

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON APRIL 26, 2016 AT 7:30 P.M.

1. Call to Order:

The meeting was called to order by Mayor Jessup at 7:34 p.m. with the following present:

Mayor, Charles D. Jessup, IV
Alderman, John F. Isbell
Alderman, Steven H. Bezner
Alderman, Rick J. Staigle
Alderman, Kelle K. Mills

City Secretary, Courtney Rutherford

Mayor Pro Tem, Terry J. Henley was not present.

Staff in attendance: Gary Stewart, Chief of Police, and Colene Cabezas, Parks and Recreation Director

a. Pledge of Allegiance and Invocation

Pledge by: Devon Kulhanek
Invocation by: Chaplain Wayne Collins

2. Presentations and Proclamations

a. National Water Safety Month Proclamation

Mayor Jessup read a proclamation officially proclaiming the month of May 2016 as National Water Safety Month in the city of Meadows Place.

b. Presentation of Gold Award to City of Meadows Place Lifeguards

Mayor Jessup introduced the item and acknowledged all of the young men and women who serve as lifeguards in the City of Meadows Place. Steve Miller with Ellis and Associates was present and presented the Gold Award and awarded each guard a gold whistle.

c. Meadows Place Youth Action Council Proclamation

Mayor Jessup read a proclamation officially proclaiming Friday, June 10, 2016 as YAC Day in the City of Meadows Place.

3. Reports:

a. Police Department

Chief Gary Stewart gave an overview of the monthly statistics and activities report, which was distributed to the Council and filed with the City Secretary.

The Chief also gave a brief update on recent Burglaries of Motor Vehicles and stated that they were able to get prints from a couple scenes and are currently working to make arrest of two suspects.

Alderman Isbell thanked the Chief for all of his and his officers' hard work.

b. Parks and Recreation

Director Colene Cabezas reported the following:

Parks and Facilities:

- The Tennis Court Project is now complete.
- Pool Area is currently being refurbished.
- Field House Restrooms have been repainted and updated with new fixtures and slip resistant flooring.

Beautification:

- City Hall plantings have been completed.
- Dulles NHS planted new plants in the beds along Dorrance in McDonald Park.
- Staff recently met with the Hamptons about the landscaping in front of their facility. They now understand that is their responsibility to maintain and have committed to do so.
- Irrigation will be installed in the esplanades and entry points to the city. They will also install the new plants.
- Wildflowers are in full bloom

Walking Path:

- Staff is working with Kinder Morgan to install a new and improved footbridge over their pipeline.

Janitorial Agreement:

- Consolidate the weekly cleaning of the Community Center to one vendor and plan to add special event cleaning as well.

Costly Repairs:

- Irrigation pump went down at the lake and we were without irrigation for three weeks. Wee I contracted a service for the repair
- Lap pool filter pump cracked in half and the second pump has pin holes and hair line cracks near the joints. The pool is currently inoperable and once repaired will be a total of three weeks.

Staffing:

- 15 Life Guards were hired in March for the upcoming pool season. All but one guard returned from last year. We have a strong team ready to represent the City. Swim team has begun this week therefore the guards are actively working.
- 1 Experience Works staff begins May 2 providing 16 hours per week of support
- 2 active volunteers that signed up due to our volunteer opportunity flyer that was mailed out along with the new USW service.

Certifications

- Monica Parson and Colene Cabezas have completed the 16 hour Certified Pool Operators course in February
- Colene Cabezas received her Outdoor Leadership Training Certification after a 36 hour training course in Stephan F Austin State Park.

Donations

- Helfman Ford Donated \$200 towards a van rental for YAC traveling to the Summit
- Mr. Littlejohn donated two purple Martin birdhouses that have been installed in the park next to the lake

Partnerships over the past three months include the following

- Scout Troop 301
- Order of the Arrow Native American Presentation
- TPW – Buffalo Soldier, Kayaks, and Archery,
- Dulles National Honor Society
- Community Based Leadership – Meadows Elementary
- Fire Forks
- Sugar Land Methodist Church
- Communities of Faith – Three Faith based organizations serving Meadows Place
- Community Garden

Current Projects:

- Fee Changes for Shelter use
- Monarch Gateway Project – MOU / Waiting on CenterPoint
- Visiting other City Active Adult Centers to gather ideas as to how to begin an Active Adult Program
- Eagle Scout project building Bat houses for Bird Pole in Park adding to our natural habitat
- Hornaday Project – Jacob Court with Simple Recycling

Events

- Family Campout – 175 in attendance, huge support from Council, Board Members, Scouts TPW. YAC
- Bike Rodeo – low attendance great event / BBQ sold out
- Music Memories this Friday – Revolving Doors at 7:30pm

Things to Come

- Barefoot n Friday May 20
- Splash night – June 3
- July 4 Parade

- Food Festival and Battle of the Bands – August 6
- Summer Programming
- Camps, Jr Life Guard, Baseball Skill Camp, Tennis Camp, Lego Robotics, Additional swim lessons, water volleyball, Teen Fitness Challenge, Mini triathlon

c. Fire Department Monthly Report for March 2016

Mayor Jessup provided an overview of the Stafford Fire Department report for March, which was filed with the City Secretary.

4. Mayor's Comments

a. April 18th Flood and Code Red

Mayor Jessup stated that the Police Department and Public Works Department worked very well together during the storm. The Mayor met with both the Police Chief and Public Works Director for an After Action Report and found there were no major issues and very few changes that need to be made.

The Mayor also stated that he will be making some changes to Code Red creating groups for Emergency Responders, Staff, and Residents. He encouraged all residents to go to the City website and sign up Code Red.

b. The new Tactical Training Center (TTC)

Mayor Jessup gave an update on the new Tactical Training Center (TTC). They are working to finalize the construction drawings and then they will be sent to the state for approval. Since this is a state contract the plans must be approved by the state. Once they are approved the City's Building Official will review and approve them.

c. Support for Meadows Place Police Department

Mayor Jessup thanked everybody who came out the BBQ Fundraiser to support the Police Department. He stated that the food was outstanding and they ran out due to so many residents coming out to support Meadows Place Police Department.

d. Update on Dorrance Lane

The Mayor gave a brief update on Dorrance Lane and stated that the City is working with Fort Bend County and Texas Direct Auto to repair the street.

e. New secure shelving for Court

Mayor Jessup reported that City has ordered new secure shelving for Court out of the Court Security Fund. These new cabinets will lock making Court records more secure.

f. Upcoming Budget Season

The Mayor stated that staff will soon start the budget process and are currently working to set dates for the budget meetings.

5. Council Comments:

None

6. Regular Agenda

a. Accept the Quarterly Investment Report

The Quarterly Investment Report was presented and filed with the City Secretary.

Alderman Staigle moved to accept the Quarterly Investment Report as presented. Alderman Bezner seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried

b. Consider Resolution No. 2016-11 authorizing the Mayor and City Secretary to enter in a Parking License Agreement, License No. L2503, with CenterPoint Houston Electric, LLC.

Alderman Bezner moved to approve Resolution No. 2016-11 and authorize the Mayor and City Secretary to enter into a Parking License Agreement, License No. L253, with CenterPoint Houston Electric, LLC. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried

c. Acceptance of CenterPoint Energy Gas Reliability Infrastructure Program (GRIP) Increase

Alderman Staigle moved to accept the CenterPoint Energy Gas Reliability Infrastructure Program (GRIP) Increase. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried

d. Acceptance of CenterPoint Energy LLC to amend its Distribution Cost Recovery Factor (DCRF)

Alderman Bezner moved to accept the CenterPoint Energy LLC to amend its Distribution Cost Recovery Factor (DCRF). Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried

e. Consider Resolution No. 2016-12 amending the current contract with American Janitorial Services by adding an agreement for cleaning services at the Meadows Place Community Center.

Alderman Isbell moved to approve Resolution No. 2016-12 amending the current contract with American Janitorial Services by adding an agreement for cleaning services at the Meadows Place Community Center. Alderman Staigle seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried

f. Consider Resolution No. 2016-13 authorizing the Mayor and City Secretary to enter into a contract with Simple Recycling for clothing recycle collection

Alderman Isbell moved to approve Resolution No. 2016-13 authorizing the Mayor and City Secretary to enter into a contract with Simple Recycling for clothing recycle collection. Alderman Staigle seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried

7. Consent Agenda

a. Minutes:

March 22, 2016 – Workshop Meeting

March 22, 2016 – Regular Meeting

b. Presentation of Bills

Randle Law Office, LTD., L.L.P.	\$3,451.66
Coban Technologies Inc.	\$9,960.00
Fence Master	\$5,550.00
Brown & Root Industrial Services	\$9,908.50

Alderman Bezner moved to approve all items on the consent agenda. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried

8. Audience Comments

Mark McGrath, resident of 11623 Brighton Lane, asked question regarding the excavation along several streets in the City. Mayor Jessup explained that CenterPoint Gas is replacing distribution and feeder lines in the City.

Dominic Robinsons, Service Area Rep for CenterPoint Electric, was present and stated that he will ask the CenterPoint Gas Representative give the City a call and give a little more detail as to what the plan is moving forward.

9. Adjourn

There being no further business on the agenda Alderman Staigle moved to adjourn the meeting. Alderman Bezner seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Bezner, Staigle, and Mills

Nays: None


The motion carried.

The meeting was adjourned at 8:57 p.m.

These minutes were approved by City Council on Tuesday, May 24, 2016.

ATTEST:


Courtney Rutherford, City Secretary


Charles D. Jessup, IV, Mayor

