

**CITY COUNCIL REGULAR MEETING
MINUTES
MAY 27, 2014**

Present were Mayor Charles D. Jessup, IV, Mayor Pro Tempore Terry J. Henley, and Aldermen John F. Isbell, Kelle K. Mills, and David A. Wilkens. Also present were new Aldermen Rick J. Staigle and Steven H. Bezner and City Secretary Janice M. Moore. Absent were Aldermen Terry W. Morgan and Kelle K. Mills.

1. Call to Order:

Mayor Jessup called the meeting to order at 7:35 p.m. The Invocation was led by Alderman Wilkens and the Pledge of Allegiance was presented by Chaplain Wayne Collins.

Mayor Jessup presented Alderman Wilkens with his framed alderman photo and thanked him for his time and service.

2. Presentations:

a. Swearing In of New Council Members

Judge Bret Kuslik administered the oath and statement of officer to each of the following incoming Council Members:

- Mayor Charles D. Jessup IV
- Alderman Steven H. Bezner
- Alderman I John F. Isbell
- Alderman Rick Staigle

Former Alderman Dave Wilkens left at this time. Receiving no objections, Mayor Jessup moved *Item 9. Public Comment* up on the agenda.

9. Public Comment:

The Garden Club honored the following scholarship recipients: Stephanie Montalvan, Mikalya Mueller, Christina Garcia, Rachel Brown, Kaylyn and Tim Pless (not present).

3. Reports:

a. **West Airport Blvd. Reconstruction Project**

Public Works Director Dan McGraw reported the following:

- A changeover was scheduled for this morning Tuesday the 27th, but a decision was made by TxDot on Friday the 23rd to move it to Friday the 30th and a rain date of June 2nd.
- Starting Friday the 30th, the changeover will take place and type III barricade will be installed at the entrance and exits of Meadow Valley and Amblewood @ West Airport will be closed. Contractor had installed traffic, warning and safety signs as well as a message board. Temporary wood poles were installed Friday to suspend the traffic signals during project. Public works removed all the boulders last week. Disconnected water taps and removing water meters.
- Meadows Place provided a piece of land for the contractor and TxDot to set up shop for a monthly fee.

Mayor Jessup recognized Public Works Director McGraw for looking out for the City. He also recognized Alderman Staigle for his efforts with saving the city funds.

b. Police Department

Chief Gary Stewart introduced and welcomed Chaplain Wayne Collins as the newest member of the Meadows Place Police Department. He provided a brief bio of his background. Police Chief Stewart then provided an overview of the monthly statistics and activities, which was distributed to the Council and filed with City records.

c. Code Enforcement

Official Jerry Parker reported on the following:

1. Violations since 2/25/2014: 373
2. Cases opened: 320 (Difference in numbers due to ability of more than 1 violation per case.)
3. Current open cases: 64 (60 of those are Tree trim issues with a deadline of 5/29, and final notice to be issued on 6/2.)
4. Actual citations issued: One (1) unlawful burning, case went to court, violator pled guilty and had \$1,000 fine assessed.
5. Bandit signs have decreased by 96%. (Example is the intersection of W. Belfort @ Dairy Ashford. Signs on three (3) corners, but none in our city).
6. Current projects were 1. tree over roadway and sidewalks; and 2. outward appearance of homes: (Siding, paint, fascia, gutters and fences). Of the six (6) major notices, three (3) have completed required repairs on 11600 Dorrance, 11900 Dorrance and 12000 Mulholland. Of the remaining three, 1 becomes eligible for abatement as of 6/2, the other two (2) on 6/11. Meaning that they have been afforded at least 30 days to either make the repairs or make contact to arrange a reasonable deadline due to the financial burden that this can cause.

7. Top reoccurring issues:

- a. Trash cans either out after trash day, or stored in public view: 98
- b. Grass/Weeds: 68
- c. Junk vehicles in drive or street: 24

8. Unoccupied/Vacant Buildings Total: fluctuated between 24 – 31 at any given time. This was due to high turnover of rental properties. Avg. vacancy of 7 – 15 days. There were 14 that have been deemed long term, greater than 90 days, and have all been mailed a copy of the ordinance and given 30 – 45 days (staggered) to respond to the new ordinance, ending dates of 6/6 and 6/20.

- a. Four (4) have responded with complete compliance. Two (2) on Scarcella (12331, 12334), Meadowdale (12122), and Scottsdale (11510).
- b. Five (5) partial compliance. Blair Meadow (12023), Sturdivant (12010), Bloomington (11911), Kenzie Ct. (11711), Brook Meadow (11634).
- c. Five (5) no compliance as of yet. Haggard (12303 deceased), Dorrance (11314, 11935 deceased), Brighton (11946 Cavender - unk), Scottsdale (11306 denial of ownership).

Mayor Jessup spoke about the importance of neighbors working with each other. Code Enforcement Official Parker provided a definition for Alderman Bezner regarding the difference between unlawful burning and lawful burning. Alderman Isbell inquired about the % of complaints called in versus the issues found by the code enforcement official. He responded that most come from citizens. Alderman Henley inquired if the homeowners with vacant homes were posting their vacant sign information. Code Enforcement Official Parker reported that five (5) have complied with four (4) in partial compliance with insurance.

d. Fire Department Response Statistics - April 2014

Mayor Jessup provided an overview of the report for April. He noted that a representative would be attending the next week. A copy was filed in City records.

4. Mayor's Comments:

a. Online Payments for Court

Mayor Jessup announced the implementation of online court payments.

b. Moody's Rating Upgrade for the 2005 Bond

Mayor Jessup proudly announced that Moody upgraded the City's credit rating from AAA3 to A1. He explained it was a very significant rating for a small town and read the letter of correspondence confirming the upgrade.

c. 4th of July Parade Marshal

Mayor Jessup announced Fort Bend ISD Superintendent Charles Dupree as the parade marshal.

d. Community Garden/Citizen Involvement

Mayor Jessup reported that Heidi Case coordinated a phone committee to seek participation regarding the Community Garden. He added that 12 residents attended a recent meeting, and the next meeting would include the president of Southside Place community garden. Mayor Jessup expressed excitement of this citizen involved project and noted that it would be a committee function with city support.

5. **New Business:**

- a. Approval of an Amendment to the February 2014 Fort Bend County Emergency Management Plan

Mayor Jessup provided a brief overview noting that the amendment was due to the elimination of the penalty clause.

Motion: Alderman Henley moved to **approve** the amendment. Alderman Isbell seconded the motion, which passed unanimously.

6. **Ordinances:**

- a. **Ordinance 2014-08:**

AN ORDINANCE OF THE CITY OF MEADOWS PLACE, TEXAS, DELETING SECTION 94.15 OF CHAPTER 94 OF THE CODE OF ORDINANCES AND ADDING NEW RULES AND REGULATIONS FOR COMMUNITY CENTER AND SWIMMING POOL RENTALS; PROVIDING FOR A PENALTY; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL; AND PROVIDING FOR AN EFFECTIVE DATE.

Mayor Jessup read the title and provided a brief explanation.

Motion: Alderman Staigle moved to **adopt Ordinance 2014-08**. Alderman Henley seconded the motion, which passed unanimously.

- b. **Ordinance 2014-09:**

AN ORDINANCE OF THE CITY OF MEADOWS PLACE, TEXAS, PROVIDING FOR A SCHEDULE OF FEES; REPEALING ALL ORDINANCE OR RESOLUTIONS IN CONFLICT HEREWITH; PROVIDING A PENALTY; AND PROVIDING FOR SEVERABILITY.

Mayor Jessup read the title and provided a brief explanation.

Motion: Alderman Bezner moved to **adopt Ordinance 2014-09**. Alderman Isbell seconded the motion, which passed unanimously.

7. **Resolutions:**

a. **Resolution 2014-07:**

A RESOLUTION OF THE CITY COUNCIL OF MEADOWS PLACE, TEXAS, REMOVING HEIDI CASE AS AN ALTERNATE MEMBER AND APPOINTING HER AS A REGULAR MEMBER TO THE PLANNING & ZONING COMMISSION.

Mayor Jessup read the title.

Motion: Alderman Isbell moved to **approve** Resolution 2014-07. Alderman Henley seconded the motion. Mayor Jessup noted that this action was due to the Alderman Staigle's resignation. The motion passed unanimously.

b. **Resolution 2014-08:**

A RESOLUTION AUTHORIZING THE MAYOR AND THE CITY SECRETARY OF THE CITY OF MEADOWS PLACE, TEXAS, TO EXECUTE A CONTRACT WITH ARANDA BROTHERS CONSTRUCTION CO., INC. FOR USE OF THE CITY'S PROPERTY AS A CONSTRUCTION MOBILIZATION, STAGING AND OFFICE AREA IN CONJUNCTION WITH THE WEST AIRPORT BOULEVARD RECONSTRUCTION PROJECT.

Mayor Jessup read the title.

Motion: Alderman Henley moved to **approve** Resolution 2014-08. Alderman Isbell seconded the motion, which passed unanimously. Alderman Staigle confirmed he had no conflicts of interest.

c. **Resolution 2014-09:**

A RESOLUTION AUTHORIZING THE MAYOR AND THE CITY SECRETARY OF THE CITY OF MEADOWS PLACE, TEXAS, TO EXECUTE AN AMENDMENT TO THE INTERLOCAL COOPERATION AGREEMENT FOR THE COLLECTION OF TAXES WITH FORT BEND COUNTY AND TO RATIFY THE ORIGINAL AGREEMENT AND PREVIOUS AMENDMENTS.

Mayor Jessup read the title.

Motion: Alderman Henley moved to **approve** Resolution 2014-09. Alderman Bezner seconded the motion, which passed unanimously.

8. Consent Agenda:

a. Minutes:

April 22, 2014	Regular
April 22, 2014	Workshop

b. Presentation of Invoices:

Randle Law Office	\$ 20,678.40
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Motion: Alderman Henley moved to **approve** the Consent Agenda as presented. Alderman Isbell seconded the motion, which passed unanimously

9. Audience Comments:

Shirley Isbell congratulated all new elected officials and invited everyone to her house after the meeting. Mrs. Isbell added that she was proud to be a resident of the City.


Mark McGrath inquired about the irrigation on West Airport Blvd. Alderman Staigle explained that the removal of the trees was due to the left turn lanes and moving the curb. Mr. McGrath congratulated the new council.


10. Adjournment:

Alderman Henley moved to adjourn the meeting at 8:32 p.m. Alderman Bezner seconded the motion, which carried unanimously.

**These minutes were approved by the
City Council on Tuesday, June 24, 2014.**

ATTEST:


Janice M. Moore, City Secretary


Charles D. Jessup, IV, Mayor

(SEAL)