



MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON MAY 28, 2019 AT 6:30 P.M. AT THE MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TX 77477

A. Call to Order:

The meeting was called to order by Mayor, Charles D. Jessup IV, at 6:32 p.m. with the following present:

Mayor, Charles D. Jessup, IV	City Secretary, Courtney Rutherford
Mayor Pro-Tem, John F. Isbell	Alderman, Terry J. Henley,
Alderman, Steven H. Bezner	Alderman, Rick J. Staigle
Alderman, Kelle K. Mills	

Staff in attendance: Captain Jack Ashton, Meadows Place Police Department and Colene, Cabezas, Parks & Recreation Director.

1. Pledge of Allegiance and Invocation

Pledge by: Matt Oltremari, Resident
Invocation by: Kurt Kopczynski, Resident

B. Proclamation

1. Proclamation – Beverly McMinn acknowledging over 28 years of service

Mayor Jessup read a proclamation acknowledging Ms. McMinn's 28 plus years of service to the City and proclaimed May 31, 2019 as Beverly McMinn day in the City of Meadows Place. He wished her the best in her retirement.

2. Proclamation – Citizen Emergency Response Team (CERT)

Mayor Jessup read a proclamation acknowledging the recent graduates of CERT, Citizen Emergency Response Team. He also thanked Matt Oltremari who helped organize the effort and help get it together.

3. Presentation of Meadows Place Garden Club Scholarship Winner

Garden Club President, Joe Debruyne, introduced and presented scholarships to the following recipients:

Laurel Boatright, Dulles High School senior
Kaylyn Court, Math teacher pursuing a master's degree in Special Language Pathology
Naomi Teague, Home School graduate
Tyler Bezner, Sam Houston State University student – Criminal Justice
Lucus Teague, Home School graduate

C. Reports

1. Police Department

Police Captain, Jack Ashton, gave an overview of the monthly statistics and activities report, for May 2019, which was distributed to City Council and filed with the City Secretary.

He reported that there were two cases of fraud this month involving City employees at City Hall. One was a payroll fraud and the other was payment to the judge. Mayor Jessup asked if there is anything the City can do to help prevent this. Captain Ashton stated that staff is currently working on a spam firewall for the City, but the best is to continue to educate people on the dangers of fraud. He also stated that this was the topic at one of the recent Neighborhood Watch meetings.

Alderman Bezner asked about the increase in traffic charges over the last month. Captain Ashton stated that this increase was due to a more aggressive approach due to recent activity in the City.

2. Parks

Parks & Recreation Director, Colene Cabezas, gave a brief recap of events and projects for March to current.

Parks and Facilities:

- **Parks** –Refreshed Meadow Glen Park / Trained PW on irrigation repair, Replaced rotting boards on the lake bridge
- **Pool:** Black algae removal in lap pool/Built a new fence next to lap pool / Opened May 25
- **Community Center Improvements** – Refreshed flower beds / painted fence line/ parking lot overlay and stripes / Ins. reimbursement on leak
- **Discovery & Nature Center**-Hosted 33 community meetings/ 24 field trips w ME /2 Goats 1 tarantula / Summer camp 5/28

Events Completed:

- Family Campout was canceled due to field conditions
- April Concert – Colao & Auction with 250 in attd. / Light the Night – Emotions with 600 in attd. until it rained
- OTM – 12 YAC volunteered / Meadows Anniv-6 YAC
- 18 YAC to Beach cleanup in Galveston
- Active Adult Trip to Newman’s Castle / Painted churches / HMFA
- Disaster Preparedness and never fail system

Volunteers –426 hours from March - May = \$8,954

- 1 Experience Works staff provided **240 hours = \$5,048**
- YAC **186 hours= \$3,906**

Staff:

- Di became certified as a LG / Kayak inst
- Hired 10 LG / 2 Front Desk / 8 camp counselors

Upcoming Projects and Events:

- New Trail – Treatment Center to Kirkwood
- Monarch Gateway Project – Mow and Bail / Seed
- Park Deconstruction-Fence / Irrigation / Light pole
- Inclusive Playground-Prepare park, order substrate
- Goat Run
- Kirkwood Roundabout
- Splash night May 31
- BFF / BFF JR / Italian Cooking 6/21
- Kid Fish – CCA 6/29
- Father Son Flag Football6/29
- July 4 Parade

Mayor Jessup stated that Light the Night was a phenomenal event and stated that a video can be found on the City's website. He then showed the City's newest videoing highlighting the Discovery and Nature Center.

3. Fire Department Monthly Report for April2019

Mayor Jessup provided an overview of the Stafford Fire Department report for April 2019 which was filed with the City Secretary. He stated that the City continues to work on Fire and EMS access during construction.

D. Mayor and Council Comments

1. Mayor's Comments

a. EOC Parking Lot

Mayor Jessup stated that he and the Chief have been working on this for a while and recently turned it over the Public Works Director, Erik Tschanz. This parking lot will be similar to the one on Dorrance and will increase the availability of the Training Center. Staff is currently working with Lee Tristan at CenterPoint Energy. The City hopes to have the agreement next month, so we can move forward.

b. Generator at EMS Building

Mayor Jessup stated that City budgeted for a generator at the EMS building for emergency situations. That generator is scheduled to be installed within the next month.

c. Chamber Presentation

Mayor Jessup stated that he was recently invited by Fort Bend Chamber to give a State of the City, which he presented this month. He was joined by EDC President, Bob Graf, EDC Members, Kurt Kopczynski, and Tia Baker. Aldermen John Isbell and Rick Staigle were also there as well as the City Secretary, Courtney Rutherford. The presentation was well received, and he continues to great feedback.

d. NeverFail / System Backup Test

Mayor Jessup stated that all department heads along with Wright Technologies performed the annual NeverFail System test. This test was very encouraging, and staff is comfortable working at the EOC if necessary.

e. Budget Season / State Caps

Mayor Jessup stated that he recently met with department heads to review their current budget and look at the proposed 2019-2020 budget. This year's budget may be a little different due to property tax revenue caps. Legislature recently passed a 3.5% cap based on school funding. If the City wants to adopt a rate that goes over 3.5% we will have to hold an election. Council will be reviewing this morning in the upcoming budget retreat.

2. Council's Comments

a. Kirkwood Construction Update – Alderman Rick Staigle

Alderman Staigle gave a brief update on the Kirkwood road construction progress. He explained that the contractor has made good progress and should be pouring the Dorrance intersection within the next two weeks and then flip to the other side. The lanes will be narrow, but the contractor will be adding temporary asphalt to help widen the temporary lanes.

E. Regular Agenda

1. Discussion and consideration of Ordinance No. 2019-15 electing a Mayor Pro Tem.

Alderman Bezner moved to elect Alderman Rick Staigle as the Mayor Pro Tem. Alderman Mills seconded the motion.

Alderman Staigle stated that Council had previously discussed rotating Mayor Pro Tem according the alderman place so that everyone had the chance to serve. Alderman Bezner stated that he would be next line, but he believed Alderman Staigle was more qualified. The vote follows:

Ayes: Aldermen Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried.

2. Discussion and consideration of Resolution No. 2019-09 designating one (1) member of City Council as an alternate check signer for the City accounts at Independent Bank.

Alderman Isbell volunteered to be the alternate check signer. Alderman Staigle moved to approve Resolution No. 2019-09 appointing Alderman, John Isbell as an alternate signer for the City accounts at Independent Bank. Alderman Bezner seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried.

3. Discussion and consideration of Resolution No. 2019-10 Hike & Bike Trail Agreement.

Alderman Staigle moved to approve Resolution No. 2019-10, Hike & Bike Trail Agreement with CenterPoint. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried.

4. Discussion and consideration of Resolution No. 2019-11 appointing one (1) member to the Meadows Place Board of Adjustment for a term commencing immediately upon passage of this ordinance and ending December 31, 2019.

Alderman Staigle moved to approve Resolution No. 2019-11 appointing Terry Henley to the Meadows Place Board of Adjustment for a term commencing immediately upon passage of this ordinance and ending December 31, 2019. Alderman Bezner seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried.

5. Discussion and consideration regarding the Specific Use Permit for (VROOM).

Mayor Jessup recessed the Regular Session at 7:47 p.m. to convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.071 – Consultation with Attorney.

Mayor Jessup adjourned the Executive Session at reconvened the Regular Session at 8:12 p.m., stating that no final actions, decisions, or voted were had during the Executive Session.

Alderman Staigle moved to authorize the City Attorney to send a letter to VROOM notifying them that they have breached the development agreement and give them 30 days to cure. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried.

F. Consent Agenda

1. Consider approval of the Minutes held as follows:

April 23, 2019 – Regular Meeting

May 14, 2019 – Special Meeting (Canvass)

2. Ratification of Bills

HDR, Inc.	\$ 17,202.58
Engineering Services for Kirkwood Road Reconstruction (April)	
HDR, Inc.	\$ 27,655.92
Engineering Services for Kirkwood Road Reconstruction (February)	
HDR, Inc.	\$ 22,754.82
Engineering Services for Kirkwood Road Reconstruction (March)	
Mar-Con Services, LLC	\$ 175,654.69
Pay Estimate #3 for Kirkwood Reconstruction	
Joe Salvide	\$ 5,995.00
Repair, repave, and restripe Community Center Parking Lot	
26/6 Technical Services	\$ 33,380.00
Rental Motor for Water Plant 3	

Alderman Bezner moved to approve the consent agenda. Alderman Staigle seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Henley, Bezner, and Staigle

Nays: None

The motion carried.

G. Audience Comments

Shirley Isbell, resident at 12326 Scottsdale., congratulating Mayor Jessup on State of the City at Fort Bend Chamber. She also stated that her son Johnny was promoted to District Swim and Dive Coach. She also stated that CenterPoint left a mess her backyard because the

ran out of money and were not able to finish the job. Mayor Jessup asked her to send him an email he will reach out to the CenterPoint rep. She also stated that the City might want to see about changing the name of Meadows Elementary to Meadows Place Elementary.

Marie Niccoloi, resident at 12134 Monticeto, invited Council and the residents to attend the Garden Club Bingo event on June 7th at the Community Center at 6:15 p.m. This event is adults only.

Terry Henley, resident at 12203 Alston, thanked the City for his retirement reception and this it was a pleasure to serve the City for so many years. He also appreciates the appointment to the Board of Adjustment, which allows him to continue serving TML board. He also stated that TML continues to work on resolution to allow legal notices on City websites and newsletter versus the newspaper. He also thanked staff and Council that attended his retirement celebration at HGAC.

Shirley Doyle, resident at 12030 Cedar Form, asked Council to consider changing the dates of Garage Sales or consider a rainout date. Mayor Jessup stated that these dates are set by City ordinance.

Nadva Shelton, resident at 11942 Brighton, asked that Council consider Sunday as option for Garage Sale weekends. Alderman Staigle stated that garage sales were almost completely banned at the last review, but Council could review the ordinance again. Ms. Shelton also stated that she thought the Discovery/Nature Center video was awesome and asked that Council revisit the parking situation there.

Steve Henry, resident at 11802 Scottsdale, asked about the current roofing code. He stated that it is difficult to find the current approved shingles. He asked that Council review the ordinance regarding roof shingles. Alderman Staigle asked that he send an email regarding the different shingles. Mayor Jessup stated that code was to improve property value not prevent purchase.

H. Adjourn

There being no further business on the agenda Alderman Staigle moved to adjourn the meeting. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Henley, Bezner, and Staigle

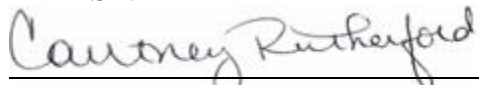
Nays: None

The motion carried.


The meeting was adjourned at 8:35 p.m.

These minutes were approved by City Council on Tuesday, June 25, 2019.

ATTEST:



Courtney Rutherford, City Secretary



Charles D. Jessup, IV, Mayor

