



MINUTES OF THE MEADOWS PLACE CHARTER COMMISSION MEETING HELD ON WEDNESDAY, APRIL 28, 2021 AT 6:30 p.m., VIRTUALLY VIA ZOOM.

1. Call to Order and announce a quorum is present.

The meeting was called to order at 6:31 p.m. with the following Commissioners present:

Ben Weber, Chairman
Stuart Barrowman, Commissioner
Joe DeBruyn, Commissioner
Chris Gawlik, Commissioner
Richard Ramirez, Commissioner

Ken Smith, Vice Chair
Steve Bezner, Commissioner
Jimmy Fenwick, Commissioner
David Lantz Commissioner

Grady Randle, City Attorney, Carl Allred, City Attorney, Nick Haby, City Administrator; and Courtney Rutherford, City Secretary were also present.

Commissioners Tristan Ibarra, Anita Milne, Matt Oltremari, Nadya Shelton, Sammy Skemp, Alison Young, and Joseph Weymon were not present.

2. Consider approval of the minutes for the meeting held on April 14, 2021.

Commissioner Weber made a motion to approve the minutes for the meeting held on April 14, 2021. Commissioner Smiths seconded the motion. The vote follows:

Ayes: Commissioners Barrowman, Bezner, DeBruyn, Fenwick, Gawlik, Lants, and Ramirez.

Nays: None

Commissioners Ibarra, Milne, Oltremari, Shelton, Skemp, Young, and Alternate Weymon were not present.

3. Discussion and consideration regarding the decision to continue creating a Home Rule Charter for the City of Meadows of Place.

No action on this item.

4. Discussion and review of the City of Meadows Place Home Rule Charter draft.

The Commission reviewed the draft Home Rule Charter.

Some of the items reviewed in more detail are as follows:

Section 3.09(e)(1) regarding a Council Member wishing to abstain from a vote, that is not required by State Law. The Commission agreed that they liked the revised wording of Section 3.09(e)(1) which now reads as follows:

A Council Member wishing to abstain from a vote, that is not required by State law to abstain, may seek approval from the remaining Council Members that when they abstain it not be counted as a negative vote against the item under consideration. The vote by Council providing such approval shall be unanimous in order for the abstention to not result in a negative vote against the item under consideration.

Section 3.10(e) regarding the Mayor or a Council Member being absent for three (3) consecutive meetings. Legal agreed to clarify the verbiage before the next meeting.

Section 4.06 – Appointment and removal of the Chief of Police and **Section 4.08** – Appointment and removal of the Chief Finance Officer. The Commission thought these two (2) sections were a duplicate of Section 4.02(b)(1) as these two (2) positions fall under the City Manager in Section 4.02. Legal Counsel will review.

Section 8.02(d) regarding termination of an employee at the discretion of the City Manager. The Commission asked Legal for clarification on this item.

Section 8.08 – Comprehensive Plan – there was discussion regarding if the Commission wanted this to be a part of the Charter. No decision was made at this time.

Section 8.09 – the Commission asked Legal to change this section to include “next uniform election date”.

5. Discussion and review of any items previously discussed beginning with survey question #1.

No action was taken on this item.

6. Discussion and consideration regarding a Charter survey questions 111-182.

Initiative, referendum, recall

111. Charter provides for initiative a) Yes b) No c) n/a

No action on this item. It was discussed and voted on at the April 14th meeting.

Due to the time the Commission agreed to discuss the remaining questions at the next meeting on May 12, 2021. No action was taken on questions 112 through 182.

112. If yes, _____ % of a) Registered b) Last vote c) Minimum names _____

113. If yes, how many times during the past five years has this provision been used by the citizenry and what were the results:

Year	Subject	Resulting Action
_____	_____	_____

114. Charter provides for referendum a) Yes b) No c) n/a

115. If yes, _____ % of a) Registered b) Last vote c) Minimum names _____

116. If yes, how many times during the past five years has this provision been used by the citizenry and what were the results:

Year	Subject	Resulting Action
_____	_____	_____

117. Voluntary referendum a) Yes b) No c) n/a

118. Charter provides for recall a) Yes b) No c) n/a

119. If yes, _____ % of a) Registered b) Last vote c) Minimum names _____

120. If yes, how many times during the past five years has this provision been used by the citizenry and what were the results:

Year	Position (Mayor/Councilmember)	Result
_____	_____	_____

121. Limits on recall a) Yes b) No c) n/a

122. If yes, not before 6 months a) Yes b) No c) n/a

123. If yes, after unsuccessful election a) Yes b) No c) n/a

124. If yes, before election a) Yes b) No c) n/a

Charter and Amendments

125. Year of adoption of first charter _____

126. Year of latest amendment _____

127. Charter revision commission required every:
a) 5 yrs b) 10 yrs c) 15 yrs d) Other e) State Law f) Not addressed

128. Charter revision commission presently underway? a) Yes b) No

129. Charter revision commission presently contemplated? a) Yes b) No

130. If so, what is expected date of charter election _____ (MM/YY)

Charter Amendment Election Voter Turnout

131. Date of most recent charter amendment election _____ (MM/DD/YY)

132. Number voting in election _____

133. Total registered at time of election _____

134. Population at time of election _____

135. Number of propositions on ballot _____

Departments established by charter

136. Finance a) Authorized b) Mandated

137. Personnel a) Authorized b) Mandated

138. Legal a) Authorized b) Mandated

139. Planning a) Authorized b) Mandated

140. Police a) Authorized b) Mandated

141. Fire a) Authorized b) Mandated

142. Recreation a) Authorized b) Mandated

143. Park and Recreation a) Authorized b) Mandated

144. Library a) Authorized b) Mandated

145. Health a) Authorized b) Mandated

146. Health Officer a) Authorized b) Mandated

147. Aviation a) Authorized b) Mandated

148. Hospital a) Authorized b) Mandated

149. Other _____ a) Authorized b) Mandated

Boards established by Charter

Board Name Authorized Mandated

150. _____ Y / N Y / N

151. _____ Y / N Y / N

152. _____ Y / N Y / N

153. _____ Y / N Y / N

154. _____ Y / N Y / N

155. _____ Y / N Y / N

156. _____ Y / N Y / N

157. _____ Y / N Y / N

158. _____ Y / N Y / N

159. _____ Y / N Y / N

160. _____ Y / N Y / N

161. _____ Y / N Y / N

Personnel/Officers

162. Charter establishes civil service a) Yes b) No c) n/a

163. Charter establishes CS commission a) Yes b) No c) n/a

164. Charter establishes merit system a) Yes b) No c) n/a

165. Personnel department a) Authorized b) Required

166. Personnel rules a) Authorized b) Required

167. Own retirement system a) Yes b) No c) n/a

168. Authorized to participate in retirement/pension system a) Yes b) No c) n/a

169. Political activity prohibited a) Yes b) No c) n/a

170. Acceptance of gifts prohibited a) Yes b) No c) n/a

171. Nepotism prohibited a) Yes b) No c) n/a

172. Personal interest in contracts prohibited a) Yes b) No c) n/a

Miscellaneous

173. Vote required to grant franchise a) Majority b) Maj of CC

174. Gross receipts a) 1% b) 2% c) 3% d) 4% e) Not specified

175. Franchise subject to referendum a) Yes b) No c) n/a

176. Maximum franchise (yrs) specified a) 10 b) 15 c) 20 d) 25 e) 30 f) Not

177. Council required to adopt comp plan a) Yes b) No c) n/a

178. Redistricting commission established a) Yes b) No c) n/a

179. Eminent domain restrictions a) Yes b) No c) n/a

180. Revenue cap a) Yes b) No c) n/a

181. Annexation authorized a) Yes b) No c) n/a

182. Disannexation authorized a) Yes b) No c) n/a

7. Discussion and consideration to set next meeting date.

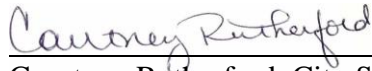
The Commission agreed to meet on May 12, 2021 at 6:30 p.m. via zoom.

8. Adjourn

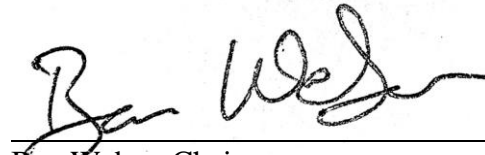
There be no further business the meeting adjourned at 8:32 p.m.

These minutes were approved by the Commission on Wednesday, May 12, 2021.

ATTEST:



Courtney Rutherford, City Secretary



Ben Weber, Chairman

