



**MINUTES OF THE MEADOWS PLACE CHARTER COMMISSION MEETING HELD ON WEDNESDAY, MAY 12, 2021 AT 6:30 p.m., VIRTUALLY VIA ZOOM.**

**1. Call to Order and announce a quorum is present.**

The meeting was called to order at 6:32 p.m. with the following Commissioners present:

Ben Weber, Chairman	Ken Smith, Vice Chair
Stuart Barrowman, Commissioner	Steve Bezner, Commissioner
Joe DeBruyn, Commissioner	Jimmy Fenwick, Commissioner
Chris Gawlik, Commissioner	Tristan Ibarra, Commissioner
David Lantz Commissioner	Anita Milne, Commissioner
Matt Oltremari, Commissioner	Richard Ramirez, Commissioner
Nadya Shelton, Commissioner	Sammy Skemp, Commissioner
Joseph Weymon, Alternate	

Grady Randle, City Attorney, Carl Allred, City Attorney, Nick Haby, City Administrator; and Courtney Rutherford, City Secretary were also present.

Commissioner Alison Young was not present.

**2. Consider approval of the minutes for the meeting held on April 28, 2021.**

Commissioner Weber made a motion to approve the minutes for the meeting held on April 28, 2021. Commissioner DeBruyn seconded the motion. The vote follows:

Ayes: Commissioners Barrowman, Bezner, DeBruyn, Fenwick, Gawlik, Ibarra, Lantz, Milne, Oltremari, Ramirez, Shelton, Skemp, Smith, Weber, and Weymon.

Nays: None

Commissioner Young was not present.

**3. Discussion and consideration regarding the decision to continue creating a Home Rule Charter for the City of Meadows of Place.**

No action was taken on this item.

**4. Discussion and consideration of Frequently Asked Questions and a public relations plan.**

No action was taken on this item.

**5. Discussion and review of the City of Meadows Place Home Rule Charter draft.**

The Commission briefly reviewed the changes/revisions discussed in their previous meeting. No other changes were made at this time.

**6. Discussion and review any items previously discussed beginning with survey question #1.**

No action was taken on this item.

**7. Discussion and consideration regarding a Charter survey questions 112-182.**

**Initiative, referendum, recall**

**112. If yes, \_\_\_\_\_ % of a) Registered b) Last vote c) Minimum names \_\_\_\_\_**

Commissioner Ramirez made a motion to require signatures from 20% of the registered voters at the time of the initial petition signature. Commissioner Lantz seconded the motion. The vote follows:

Ayes: Commissioners Barrowman, Bezner, DeBruyn, Fenwick, Gawlik, Ibarra, Lantz, Milne, Oltremari, Ramirez, Shelton, Skemp, Smith, Weber, and Weymon.

Nays: None

Commissioner Young was not present.

**113. If yes, how many times during the past five years has this provision been used by the citizenry and what were the results:**

<b>Year</b>	<b>Subject</b>	<b>Resulting Action</b>
_____	_____	_____

No action was taken on this item.

*The Commission discussed questions 114 and 115 together.*

**114. Charter provides for referendum a) Yes b) No c) n/a**

**115. If yes, \_\_\_\_\_ % of a) Registered b) Last vote c) Minimum names \_\_\_\_\_**

Commissioner Skemp made a motion to require 20% of the registered voters at the time of the initial referendum signature and a copy of the ordinance seeking repeal must be attached. Commissioner Fenwick seconded the motion. The vote follows:

Ayes: Commissioners Barrowman, Bezner, DeBruyn, Fenwick, Gawlik, Ibarra, Lantz, Milne, Oltremari, Ramirez, Shelton, Skemp, Smith, Weber, and Weymon.

Nays: None

Commissioner Young was not present.

Commissioner Shelton made a motion allowing City Council 10 days to repeal the ordinance from the date the initiative or referendum is submitted. Commissioner Oltremari seconded the motion. The vote follows:

Ayes: Commissioners Barrowman, Bezner, DeBruyn, Fenwick, Gawlik, Ibarra, Lantz, Milne, Oltremari, Shelton, Skemp, Smith, Weber, and Weymon.

Nays: Commissioner Ramirez

Commissioner Young was not present.

**116. If yes, how many times during the past five years has this provision been used by the citizenry and what were the results:**

<b>Year</b>	<b>Subject</b>	<b>Resulting Action</b>
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No action was taken on this item.

**117. Voluntary referendum a) Yes b) No c) n/a**

No action was taken on this item.

*The Commission discussed questions 118 and 119 together.*

**118. Charter provides for recall a) Yes b) No c) n/a**

**119. If yes, \_\_\_\_\_ % of a) Registered b) Last vote c) Minimum names \_\_\_\_\_**

Commissioner Bezner made a motion to require 30% of the registered voters at the time of the initial petition signature. Commissioner Shelton seconded the motion. The vote follows:

Ayes: Commissioners Barrowman, Bezner, DeBruyn, Fenwick, Gawlik, Ibarra, Lantz, Milne, Oltremari, Ramirez, Shelton, Skemp, Smith, Weber, and Weymon.

Nays: None

Commissioner Young was not present.

Commissioner Fenwick made a motion preventing City Council from passing a similar ordinance within two (2) years if repealed. Commissioner Smith seconded the motion. The vote follows:

Ayes: Commissioners Barrowman, Bezner, DeBruyn, Fenwick, Gawlik, Ibarra, Lantz, Milne, Oltremari, Ramirez, Shelton, Skemp, Smith, Weber, and Weymon.

Nays: None

Commissioner Young was not present.

*Due to the time the Commission agreed to discuss the remaining questions at the next meeting on May 26, 2021. No action was taken on questions 120 through 182.*

**120. If yes, how many times during the past five years has this provision been used by the citizenry and what were the results:**

<b>Year</b>	<b>Position (Mayor/Councilmember)</b>	<b>Result</b>
_____	_____	_____

**121. Limits on recall a) Yes b) No c) n/a**

**122. If yes, not before 6 months a) Yes b) No c) n/a**

**123. If yes, after unsuccessful election a) Yes b) No c) n/a**

**124. If yes, before election a) Yes b) No c) n/a**

**Charter and Amendments**

**125. Year of adoption of first charter \_\_\_\_\_**

**126. Year of latest amendment \_\_\_\_\_**

**127. Charter revision commission required every  
a) 5 yrs b) 10 yrs c) 15 yrs d) Other e) State Law f) Not addressed**

**128. Charter revision commission presently underway? a) Yes b) No**

**129. Charter revision commission presently contemplated? a) Yes b) No**

**130. If so, what is expected date of charter election \_\_\_\_\_ (MM/YY)**

**Charter Amendment Election Voter Turnout**

**131. Date of most recent charter amendment election \_\_\_\_\_ (MM/DD/YY)**

**132. Number voting in election \_\_\_\_\_**

**133. Total registered at time of election \_\_\_\_\_**

**134. Population at time of election \_\_\_\_\_**

**135. Number of propositions on ballot \_\_\_\_\_**

**Departments established by charter**

**136. Finance a) Authorized b) Mandated**

**137. Personnel a) Authorized b) Mandated**

- 138. Legal a) Authorized b) Mandated
- 139. Planning a) Authorized b) Mandated
- 140. Police a) Authorized b) Mandated
- 141. Fire a) Authorized b) Mandated
- 142. Recreation a) Authorized b) Mandated
- 143. Park and Recreation a) Authorized b) Mandated
- 144. Library a) Authorized b) Mandated
- 145. Health a) Authorized b) Mandated
- 146. Health Officer a) Authorized b) Mandated
- 147. Aviation a) Authorized b) Mandated
- 148. Hospital a) Authorized b) Mandated
- 149. Other \_\_\_\_\_ a) Authorized b) Mandated

**Boards established by charter**

**Board Name Authorized Mandated**

- 150. \_\_\_\_\_ Y / N Y / N
- 151. \_\_\_\_\_ Y / N Y / N
- 152. \_\_\_\_\_ Y / N Y / N
- 153. \_\_\_\_\_ Y / N Y / N
- 154. \_\_\_\_\_ Y / N Y / N
- 155. \_\_\_\_\_ Y / N Y / N
- 156. \_\_\_\_\_ Y / N Y / N
- 157. \_\_\_\_\_ Y / N Y / N
- 158. \_\_\_\_\_ Y / N Y / N
- 159. \_\_\_\_\_ Y / N Y / N
- 160. \_\_\_\_\_ Y / N Y / N
- 161. \_\_\_\_\_ Y / N Y / N

**Personnel/Officers**

- 162. Charter establishes civil service a) Yes b) No c) n/a
- 163. Charter establishes CS commission a) Yes b) No c) n/a
- 164. Charter establishes merit system a) Yes b) No c) n/a
- 165. Personnel department a) Authorized b) Required

166. Personnel rules a) Authorized b) Required
167. Own retirement system a) Yes b) No c) n/a
168. Authorized to participate in retirement/pension system a) Yes b) No c) n/a
169. Political activity prohibited a) Yes b) No c) n/a
170. Acceptance of gifts prohibited a) Yes b) No c) n/a
171. Nepotism prohibited a) Yes b) No c) n/a
172. Personal interest in contracts prohibited a) Yes b) No c) n/a

**Miscellaneous**

173. Vote required to grant franchise a) Majority b) Maj of CC
174. Gross receipts a) 1% b) 2% c) 3% d) 4% e) Not specified
175. Franchise subject to referendum a) Yes b) No c) n/a
176. Maximum franchise (yrs) specified a) 10 b) 15 c) 20 d) 25 e) 30 f) Not
177. Council required to adopt comp plan a) Yes b) No c) n/a
178. Redistricting commission established a) Yes b) No c) n/a
179. Eminent domain restrictions a) Yes b) No c) n/a
180. Revenue cap a) Yes b) No c) n/a
181. Annexation authorized a) Yes b) No c) n/a
182. Disannexation authorized a) Yes b) No c) n/a
8. Discussion and consideration to set next meeting date.

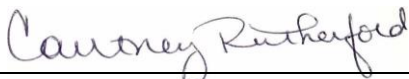
The Commission agreed to meet on May 26, 2021 at 6:30 p.m. via Zoom.

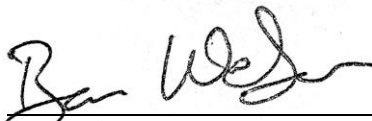
9. Adjourn

There be no further business the meeting adjourned at 8:34 p.m.

These minutes were approved by the Commission on Wednesday, May 26, 2021.

ATTEST:

  
\_\_\_\_\_  
Courtney Rutherford, City Secretary

  
\_\_\_\_\_  
Ben Weber, Chairman

