



Charles D. Jessup, IV, Mayor Rick J. Staigle, Mayor Pro Tem
John F. Isbell, Alderman Steven H. Bezner, Alderman
Kurt L. Koczynski, Alderman Kelle K. Mills, Alderman
Nick Haby, City Administrator Courtney Rutherford, City Secretary

MEADOWS PLACE CITY COUNCIL REGULAR MEETING AGENDA

Notice is hereby given of a Regular Meeting of the City Council of the City of Meadows Place to be held **Tuesday, April 28, 2020 at 6:30 p.m.**, at Meadows Place City Hall, 1 Troyan Drive, Meadows Place, Texas 77477, for the purpose of considering the following agenda items. All agenda items are subject to action. City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by title 5, Chapter 551, of the Texas Government Code.

In compliance with the recommendations of the CDC and other governmental agencies, to limit meetings to less than ten persons to limit the spread of the COVID-19 virus, members of the public will not be permitted to attend this meeting in person. However, members of the public may submit comments to the City Council in any of the following ways: 1) emailing the City Secretary at citysecretary@cityofmeadowsplace.org; 2) delivering written comments to City Hall prior to the meeting; or 3) to attend the meeting via teleconference by calling the following toll-free number: **1-888-788-0099** and enter **Meeting ID 838 6220 5222** in order to make their comments during the public comments portion of the meeting.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

1. Pledge of Allegiance and Invocation

B. REPORTS

1. Police Department – Chief Gary Stewart
2. Public Works – Erik Tschanz, Public Works Director
3. Fire Department Monthly Report for March 2020 – Mayor Charles Jessup IV
4. City Administrator’s Report – Nick Haby, City Administrator

C. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutary recognition of a public official, public employee, or other citizen
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda

1. Mayor’s Comments

- a. COVID-19

- b. 2020 CENSUS
- c. 2020 Election
- d. City Administrator/Changes at City Hall

2. Council Comments

- a. Kirkwood Construction Update – Alderman Rick Staigle

D. REGULAR AGENDA

1. Discussion and acceptance of the Quarterly Investment Report.
2. Discussion and consideration of Resolution No. 2020-18 designating the City Administrator as a check signer for the city accounts at Independent Bank and designate primary check signers.
3. Discussion and consideration of Ordinance No. 2020-13 amending Ordinance No. 2020-06 removing Municipal Courts from the City Administrator’s direct management and oversight and assigning Municipal Courts to the City Secretary.
4. Discussion and consideration of Resolution No. 2020-19 adopting a new Organizational Chart of City Council and staff.
5. Discussion and consideration of Resolution No. 2020-20 approving Change Order No.2 providing for remobilization of Mar-Con Services and an additional 120 calendar days for the Kirkwood Reconstruction project.
6. Discussion and consideration of Resolution No. 2020-21 approving the Contract Amendment #3 with HDR Engineering, Inc. to review the fees related to construction management and inspection services for the Kirkwood Road Reconstruction project not to exceed \$43,200.00.
7. Discussion and consideration of Ordinance No. 2020-14 amending the General Fund Budget for the fiscal year beginning October 1, 2019 and ending September 30, 2020 in the amount not to exceed \$43,200 to line item 100-070-584030, Kirkwood Major Repairs, for construction management and inspection services for the Kirkwood Reconstruction Project.
8. Discussion and consideration of Resolution No. 2020-22 extending the Declaration of Local Disaster in response to COVID-19.
9. Discussion and consideration regarding a possible revision to the amendment to the Development Agreement between the City of Meadows Place, Texas and Left Gate Property Holding, Inc. d/b/a Texas Direct Auto and Vroom.
10. Discussion and consideration approving the CenterPoint Energy 2020 Annual Gas Reliability Infrastructure Program (GRIP) Adjustment with a rate increase.

11. Discussion and consideration of Resolution No. 2020-23 allowing the Mayor and City Secretary to declare surplus equipment and authorizing the sale or disposal thereof.
12. Discussion and consideration regarding the annual July 4th parade and event.
13. Discussion and setting a date for the Council Budget Retreat.

E. CONSENT AGENDA

Consent Agenda items are considered routine in nature and will be enacted with one motion and vote. There will be no separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes held as follows:

- March 20, 2020 – Special Meeting
- March 24, 2020 – Regular Meeting

2. Ratification of Bills

Mar-Con Services, LLC (Kirkwood Reconstruction Pay Estimate #13)	\$ 60,753.70
Joe L. Salvide (Monticeto Concrete Road Repair – Move in Payment)	\$ 7,905.00
Joe L. Salvide (Monticeto Concrete Road Repair – Completion Payment)	\$ 7,900.00
Joe L. Salvide (Multiple Streets Concrete Road Repair – Move in Payment)	\$ 7,705.00
Safety Vision (PD In-Car Video System and Repair)	\$ 21,186.85
Wright Business Technologies, Inc. (PD Car Camera Video Storage)	\$ 7,675.00
Wright Business Technologies, Inc. (General Services and Laptops)	\$ 23,469.23
Badger Meter (3 Invoices – Monthly Service, Backup Gateway, New Endpoints)	\$ 5,250.48
Texas Fire Hydrant Services (Repaint Fire Hydrants)	\$ 6,035.00
McCall Gibson Swedlund Barfoot PLLC (Annual Audit Fee – 2 nd Payment)	\$ 10,300.00
Randle Law Office LTS, LLP. (General Legal Counsel)	\$ 6,396.00

3. Discussion and consideration accepting the CenterPoint Energy Annual Franchise Payment Calculation effective July 1, 2020.

F. AUDIENCE COMMENTS (for matters NOT on the agenda)

This provides an opportunity to comment on non-agenda items. Comments shall be limited to **three (3) minutes** per person. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information, existing policy, or proposal to place the subject on the agenda for a future meeting. **Please identify yourself with name and address.**

G. ADJOURN

CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, this agenda was posted for public information at least 72 hours preceding the scheduled time of the meeting at Meadows Place City Hall located at 1 Troyan Drive, Meadows Place, TX 77477 on the 24th day of April, 2020 at 5:00 p.m. and remained posted until said meeting was convened.



Courtney Rutherford, City Secretary

In compliance with the Americans with Disabilities Act, the City of Meadows Place will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling at (281) 983-2950 forty-eight (48) hours prior to the meeting. Agendas are posted on the Internet Website at www.cityofmeadowsplace.org.