



MINUTES OF THE MEADOWS PLACE CHARTER COMMISSION MEETING HELD ON WEDNESDAY, MAY 26, 2021 AT 6:30 p.m., VIRTUALLY VIA ZOOM.

1. Call to Order and announce a quorum is present.

The meeting was called to order at 6:32 p.m. with the following Commissioners present:

Ben Weber, Chairman	Ken Smith, Vice Chair
Stuart Barrowman, Commissioner	Steve Bezner, Commissioner
Joe DeBruyn, Commissioner	Jimmy Fenwick, Commissioner (6:57 p.m.)
Chris Gawlik, Commissioner	David Lantz Commissioner
Richard Ramirez, Commissioner (6:59 p.m.)	Nadya Shelton, Commissioner
Sammy Skemp, Commissioner	Joseph Weymon, Alternate

Grady Randle, City Attorney, Nick Haby, City Administrator; and Courtney Rutherford, City Secretary were also present.

City Attorney, Carl Allred and Commissioners Tristan Ibarra, Anita Milne, Matt Oltremari, and Alison Young were not present.

2. Consider approval of the minutes for the meeting held on April 28, 2021.

Commissioner Weber made a motion to approve the minutes as amended adding Commissioners Weber and Smith to the Aye votes for the meeting held on May 12, 2021. Commissioner DeBruyn seconded the motion. The vote follows:

Ayes: Commissioners Barrowman, Bezner, DeBruyn, Gawlik, Lantz, Shelton, Skemp, Smith, Weber, and Weymon.

Nays: None

Commissioners Fenwick, Ibarra, Milne, Oltremari, Ramirez and Young were not present.

3. Discussion and consideration regarding the decision to continue creating a Home Rule Charter for the City of Meadows of Place.

No action was taken on this item.

4. Discussion and consideration of Frequently Asked Questions and a public relations plan.

Commissioner Lantz will schedule a meeting of the subcommittee to review the Frequently Asked Questions and report back to the Commission at the next meeting.

5. Discussion and review of the City of Meadows Place Home Rule Charter draft.

The Commission briefly reviewed the changes/revisions to the Meadows Place Home Rule Charter Draft. discussed in their previous meeting. A few changes/corrections to the draft discussed are listed below:

- Page 13 Section 7.02(d)(2) needs to read as follows: The petition is filed after the notice of intent to circulate a petition is properly filed subsection (~~a~~b).
- Page 15 Section 7.07 Write of Mandamus corrected to Writ of Mandamus
- Page 20 Section 9.05 Transition Elections changed for a November 2021 Charter election.

No other changes were made at this time.

6. Discussion and consideration regarding a Charter survey questions 120-182.

City Attorney, Grady Randle, continued to review the Charter Survey questions with the Commission to start creating a Home Rule Charter for the City of Meadows Place. There was brief discussion among the Commission, legal counsel, and staff on each of the following questions.

The Commission reviewed questions 120 through 124 together and took no action, as the items were already addressed in the draft Charter.

Initiative, referendum, recall

120. If yes, how many times during the past five years has this provision been used by the citizenry and what were the results:

Year	Position (Mayor/Councilmember)	Result
_____	_____	_____

121. Limits on recall a) Yes b) No c) n/a

122. If yes, not before 6 months a) Yes b) No c) n/a

123. If yes, after unsuccessful election a) Yes b) No c) n/a

124. If yes, before election a) Yes b) No c) n/a

Charter and Amendments

125. Year of adoption of first charter _____

At the December 16, 2020 meeting the Commission voted to hold the Charter election in November 2021. No change has been made at this time.

126. Year of latest amendment _____

No action on this item.

**127. Charter revision commission required every
a) 5 yrs b) 10 yrs c) 15 yrs d) Other e) State Law f) Not addressed**

Commissioner Weber made a motion the Charter Revision Commission is required to meet every five (5) years. Commissioner Barrowman seconded the motion. The vote follows:

Ayes: Commissioners Barrowman, Bezner, DeBruyn, Fenwick, Gawlik, Lantz, Ramirez, Shelton, Skemp, Smith, Weber, and Weymon.

Nayes: None

Commissioners Ibarra, Milne, Oltremari, and Young were not present.

The Commission reviewed questions 128 through 168 together and no action was taken.

128. Charter revision commission presently underway? a) Yes b) No

129. Charter revision commission presently contemplated? a) Yes b) No

130. If so, what is expected date of charter election _____ (MM/YY)

Charter Amendment Election Voter Turnout

131. Date of most recent charter amendment election _____ (MM/DD/YY)

132. Number voting in election _____

133. Total registered at time of election _____

134. Population at time of election _____

135. Number of propositions on ballot _____

Departments established by charter

136. Finance a) Authorized b) Mandated

137. Personnel a) Authorized b) Mandated

138. Legal a) Authorized b) Mandated

139. Planning a) Authorized b) Mandated

140. Police a) Authorized b) Mandated

141. Fire a) Authorized b) Mandated

142. Recreation a) Authorized b) Mandated

143. Park and Recreation a) Authorized b) Mandated

144. Library a) Authorized b) Mandated

145. Health a) Authorized b) Mandated

146. Health Officer a) Authorized b) Mandated

147. Aviation a) Authorized b) Mandated

148. Hospital a) Authorized b) Mandated

149. Other _____ a) Authorized b) Mandated

Boards established by charter

Board Name Authorized Mandated

150. _____ Y / N Y / N
151. _____ Y / N Y / N
152. _____ Y / N Y / N
153. _____ Y / N Y / N
154. _____ Y / N Y / N
155. _____ Y / N Y / N
156. _____ Y / N Y / N
157. _____ Y / N Y / N
158. _____ Y / N Y / N
159. _____ Y / N Y / N
160. _____ Y / N Y / N
161. _____ Y / N Y / N

Personnel/Officers

162. Charter establishes civil service a) Yes b) No c) n/a
163. Charter establishes CS commission a) Yes b) No c) n/a
164. Charter establishes merit system a) Yes b) No c) n/a
165. Personnel department a) Authorized b) Required
166. Personnel rules a) Authorized b) Required
167. Own retirement system a) Yes b) No c) n/a
168. Authorized to participate in retirement/pension system a) Yes b) No c) n/a

The Commission reviewed questions 169 through 172 together and took no action, as the items were already addressed in the draft Charter.

169. Political activity prohibited a) Yes b) No c) n/a
170. Acceptance of gifts prohibited a) Yes b) No c) n/a
171. Nepotism prohibited a) Yes b) No c) n/a
172. Personal interest in contracts prohibited a) Yes b) No c) n/a

The Commission reviewed questions 173 – 182 together and no action was taken.

Miscellaneous

173. Vote required to grant franchise a) Majority b) Maj of CC

174. Gross receipts a) 1% b) 2% c) 3% d) 4% e) Not specified

175. Franchise subject to referendum a) Yes b) No c) n/a

176. Maximum franchise (yrs) specified a) 10 b) 15 c) 20 d) 25 e) 30 f) Not

177. Council required to adopt comp plan a) Yes b) No c) n/a

178. Redistricting commission established a) Yes b) No c) n/a

179. Eminent domain restrictions a) Yes b) No c) n/a

180. Revenue cap a) Yes b) No c) n/a

181. Annexation authorized a) Yes b) No c) n/a

182. Disannexation authorized a) Yes b) No c) n/a

7. Discussion and consideration to set next meeting date.

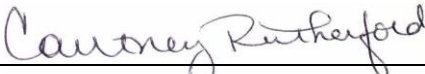
No action on this item.

8. Adjourn

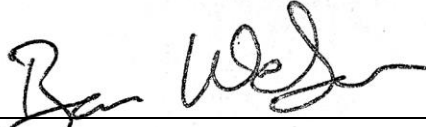
Due to technical issues with Zoom.com the meeting adjourned at 8:13 p.m.

These minutes were approved by the Commission on Wednesday, June 16, 2021.

ATTEST:



Courtney Rutherford, City Secretary



Ben Weber, Chairman

