



Charles Jessup, IV, Mayor
Tia Baker, Alderman
Kurt Kopczynski, Alderman
Nick Haby, City Administrator

David Mertins, Mayor Pro Tem
Rick Staigle, Alderman
Kelle Mills, Alderman
Courtney Rutherford, City Secretary

MEADOWS PLACE CITY COUNCIL REGULAR MEETING AGENDA

Notice is hereby given of a Regular Meeting of the City Council of the City of Meadows Place to be held **Tuesday, April 25, 2023, at 6:30 p.m.**, at Meadows Place EOC/Training Center, 11975 W Airport Blvd., Meadows Place, Texas 77477, for the purpose of considering the following agenda items. All agenda items are subject to action.

City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by title 5, Chapter 551, of the Texas Government Code. Also, pursuant to Texas Government Code Sec. 551.127, on a regular, non-emergency basis, members may attend and participate in the meeting remotely by video conference. Should that occur, a quorum of the members will be physically present at the location noted above on this agenda.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

1. Pledge of Allegiance and Invocation

B. PROCLAMTION

1. Proclamation for Elaine Kisluk

C. REPORTS

1. Police Department – Chief Gary Stewart
2. Public Works – Rod Hainey, Director
3. Fire Department Monthly Report for March 2023 – Charles Jessup IV, Mayor
4. City Administrator’s Report – Nick Haby, City Administrator

D. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include: Expressions of thanks, congratulations, or condolence; Information regarding holiday schedules; An honorary or salutary recognition of a public official, public employee, or other citizen; A reminder about an upcoming event organized or sponsored by the governing body; Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda

1. Mayor’s Comments

a. Mayors Meeting at Fort Bend County EOC

b. Legislative Update

2. Council Comments

a. Dorrance Lane Construction Update – Alderman Rick Staigle

b. Fort Bend Mobility Bond Project No. 20211 – Bikeway at Meadows Place/Stafford Update – Alderman Rick Staigle

E. REGULAR AGENDA

1. Discussion and consideration of Ordinance No. 2023-09 amending the City of Meadows Place Code of Ordinances Chapter 150: Buildings by modifying section 150.05 and 150.07; providing for severability; providing an effective date; providing for a penalty; and, providing for repeal.
2. Discussion and possible action related to the bid of the Wastewater Treatment Plant rehabilitation.
3. Discussion and consideration regarding Resolution No. 2023-07 approving Texas SmartBuy Membership and designating a primary and secondary contact.
4. Discussion and consideration regarding Ordinance No. 2023-10 amending the General Fund Budget for the fiscal year beginning October 1, 2022, and ending September 30, 2023, in the amount of \$150,000 from the Fort Bend County Parks Bond to line item 100-497000, Grant Revenue Capital Improvement, for three (3) Parks capital improvements projects, including the field house roof replacement, the installation of a floating wildlife viewing area/observation deck and tennis court improvements.
5. Discussion and consideration regarding Ordinance No. 2023-11 amending the General Fund Budget for the fiscal year beginning October 1, 2022, and ending September 30, 2023, in the amount not to exceed \$150,000 from line item 100-497000, Grant Revenue Capital Improvement, to line item 100-060-58000, Parks Capital Outlay, for Parks Capital Improvements Projects, including the field house roof replacement, the installation of a floating wildlife viewing area/observation deck and tennis court improvements.
6. Discussion and consideration regarding Ordinance No. 2023-12 amending the Utility Fund Budget for the fiscal year beginning October 1, 2022, and ending September 30, 2023, in the amount not to exceed \$316,000 from the Utility Account Reserves to line item 300-020-580000, Utility Capital Outlay, for the rehabilitation to water well #2.
7. Discussion to set a date for a Workshop to discuss the City’s sign ordinance.

F. CONSENT AGENDA

Consent Agenda items are considered routine in nature and will be enacted with one motion and vote. There will be no separate discussion on these items unless requested by a Council Member, in which

event the item will be removed from the Consent Agenda and considered by separate action.

1. **Consideration of Quarterly Investment Report.**
2. **Consideration of Quarterly Budget and Financial Report.**
3. **Consider approval of the Minutes held as follows:**

March 28, 2023 – City Council Workshop

March 28, 2023 – City Council Regular Meeting

G. AUDIENCE COMMENTS (for matters NOT on the agenda)

This provides an opportunity to comment on non-agenda items. Comments shall be limited to **three (3) minutes** per person. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information, existing policy, or proposal to place the subject on the agenda for a future meeting. **Please identify yourself with your name and address.**

H. RECESS REGULAR SESSION

Recess the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.074 – Personnel Matters.

I. EXECUTIVE SESSION

Pursuant to the Texas Open Meetings Act, Government Code Section 551.074 – Personnel Matters regarding the annual evaluation of the City Secretary.

J. RECONVENE

1. Discuss and take appropriate action regarding the annual evaluation of the City Secretary.

K. ADJOURN

CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, this agenda was posted for public information at least 72 hours preceding the scheduled time of the meeting at Meadows Place City Hall located at 1 Troyan Drive, Meadows Place, TX 77477 on the 20th day of April 2023 at 5:20 p.m. and remained posted until said meeting was convened.



Courtney Rutherford, City Secretary

In compliance with the Americans with Disabilities Act, the City of Meadows Place will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling at (281) 983-2950 forty-eight (48) hours prior to the meeting. Agendas are posted on the Internet Website at www.cityofmeadowsplace.org.