



Charles Jessup, IV, Mayor
David Mertins, Alderman
Rick Staigle, Alderman
Nick Haby, City Administrator

Kelle Mills, Mayor Pro Tem
Tia Baker, Alderman
Kurt Kopczynski, Alderman
Courtney Rutherford, City Secretary

MINUTES OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS TOWN HALL MEETING HELD ON MAY 17, 2022, AT 6:00 P.M., AT MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TEXAS 77477.

The Town Hall meeting was called to order by Mayor Charles Jessup IV, at 5:17 p.m. with the following present.

Mayor, Charles D. Jessup, IV
David Mertins, Alderman
Rick J. Staigle, Alderman

Kelle Mills, Mayor Pro-Tem
Tia Baker, Alderman
Kurt Kopczynski, Alderman

Nick Haby, City Administrator

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Public Works Director, Rod Hainey; and Communications Director, Cameron Miller were also present.

The following were also present:

Ngoc Le, Steve Peik and Steve Arnold from HDR.

Mel Allison and Emeterio Ocampo from Statewide Service.

- 1. The purpose of this Town Hall meeting is to give a brief presentation and for City Council to receive general public comment regarding proposed Dorrance Lane constructions project.**

Mayor Jessup introduced the project and introduced Ngoc Le, Project Manager from HDR. Ms. Le introduced Steve Peik and Steve Arnold from HDR; they are the employees that will be working on the project for the Engineering team. Ms. Le also introduced Mel Allison and Emeterio Ocampo from Statewide Services as the Contractor for the project.

Ms. Le then discussed the two phases and limits of the Dorrance Lane projects – Phase 1 and Phase 2 and noted that the public meeting will be for Phase 1 only.

Ms. Allison stated that the watermain work would be the first item of work to be completed.

Ms. Le explained the driveway work that will occur at the residences and the limits of that work. The right-of-entry permits were discussed for those residents that will have work done inside their property limits. Ms. Le pointed-out Ms. Allison from Statewide as the contact for residents if they would like more concrete work done than shown on the plans. The residents will have to contract directly with Statewide for that additional concrete work.

There was discussion regarding traffic control for the project and how the contractor will have

one lane of traffic open at all times. Parking will be on either end of the work, depending on where the contractor is working. No parking will be allowed on the open lane of traffic during the work. The sidewalk will be open for foot traffic.

Ms. Le discussed the tree protection plans for the project and that an urban forester evaluated all of the trees in the project limits and none of the trees within the project limits are planned to be removed.

Ms. Le stated that project is scheduled to start in June and should last about five months with and end date in November.

Ms. Le then asked for questions and they were answered:

Q: Is the stop sign at Oxford going away?

A: No.

Q: AT&T has recently been onsite. Is this project going to affect the work that they recently completed?

A: No. The work that AT&T was completing was for this project – to ensure that the AT&T lines are out of the contractor's way.

Q: What will happen with the 4th of July parade?

A: No parade will occur this year.

Q: What about our sprinkler lines in the boulevard?

A: The contractor will cut and cap those lines at the right-of-way and have them re-installed after the work is complete.

Q: Can the pine tree in-front of my home be removed during this project? (Homeowner lives on the west end of the project).

A: Tree removals are not part of this project.

Q: I have five vehicles at my home. Where should I park them during construction in-front of my house?

A: Parking will need to be done on side streets or on either end of the work zone.

Q: Why do the driveways have a bump at the bottom, can they be smooth?

A: This bump is to allow for better drainage down the roadway.

Q: Will the water main work for this project affect a larger area of the city?

A: No. The water main will be shut off to isolate the block only where the work will occur.

Q: Where will our trash cans go during construction?

A: One the opposite side of the street from your driveway/home.

Q: Will our sprinklers be capped?

A: Yes.

Q: How far into our yards will the contractor dig up?

A: The contractor will go up to the right-of-way line unless your property has extra driveway that needs to be removed. The contractor will typically work within one foot of the concrete materials that are to be removed/replaced.

*Right of Entry forms were stated to the group in attendance for those residences that have the extra driveway removed beyond the right-of-way.

Q: How will the sidewalks be widened from 4ft to 5ft?

A: The additional one foot of sidewalk width will be on the street side.

Q: When will phase two of the project start?

A: Hopefully in two years, but there are a lot of variables that will determine this.

Q: Where will the sidewalk work occur at Oxford?

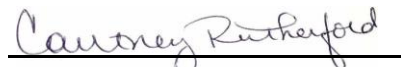
A: Only at the intersection.

2. Adjourn


HDR completed their presentation. Mayor Jessup stated that the fire department and police department have been involved in the process and are aware of this project. He reminded the residents that the project will be “a mess” and that there will be inconveniences to all residents during construction and they patience is appreciated. The meeting adjourned at 6:40 p.m.

These minutes were approved by City Council on June 28, 2022.

ATTEST:



Courtney Rutherford, City Secretary



Charles D. Jessup IV, Mayor

