



MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON MAY 23, 2017 AT 7:30 P.M. AT THE MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TX 77477

1. Call to Order:

The meeting was called to order by Mayor Jessup at 7:31 p.m. with the following present:

Mayor, Charles D. Jessup, IV	City Secretary, Courtney Rutherford
Mayor Pro Tempore, Terry J. Henley	Alderman, John F. Isbell
Alderman, Steven H. Bezner	Alderman, Rick J. Staigle
Alderman, Kelle K. Mills	

Staff in attendance: Chief Gary Stewart, Meadows Place Police Department; and Jerry Parker, Code Enforcement Official

a. Pledge of Allegiance and Invocation

Pledge by:	Harry Hamilton, resident
Invocation by:	Lt. Richard Simmons, Meadows Place Police Department

2. Presentations and Proclamations

a. Issuance of Certificates of Election and Administer Oath of Office to Newly Elected Officials

Mayor Jessup swore in Terry Henley as Alderman Place 4 and presented him with his Certificate of Election. Mayor Jessup also swore in Kelle Mills as Alderman Place 5 and presented her with her Certificate of Election.

b. Proclamation recognizing John Pizzitola

Mayor Jessup read a proclamation recognizing John Pizzitola for his service to the City of Meadows Place and declaring May 24, 2017 as John Pizzitola day.

Alderman Bezner has known this Pizzitola family since he was about 5 years old and stated that they are good people. He presented the Proclamation to Ms. Peggy Pizzitola, because Mr. Pizzitola was too ill to attend the meeting. He also thanked her for her husband's dedication and commitment to the City.

c. Presentation of Meadows Place Garden Club Scholarships

Bob Dybala, Garden Club President, introduced the item and thanked Council for the opportunity to recognize this year's Scholarship recipients.

Two of the three recipients were not present due to prior commitments. Dakota Mills, a senior at Sam Houston State and has a baseball game tomorrow, therefore he was not able to leave school.

Mariah Shaw is still attending classes at University of Texas in Tyler.

Jessica Montalvan is Pre-Med at University of Houston and she was present to accept her scholarship.

Mayor Jessup congratulated Miss Montalvan and thanked the Garden Club for continuing the scholarship program.

3. Reports

a. Police Department

Chief Stewart gave an overview of the monthly statistics and activities report, which was distributed to City Council and filed with the City Secretary.

Chief Stewart stated that the Neighborhood Watch Meeting scheduled for June 22, 2017 has been cancelled due to low attendance.

Chief Stewart introduced the new part-time Dispatcher, Yadira Rodriguez. She works full-time for Fort Bend County Sheriff's Department as a Level 3 Dispatcher. She has been in dispatch since January 2007. She is also a Reserve Deputy with Fort Bend County.

Mayor Jessup welcomed Ms. Rodriguez and thanked her for what she is doing for Meadows Place.

Alderman Bezner asked the Chief if the Police Department has seen an increase in foot traffic due to Northern University. Chief Stewart reported that foot traffic has been up along W Airport with students walking to the stores and he expects it to increase.

Mayor Jessup thanked Chief Stewart for all that he does. He stated that the Chief said on day one he would get Reserve officers – good ones! Mayor Jessup stated that he is very impressed and appreciative for all of the Reserve Officers that Chief Stewart has hired. He asked Chief Stewart to tell them thank you from the City.

b. Code Enforcement

Jerry Parker, Code Enforcement, reported on current violations, open cases, and citations issued over the last 3 months. He also reported on his on-going projects. A copy of his report has been filed with the City Secretary.

A few topics of discussion for the past quarter are listed as follows:

1. Violations since 02/28/2017 – 558 violations, 439 have come into compliance.
2. Citations issued 34
3. Current ongoing projects: Monitoring home on Alston for occupation issues. Multiple citations were issued with no court appearances. Working with MPPD

to address violations, such as trailer in the driveway, vehicles marked for sale, stored items, ETC, as they occur.

4. House on Dorrance was evicted by the property manager on behalf of the owner due to multiple violation warnings and citations issued.
5. Reoccurring Issues:
 - Bandit / contractor signs: 78
 - Junk / Abandoned vehicles / trailers
 - Unoccupied/Vacant Properties
6. Pools – currently 0 pools being treated.
7. Goals for next Quarter:
 - Complete closing up of enforcement timeframes.
 - Expand the procedure of placing NOV on cans by placing them on other violations as well as front door if unable to make contact with the resident.
 - Continue working on tree clearances and exterior home issues.
8. Online violation report is now anonymous. Have rec'd several blank and 3 bogus with no way to contact the reporter to validate info or advise status of their complaint. Expect this to subside as people get used to process.

Alderman Isbell stated that there appears to a lot of activity at the house located at Alston and Blair Meadow on the weekends; like multiple trailers and cars backing in and out the backyard.

He also asked for a more detailed report of items that Mr. Parker discusses at the meeting. That would help Council better understand what he is working on.

Lastly, Alderman Isbell asked about the online reporting and wanted to know if the reports still need to be categorized. Mr. Parker stated that there is a still drop a down to choose from with more options, but it can be left blank.

Finally, Mayor Jessup asked Mr. Parker to contact the County and see how long it takes to process a lien and notify the property owner that it has been filed.

c. Fire Department Monthly Report for April 2017

Mayor Jessup provided an overview of the Stafford Fire Department report for April 2017 which was filed with the City Secretary.

Mayor Jessup also thanked the Fire Department and EMS for participating in the Meadows Place video and they looked great.

4. Mayor's Comments

a. Update regarding sex offender lawsuit

Mayor Jessup reported that this case has been dismissed and the City is moving forward.

b. Host City for Monarch Migration

Mayor Jessup reported that the City hosted a ribbon cutting for the Monarch Migration. He thanked Alderman Henley for attending along with about 100 other people. He stated that Meadows Place is a poster child for a City that cares. The Monarch Butterfly Association was impressed that the City already has the monarch butterfly on our City water bottles. They will now take the 13 acres under the power lines between W Airport and Dorrance and convert it native grasslands with milkweeds and plants like that to attract the migratory butterflies and birds. It will take about 2-3 years to go it completed.

Alderman Henley reported that this area will now be planted with flowers which will be fully funded by Monarch Butterfly Association and will be a showcase location once completed.

Mayor Jessup stated that other Fort Bend County cities plan to join in. Meadows Place hopes this the start to a string that will run for 7 miles.

c. Budget Season

Mayor Jessup reported that Council set dates to start budget review for the 2017-2018 fiscal year. The first meeting will start with a Council Retreat on June 24. Council and staff will be working hard to put together the budget and do their best for our residents.

d. Update on Pool Slide

Mayor Jessup stated that he has been dreaming of this slide since 1996. The slide is in and will be built over the next couple weeks. Council and staff are pushing forward to better our community.

5. Council Comments:

a. Update on Kirkwood Project – Alderman Rick Staigle

Alderman Staigle reported that HDR should be submitting the 75% design sometime in June and this will give Council a good overview and projected cost. Council will hopefully be able to review this at the Council retreat on June 24th. He also stated that the City will soon start talking to the County about using left over funding from W Airport for the Kirkwood project.

Mayor Jessup thanked Alderman Staigle and stated that he appreciates his expertise.

6. Regular Agenda

a. Consider Ordinance No. 2017-16 electing a Mayor Pro-Tem

Alderman Bezner moved to elect Alderman Terry Henley as Mayor Pro-Tem. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills.

Nays: None

The motion carried

- b. Consider Resolution No. 2017-13 authorizing the Mayor and City Secretary to renew the 2017 Tax Year Interlocal Agreement for Tax Collection Services with Fort Bend County, Texas.**

Alderman Henley moved to approve Resolution No. 2017-13 authorizing the Mayor and City Secretary to renew the 2017 Tax Year Interlocal Agreement for Tax Collection Services with Fort Bend County, Texas. Alderman Bezner seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills.

Nays: None

The motion carried

- c. Consider Ordinance No. 2017-17 amending the City's General Fund budget for the fiscal year ending October 1, 2016 and ending September 30, 2017, in the amount of \$55,000.00 in order to cover capital expenses, such as the audio-visual system, computers, televisions, shelving and cabinetry for the new Training Center/EOC building.**

Alderman Henley moved to approved Ordinance No. 2017-17 amending the City's General Fund budget for the fiscal year ending October 1, 2016 and ending September 30, 2017, in the amount of \$55,000.00 in order to cover capital expenses, such as the audio-visual system, computers, televisions, shelving and cabinetry for the new Training Center/EOC building. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills.

Nays: None

The motion carried

- d. Consider Resolution No. 2017-14 authorizing the Police Chief to submit a grant application for the National Incident-Based Reporting System (NIBRS) project and providing for applicable matching funds.**

Alderman Bezner moved to approved Resolution No. 2017-14 authorizing the Police Chief to submit a grant application for the National Incident-Based Reporting System (NIBRS) project and providing for applicable matching funds. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills.

Nays: None

The motion carried

- e. **Consider Resolution No. 2017-15 authorizing the Mayor and City Secretary to enter into agreement with Joe Scanlin for Electrical Inspector duties including Electrical Plan Reviews, Inspections, and Consultations.**

Alderman Henley moved to approve Resolution No. 2017-15 authorizing the Mayor and City Secretary to enter into agreement with Joe Scanlin for Electrical Inspector duties including Electrical Plan Reviews, Inspections, and Consultations. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills.

Nays: None

The motion carried

- f. **Consider Resolution No. 2017-16 authorizing the Mayor and City Secretary to enter into an agreement with Henry Rivas for Building Official Duties, Plan Reviews, Inspections, and Consultations.**

Alderman Staigle moved to approved Resolution No. 2017-16 authorizing the Mayor and City Secretary to enter into an agreement with Henry Rivas for Building Official Duties, Plan Reviews, Inspections, and Consultations. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills.

Nays: None

The motion carried

7. Consent Agenda

- a. **Consider approval of the Minutes held as follows:**

April 25, 2017 – Workshop Meeting

April 25, 2017 – Regular Meeting

- b. **Presentation of Bills**

Motorola Solutions Inc.	\$71,520.33
Motorola Solutions Inc.	\$12,710.00
Randle Law Firm LTD, LLP	\$6,365.86
Randle Law Firm LTD, LLP	\$13,163.57
Joe L. Salvide	\$11,335.00
Asakura Robinson	\$19,500.00
The Remodelista	\$19,680.00

Today's Telecommunications Industries, LLC

\$5,662.50

Alderman Bezner moved to approve all items of the consent agenda. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills.

Nays: None

The motion carried

8. Audience Comments

None.

9. Adjourn

There being no further business on the agenda Alderman Staigle moved to adjourn the meeting. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills.


Nays: None

The motion carried

The meeting was adjourned at 8:34 p.m.

These minutes were approved by City Council on Tuesday, June 27, 2017.

ATTEST:


Courtney Rutherford, City Secretary


Charles D. Jessup IV

