



Charles Jessup, IV, Mayor
David Mertins, Alderman
Rick Staigle, Alderman
Nick Haby, City Administrator

Kelle Mills, Mayor Pro Tem
Tia Baker, Alderman
Kurt Kopczynski, Alderman
Courtney Rutherford, City Secretary

MEADOWS PLACE CITY COUNCIL REGULAR MEETING AGENDA

Notice is hereby given of a Regular Meeting of the City Council of the City of Meadows Place to be held **Tuesday, May 24, 2022, at 6:30 p.m.**, at Meadows Place EOC/Training Center, 11975 W Airport Blvd., Meadows Place, Texas 77477, for the purpose of considering the following agenda items. All agenda items are subject to action. City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by title 5, Chapter 551, of the Texas Government Code

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

1. Pledge of Allegiance and Invocation

B. ELECTION MATTERS

1. Issuance of Certificate of Election and Administer Oath of Office to Elected Officials. Charles D. Jessup, Mayor; David Mertins, Alderman Place 1; Tia Baker, Alderman Place 2; and Rick Staigle, Alderman Place 3.

C. REPORTS

1. Police Department – Chief Gary Stewart
2. Parks and Recreation – Colene Cabezas, Director
3. Fire Department Monthly Report for April 2022 – Charles Jessup IV, Mayor
4. City Administrator’s Report – Nick Haby, City Administrator

D. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make reports about items of community interest during a meeting of the governing body without having given notice of the report.

Items of community interest include: Expressions of thanks, congratulations, or condolence; Information regarding holiday schedules; An honorary or salutary recognition of a public official, public employee, or other citizen; A reminder about an upcoming event organized or sponsored by the governing body; Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda

1. Mayor’s Comments

- a. Meetings and Public Hearings
- b. Communications Director

- c. VROOM
- d. O'Reilly's
- e. Budget Season

2. Council Comments

- a. Dorrance Lane Construction Update – Alderman Rick Staigle
- b. Fort Bend Mobility Bond Project No. 20211 – Bikeway at Meadows Place/Stafford Update – Alderman Rick Staigle

E. REGULAR AGENDA

1. Discussion and consider of Ordinance No. 2022-23 electing a Mayor Pro Tem.
2. Discussion and consideration Ordinance No. 2022-24 calling a Joint Public Hearing before the City of Meadows Place City Council and the Planning and Zoning Commission to be held the 28th day of June 2022 at 6:00 p.m. at Meadows Place City Hall, One Troyan Drive, Meadows Place, TX 77477, to receive public comment regarding an amendment to Meadows Place Code of Ordinances, Chapter 153, Sections 153.016, Definitions and 153.073 regarding Garages and Off-Street Parking and Loading.
3. Discussion and consideration of Resolution No. 2022-13 authorizing the City Secretary to advertise a Request for Proposals for the City's residential solid waste and recycling collection contract.
4. Discussion and consideration of Resolution No. 2022-14 authorizing the Mayor to execute an Interlocal Cooperation Agreement for the Collection of Taxes with the Fort Bend County Tax Assessor-Collector.
5. Discussion and consideration of Resolution No. 2022-15 ratifying the submission of the grant application for the Rescue Vehicle (ATV) to the Office of the Governor – Grant Number 4248801.
6. Discussion and consideration of Ordinance No. 2022-25 amending the General Fund Budget for the fiscal year beginning October 1, 2021, and ending September 30, 2022, in the amount of \$85,339 from the awarded grants to line item 100-495015, Grant Revenue – Police Equipment, for the purchase of two (2) laptops, four (4) License Plate Readers, and one (1) Police Rescue Vehicle (ATV) funded by three (3) Police Department grants.
7. Discussion and consideration of Ordinance No. 2022-26 amending the General Fund Budget for the fiscal year beginning October 1, 2021, and ending September 30, 2022, in the amount of \$85,339 to line item 100-050-542600, PD Grant Funded Equipment, from line item 100-495015, Grant Revenue – Police Equipment, for the purchase of two (2) laptops, four (4) License Plate Readers, and one (1) Police Rescue Vehicle (ATV) funded by three (3) Police

Department grants.

8. Discussion and consideration of Ordinance No. 2022-27 amending the General Fund Budget for the fiscal year beginning October 1, 2021, and ending September 30, 2022, in the amount of \$150,000 from the Economic Development Corporation Fund Balance to line item 100-499000, Funds Transfer, to adjust City Revenue for Fiscal Year 2021-2022 Infrastructure Projects.
9. Discussion and consideration of Resolution No. 2022-16 authorizing the Mayor to execute an agreement with HDR Engineering, Inc. for Professional Engineering Services Design, Bid Phase, and Construction Management Services for Meadows Place Wastewater Water Treatment Plant - Clarifier Rehabilitation.
10. Discussion and consideration of Ordinance No. 2022-28 adding Chapter 96: Special Event Permit Procedures.
11. Discussion and consideration of Resolution No. 2022-17 authorizing the purchase of a pump for the lift station at the Wastewater Treatment Plant in the amount of \$40,000.00.

F. CONSENT AGENDA

Consent Agenda items are considered routine in nature and will be enacted with one motion and vote. There will be no separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes held as follows:

April 26, 2022 – Workshop

April 26, 2022 – Joint Public Hearing

April 26, 2022 – City Council – Regular Meeting

G. AUDIENCE COMMENTS (for matters NOT on the agenda)

This provides an opportunity to comment on non-agenda items. Comments shall be limited to **three (3) minutes** per person. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information, existing policy, or proposal to place the subject on the agenda for a future meeting. **Please identify yourself with name and address.**

H. ADJOURN

CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, this agenda was posted for public information at least 72 hours preceding the scheduled time of the meeting at Meadows Place City Hall located at 1 Troyan Drive, Meadows Place, TX 77477, on the 20th day of May 2022 at 4:45 p.m. and remained posted until said meeting was convened.



Courtney Rutherford, City Secretary

In compliance with the Americans with Disabilities Act, the City of Meadows Place will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling at (281) 983-2950 forty-eight (48) hours prior to the meeting. Agendas are posted on the Internet Website at www.cityofmeadowsplace.org.