deal!"

- b. Budget Process

Mayor Jessup recognized the Council and the two (2) department heads attending the Saturday workshop regarding discussion of the following budgets: council, court, administration, and police.

- c. Letter of Support for Countywide Voting Centers

Mayor Jessup read the letter as supported and signed by all Council Members. A copy was filed with City records. He said he was proud Meadows Places played a major role.

- d. 4<sup>th</sup> of July Parade

Mayor Jessup reported Congressman Pete Olson will be in attendance; however, Former Mayor Sue Troyan would not be able to attend.

#### **5. Council Comments: None**

#### **6. New Business:**

- a. Council Ratification Policy of Invoices & Receipt of Accounts Payable Registers

Alderman Staigle moved to **approve** the policy as presented. Alderman Isbell seconded the motion, which passed unanimously.

#### **7. Ordinances: None.**

## 8. Resolutions:

### a. Resolution 2015-12:

A RESOLUTION AUTHORIZING THE MAYOR AND THE CITY SECRETARY OF THE CITY OF MEADOWS PLACE, TEXAS, TO EXECUTE AN ADMINISTRATIVE SERVICE AGREEMENT FOR THE PURPOSE OF ESTABLISHING A 457K DEFERRED COMPENSATION PLAN WITH THE INTERNATIONAL CITY MANAGEMENT ASSOCIATION RETIREMENT CORPORATION ("ICMA-RC").

Alderman Isbell moved to **defer** Resolution 2015-12 until the July 28<sup>th</sup> meeting. Mayor Pro Tempore Henley seconded the motion and noted additional documents needing reviewing by the city attorney.

The motion passed unanimously.

### b. Resolution 2015-13:

A RESOLUTION AUTHORIZING THE MAYOR AND THE CITY SECRETARY OF THE CITY OF MEADOWS PLACE, TEXAS, TO EXECUTE AN INTERLOCAL ADMINISTRATIVE AGREEMENT FOR THE CONTINUATION OF HEALTH COVERAGE (COBRA) WITH TEXAS MUNICIPAL LEAGUE (TML) MULTISTATE INTERGOVERNMENTAL EMPLOYEE BENEFITS POOL.

Mayor Jessup read the title.

Mayor Pro Tempore Henley moved to **approve** Resolution 2015-13. Alderman Staigle seconded the motion, which passed unanimously.

## 9. Consent Agenda:

*All Consent Agenda items are considered to be routine and will be enacted by one (1) motion. There will not be discussion, unless an item is removed at the request of a Council Member.*

### a. Minutes:

May 26, 2015 Workshop  
May 26, 2015 Regular  
June 3, 2015 Special

### b. Presentation of Invoices: None.

Alderman Staigle moved to **approve** the Consent Agenda. Alderman Mills seconded the motion, which passed unanimously.

## 10. Audience Comments (for matters *NOT* on the agenda)

Chuck McClurkin inquired about emergency plans for flooding regarding 11947 Brighton Lane, the status on the Community Development Program, and about a property with grass left in the street.

Maya McMillan expressed concern with the Barefoot n' Friday recent event music and attire.

An unidentified resident expressed concern with a safety issue regarding street parking.

**11. Adjournment:**

Alderman Bezner moved to **adjourn** the meeting at 8:25 p.m. Alderman Henley seconded the motion, which carried unanimously.

**These minutes were approved by the  
City Council on Tuesday, July 28, 2015.**

ATTEST:

  
Janice M. Moore, City Secretary

  
Charles D. Jessup, IV, Mayor

{SEAL}