

**CITY COUNCIL  
WORKSHOP MEETING MINUTES  
MAY 24, 2016**

**1. Call to Order:**

The meeting was called to order by Mayor Jessup at 6:04 p.m. with the following present:

Mayor, Charles D. Jessup, IV	City Secretary, Courtney Rutherford
Mayor Pro Tempore, Terry J. Henley	Alderman, John F. Isbell
Alderman, Rick J. Staigle	Alderman, Kelle K. Mills

Alderman, Steven H. Bezner was not present at this meeting.

**2. Discuss Clear Channel Outdoor Digital Advertising**

Mayor Jessup introduced this item and that handouts were included in the meeting packet. He stated that Clear Channel would like to install digital billboards in the City. He also stated that Clear Channel would sell ads to everybody, except for sexual oriented businesses. They also promised the City 5 spots of advertisement. There was brief discussion among Council regarding the digital signs. Mayor Jessup called for a motion there was none, therefore no action was taken.

**3. Update on new Tactical Training Center**

Mayor Jessup gave a brief update on the new Tactical Training Center. He stated that after getting the results of the soil test the engineer, Roland Brown, suggested bell bottom piers for the building. That would require a foundation re-do at a cost of approximately \$100,000. There are some other options that are less expensive, so staff is working with the engineer on more cost effective option for the foundation.

**4. Update on Community Development Program**

So far the Community Development Program has held two meetings and agreed that the submitted property is a good candidate for the program. The Evaluation Committee visited the property and came up with a scope of work estimated at \$180,000. Mayor Jessup will be meeting with the home owner of the property in question on May 25, 2016 to making an offer.

**5. Discuss CenterPoint Energy**

Mayor Jessup gave a brief update on the massive line re-dos currently underway by CenterPoint Energy. He stated that these upgrades will only improve the City of Meadows Place. Mayor Jessup also stated that no action has been taken at this time on the hike and bike trail.

**6. Update on Contract Matrix**

Mayor Jessup stated that staff is currently working on a spreadsheet to keep up with all current contracts in the City. The final document is not quite ready, but the Finance Director is working to locate all agreements and contracts so that they can be tracked in one place.

**7. Budget Discussion**

**a. Update on Fiscal Year 2015-2016 Budget**

The Mayor reported that the current budget is going well. There was one error in prepare this budget and staff miscalculated the cost of family medical coverage, but the error has been corrected.

**b. Discuss and approve Meeting date for Fiscal Year 2016-2017 Budget**

There was discussion between Council and Staff regarding dates for the upcoming budget workshops. The following dates were set for budget workshops.

**June 21<sup>st</sup> 6:00 p.m. Public Works/Utilities Budget Workshop**

**July 12<sup>th</sup> 6:00 p.m. Police Department Budget Workshop**

**August 6<sup>th</sup> 9:00 am Parks & Recs and Admin/Court Budget Workshop**

**TBD Budget Workshop to Review Salaries and Final Budget**

**8. Review items on the May 24, 2016 Regular Agenda**

Council briefly reviewed upcoming agenda items scheduled to be discussed at tonight's regular meeting.

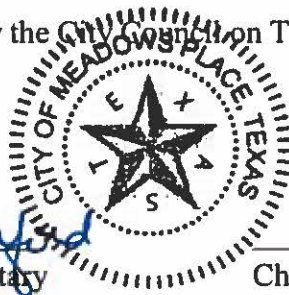
**9. Adjourn**

There being no further business to discuss, Alderman Henley made a motion to adjourn the Workshop Meeting. The motion was seconded by Alderman Mills and with unanimous approval the workshop meeting was adjourned at 7:02 p.m.

These minutes were approved by the City Council on Tuesday, May 24, 2016.

ATTEST:

  
Courtney Rutherford, City Secretary



  
Charles D. Jessup, IV, Mayor