



Charles Jessup, IV, Mayor  
Vacant, Alderman  
Rick Staigle, Alderman  
Nick Haby, City Administrator

Kelle Mills, Mayor Pro Tem  
Tia Baker, Alderman  
Kurt Kopczynski, Alderman  
Courtney Rutherford, City Secretary

## **MEADOWS PLACE CITY COUNCIL REGULAR MEETING AGENDA**

Notice is hereby given of a Regular Meeting of the City Council of the City of Meadows Place to be held **Tuesday, May 25, 2021 at 6:30 p.m.**, at Meadows Place City Hall, 1 Troyan Drive, Meadows Place, Texas 77477, for the purpose of considering the following agenda items. All agenda items are subject to action. City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by title 5, Chapter 551, of the Texas Government Code

### **A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

1. Pledge of Allegiance and Invocation

### **B. REPORTS**

1. Police Department – Chief Gary Stewart
2. Parks & Recreation – Colene Cabezas, Parks & Recreation Director
3. Fire Department Monthly Report for April 2021 – Nick Haby, City Administrator
4. City Administrator’s Report – Nick Haby, City Administrator

### **C. MAYOR AND COUNCIL COMMENTS**

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make reports about items of community interest during a meeting of the governing body without having given notice of the report.

Items of community interest include: Expressions of thanks, congratulations, or condolence; Information regarding holiday schedules; An honorary or salutary recognition of a public official, public employee, or other citizen; A reminder about an upcoming event organized or sponsored by the governing body; Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda

#### **1. Council Comments**

- a. Dorrance Lane Construction Update – Alderman Rick Staigle
- b. Mobility Bond Project Update – Alderman Rick Staigle

### **D. REGULAR AGENDA**

1. Discussion and consideration of Ordinance No. 2021-07 acknowledging the resignation of John Isbell, Alderman Place 1 and appointing David Mertins for the unexpired term.
2. Issue Oath of Office and Certificate of Election to newly appointed David Mertins, Alderman Place 1.
3. Discussion and consideration of July 4<sup>th</sup> celebration event.

4. Discussion and consideration of Ordinance No. 2021-11 amending the City's General Fund Budget for the fiscal year beginning October 1, 2020 and ending September 30, 2021, in the amount not to exceed \$15,000 from the City's General Fund balance to a new General Fund line item 100-020-521400, Communications and Marketing, for communication, social media, videos, and promotions of city activities in Meadows Place.
5. Discussion and consideration of Ordinance No. 2021-12 amending the City's General Fund Budget for the fiscal year beginning October 1, 2020 and ending September 30, 2021, in the amount not to exceed \$37,000 from the City's General Fund balance to line item 100-040-580000, Public Works Capital Outlay, reallocating funds for the City's Facilities Review Agreement with Huitt Zollars.
6. Discussion and consideration of Ordinance No. 2021-13 amending the City's General Fund Budget for the fiscal year beginning October 1, 2020 and ending September 30, 2021, in the amount not to exceed \$35,000 from the City's General Fund balance to line item 100-040-566000, Public Works Sprinkler System Maintenance, for irrigation repairs.
7. Discussion and consideration of Resolution No. 2021-11 designating the City Right of Way Along South Kirkwood Road from the northern city limit line of Meadows Place to the northern intersection line of West Airport Boulevard as a linear park within the City of Meadows Place, Texas.
8. Discussion and consideration of Resolution No. 2021-12 amending the City's Employee Policy Manual regarding employee longevity pay.
9. Discussion and consideration of Ordinance No. 2021-14 repealing Ordinance No. 2019-07 appointing Vy Nguyen to act as Assistant Prosecutor in the Municipal Court of Record.
10. Discussion and consideration of Ordinance No. 2021-15 calling a Public Hearing for 12047 Sturdivant.

#### **E. CONSENT AGENDA**

Consent Agenda items are considered routine in nature and will be enacted with one motion and vote. There will be no separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

##### **1. Consider approval of the Minutes held as follows:**

- April 24, 2021 – Special Meeting
- April 27, 2021 – Regular Meeting
- May 11, 2021 – Special Meeting
- May 12, 2021 – Special Meeting
- May 19, 2021 – Special Meeting

**F. AUDIENCE COMMENTS (for matters NOT on the agenda)**

This provides an opportunity to comment on non-agenda items. Comments shall be limited to **three (3) minutes** per person. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information, existing policy, or proposal to place the subject on the agenda for a future meeting. **Please identify yourself with name and address.**

**G. ADJOURN**

**CERTIFICATION**

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, this agenda was posted for public information at least 72 hours preceding the scheduled time of the meeting at Meadows Place City Hall located at 1 Troyan Drive, Meadows Place, TX 77477 on the 21<sup>st</sup> day of May 2021 at 1:05 p.m. and remained posted until said meeting was convened.



---

Courtney Rutherford, City Secretary

In compliance with the Americans with Disabilities Act, the City of Meadows Place will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling at (281) 983-2950 forty-eight (48) hours prior to the meeting. Agendas are posted on the Internet Website at [www.cityofmeadowsplace.org](http://www.cityofmeadowsplace.org).