



**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON APRIL 23, 2019 AT 6:30 P.M. AT THE MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TX 77477**

**A. Call to Order:**

The meeting was called to order by Mayor, Charles D. Jessup IV, at 6:32 p.m. with the following present:

Mayor, Charles D. Jessup, IV	City Secretary, Courtney Rutherford
Mayor Pro-Tem, John F. Isbell	Alderman, Terry J. Henley,
Alderman, Steven H. Bezner	Alderman, Rick J. Staigle

Alderman, Kelle K. Mills was not present, she was attending the CERT training.

Staff in attendance: Chief Gary Stewart, Meadows Place Police Department and Erik Tschanz, Public Works Director.

**1. Pledge of Allegiance and Invocation**

Pledge by:	Kurt Kopczynski, Resident
Invocation by:	James Russell, Chaplain

**B. Proclamation**

**1. Proclamation acknowledging the 50<sup>th</sup> Anniversary of Municipal Clerks Week**

Mayor Jessup read a proclamation acknowledging May 5<sup>th</sup> through May 11<sup>th</sup> as the 50<sup>th</sup> Anniversary of Municipal Clerks Week. He acknowledged City Secretary, Courtney Rutherford, for her work at the City who is a member of the Salt Grass Chapter. The Salt Grass Chapter is a great network of local Municipal Clerks who keep up with election laws, public information, legislature, and more. He thanked them for their service.

**C. Reports**

**1. Police Department**

Police Chief Gary Stewart gave an overview of the monthly statistics and activities report, for April 2019, which was distributed to City Council and filed with the City Secretary.

He reported that there have been no accidents on Kirkwood in the construction area. He also reported that there were no burglary of motor vehicles, residents, or businesses in the last month.

Chief Stewart stated that the Neighborhood Watch Meeting has been cancelled due to CERT training and Police staff continue to work on completing the state mandated trainings.

Mayor Jessup thanked Matt Oltremari for working to get people involved in CERT for Meadows Place. He stated that Meadows Place Police Department is conducting some of the training for the county and a little over half of the class is Meadows Place residents.

Alderman Bezner stated that he was happy to see burglaries down and asked what did the Chief attribute to the reduction? The Chief explained that his officers have worked hard on the TLC program and knocking on doors to let residents know when they are leaving their property at risk like leaving their garage doors open late at night. He also stated that a crew was caught who they believe are responsible for previous break ins and word gets out.

Alderman Bezner also stated that he saw the video of the First Amendment videographer and he thought that staff handled it well. Mayor Jessup thanked him for mentioning that and state that the City Secretary, Courtney Rutherford, met with staff to lower anxiety and how to handle in the future.

## **2. Public Works**

Public Works Director, Erik Tschanz, gave a brief recap for February and March. He stated that his department has attended training mosquito control, emergency management, and FEMA. His department is gearing up and preparing for hurricane season.

His department worked with Parks and cleaned up the Waste Water Treatment Plant and got rid of old scrap metal that was being stored there.

He gave a tour of the City's reclaimed water system to Council members from other cities in the county. He also met with Paul from the Mission group regarding a claim due to storm damage from December 2018. He along with USW has submitted invoices and we should be getting a reimbursement soon.

He has also worked with HDR to.

Public Works has also worked on the following projects:

- Updating the City maps and are marking the water valves with HDR
- Power washed City Hall
- Contacted TxDOT to work on restriping of W Airport at US59
- Hired Joe Salvide to repair, resurface and restripe the parking lot at the Community Center
- Working with CenterPoint to get the EOC parking lot approved
- EMS building generator is scheduled to be installed before June 1<sup>st</sup>

Mayor Jessup thanked him for giving the tour of the reclaimed water system. It really helps people to understand when they get to see how the system works.

Alderman Bezner asked now that he's been in the position for two months does he see anything that needs attention or repair. Mr. Tschanz stated that there is always something to address due to aging infrastructure and streets. He will continue to monitor, document and make repairs as the budget allows.

### **3. Fire Department Monthly Report for March 2019**

Mayor Jessup provided an overview of the Stafford Fire Department report for March 2019 which was filed with the City Secretary. He stated that the Fire continues to work City staff on the new Meadows Elementary.

## **D. Mayor and Council Comments**

### **1. Mayor's Comments**

#### **a. Fort Bend County Mayors and Councils Association Dinner**

Mayor Jessup stated that Meadows Place will be hosting this meeting on April 25<sup>th</sup>. The topics of discussion will be legislative updates and recycling. He will share the City's new video on recycling.

#### **b. Meadows Place Rated #7 of Best Cities to Live**

Mayor Jessup stated that Meadows Place is one square mile that very few people knew about a few years ago and now we're coming up in the Top 10! He thanked the Police Department, Administration, Public Works, Parks, City Council and the EDC for all they do to improve our City and help property values to increase.

#### **c. Changes to City Website**

Mayor Jessup stated that staff and Erickson Advertising have made significant changes to the City website. They have added a lot more useful information and encouraged everybody to go take a look.

#### **d. EDC – Discussion for New Businesses**

Mayor Jessup stated that EDC is working hard to get new businesses and he is proud of their hard work. He stated that there are discussions among developers and property owners for several locations in the city.

#### **e. May 14, 2019 Special Session**

Mayor Jessup stated that May 14<sup>th</sup> will be Alderman Henley's last Council meeting after 32 years of service. He stated that Council will canvass the election and then have a celebration for Terry Henley's service. He invited all of Council, Staff and the residents to attend.

## **2. Council's Comments**

### **a. Kirkwood Construction Update – Alderman Rick Staigle**

Alderman Staigle gave a brief update on the Kirkwood road construction progress. He explained that once complete Kirkwood will drain towards Keegan Bayou. He also stated that in May the contractor will be opening Scottsdale and closing Dorrance and possibly switching Brighton and Brook Meadows at the same time. They will notify the Police, Fire, EMS and the school district. Staff will also post on the city website and Facebook.

### **b. TML Update – Alderman Terry Henley**

Alderman Henley stated that TML continues to watch Senate Bill 2 and House Bill 2 regarding revenue caps and school financing. If passed this will have a huge impact on the city budget.

### **c. Testify in Austin – HB2808 – Alderman Terry Henley**

Alderman Henley stated that he went to Austin to testify for HB2808. This would allow cities to post legal notices on city websites, social media, and city newsletters versus the newspapers. He stated that currently cities must post legal notices in the local newspapers which is very expensive and most residents don't even get the newspaper. Allowing cities to post on websites, social media, and in city newsletters would save money and reach more people.

## **E. Regular Agenda**

### **1. Discussion and consideration regarding the Wright Technologies IT Systems Significant Incident Report.**

Stephen Wright of Wright Technologies stated that City recently experienced an internet outage on March 21<sup>st</sup>. The outage was due to a contractor cutting the fiber line, which caused both City Hall and the EOC to lose internet access. When the city services recovered administration lost data. This loss was due to the server switching to the NeverFail system, but it did not work since the internet was also down at the EOC. Wright was able to capture the information and restore it for admin. Wright is currently making changes and suggest the City add a back-up internet service at each location that goes through separate trunk lines. Wright is researching providers and will report back to staff.

Mayor Jessup thanked Wright Technologies for working with staff and recovering the information.

### **2. Discussion and consideration of Resolution No. 2019-08 authorizing the Mayor and City Secretary to enter into an agreement with Linebarger Goggan Blair & Sampson LLP Attorneys at Law for the collection of delinquent court fees and fines.**

Alderman Bezner moved to approve Resolution No. 2019-08 authorizing the Mayor and City Secretary to enter into an agreement with Linebarger Goggan Blair & Sampson LLP Attorneys at Law for the collection of delinquent court fees and fines. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Henley, Bezner, and Staigle

Nays: None

Alderman Mills was not present.

The motion carried.

**3. Discussion and acceptance of the Quarterly Investment Report.**

Alderman Staigle moved to accept the Quarterly Investment Report as presented. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Henley, Bezner, and Staigle

Nays: None

Alderman Mills was not present.

The motion carried.

**4. Discussion and consideration of Ordinance No. 2019-13 amending the general fund budget for the fiscal year beginning October 1, 2018 and ending September 30, 2019 increasing revenue in the amount not to exceed \$2,983,002 to line item 100-497012 from the general fund balance for Kirkwood Road reconstruction.**

Alderman Staigle moved to approve Ordinance No. 2019-13 amending the general fund budget for the fiscal year beginning October 1, 2018 and ending September 30, 2019 increasing revenue in the amount not to exceed \$2,983,002 to line item 100-497012 from the general fund balance for Kirkwood Road reconstruction. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Henley, Bezner, and Staigle

Nays: None

Alderman Mills was not present.

The motion carried.

**5. Discussion and acceptance of the Fort Bend County Emergency Management Basic Plan – Interjurisdictional Emergency Plan.**

Alderman Isbell moved to accept the Fort Bend County Emergency Management Basic Plan – Interjurisdictional Emergency Plan as presented. Alderman Staigle seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Henley, Bezner, and Staigle

Nays: None

Alderman Mills was not present.

The motion carried.

**6. Discussion and consideration accepting the CenterPoint Energy Annual Franchise Payment Calculation for July 2019 to June 2020.**

Alderman Henley moved to accept the CenterPoint Energy Annual Franchise Payment Calculation for July 2019 to June 2020. Alderman Bezner seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Henley, Bezner, and Staigle

Nays: None

Alderman Mills was not present.

The motion carried

**7. Discussion and consideration approving the CenterPoint Energy 2019 Annual Gas Reliability Infrastructure Program (GRIP) Adjustment with a rate increase.**

Alderman Bezner moved to table consideration the CenterPoint Energy 2019 Annual Gas Reliability Infrastructure Program (GRIP) Adjustment with a rate increase. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Henley, Bezner, and Staigle

Nays: None

Alderman Mills was not present.

The motion carried

**8. Discussion and possible action setting a date for a Council Retreat.**

Council agreed to meet Saturday, June 1<sup>st</sup> at 8:30 a.m. for a Council Retreat.

**F. Consent Agenda**

**1. Consider approval of the Minutes held as follows:**

March 26, 2019 – Regular Meeting

**2. Ratification of Bills**

<b>Fort Bend Central Appraisal District</b>	<b>\$ 5,011.99</b>
2018-2019 Third Quarter Statement	

<b>Mar-Con Services</b>	<b>\$442,859.82</b>
Kirkwood Road Construction Pay Estimate #2	
<b>Randle Law Office LTD., L.L.P.</b>	<b>\$ 3,763.50</b>
General Legal Counsel	
<b>Randle Law Office LTD., L.L.P.</b>	<b>\$ 2,145.00</b>
Code Enforcement Legal Counsel	
<b>Randle Law Office LTD., L.L.P.</b>	<b>\$ 1,287.50</b>
Texas Direct Auto SUP Legal Counsel	
<b>Randle Law Office LTD., L.L.P.</b>	<b>\$ 1,462.50</b>
Police Department Legal Counsel	
<b>Randle Law Office LTD., L.L.P.</b>	<b>\$ 1,345.50</b>
Oasis Legal Counsel	
<b>Caldwell Country Chevrolet.</b>	<b>\$ 36,354.94</b>
New Police Tahoe	

Alderman Henley moved to approve the consent agenda. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Henley, Bezner, and Staigle

Nays: None

Alderman Mills was not present.

The motion carried

#### **G. Audience Comments**

**Kurt Kopczynski, resident at 12019 Meadow Hollow Dr.**, thanked Alderman Henley for all his hard work and serviced to the City.

Mr. Kopczynski also reported that the average list price for homes in the City is \$251,000 and the record sale last year was \$283,000.

He also asked that Public Works look into a bird bath situation at 12047 Sturdivant and repair the sidewalk near the Community Center.

He also asked who is responsible for the dog park, because it is nasty and the water feature does not work. Alderman Staigle stated that Council is working on the situation. Mayor Jessup stated that there has been multiple changes in management and Council is working with the City Attorney regarding this property.

#### **H. Adjourn**

There being no further business on the agenda Alderman Henley moved to adjourn the meeting. Alderman Bezner seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Henley, Bezner, and Staigle

Nays: None

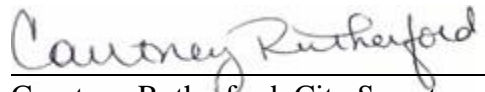
Alderman Mills was not present.

The motion carried

The meeting was adjourned at 8:20 p.m.

**These minutes were approved by City Council on Tuesday, May 28, 2019.**

ATTEST:



Courtney Rutherford, City Secretary



Charles D. Jessup, IV, Mayor

