



**MINUTES OF THE MEADOWS PLACE CHARTER COMMISSION MEETING HELD ON APRIL 14, 2021 AT 6:30 P.M., VIRTUALLY VIA ZOOM.**

**1. Call to Order and Announce a Quorum is Present:**

The meeting was called to order at 6:32 p.m. with the following Commissioners present:

Ben Weber, Chairman

Joe DeBruyn, Commissioner

Chris Gawlik, Commissioner

David Lantz, Commissioner

Matt Oltremari, Commissioner

Nadya Shelton, Commissioner

Joseph Weymon, Alternate

Steve Bezner, Commissioner

Jimmy Fenwick, Commissioner

Tristan Ibarra, Commissioner

Anita Milne, Commissioner

Richard Ramirez, Commissioner

Sammy Skemp, Commissioner

Commissioners Stuart Barrowman, Ken Smith, and Alison Young were not present.

Grady Randle, City Attorney, Carl Allred, City Attorney, Nick Haby, City Administrator; and Courtney Rutherford, City Secretary were also present.

Mayor Jessup was present for a few minutes to thank the Commission for their time and hard work going into building a Home Rule Charter for the City of Meadows Place.

**2. Consider approval of the minutes for the meeting held on March 31, 2021.**

Commissioner Weber moved to approve the minutes for the meetings held on March 31, 2021. Commissioner Skemp seconded the motion. The vote follows:

Ayes: Commissioners Bezner, DeBruyn, Fenwick, Gawlik, Ibarra, Lantz, Milne, Oltremari, Ramirez, Shelton, Skemp, Weber, and Weymon

Nays: None

Commissioners Barrowman, Smith, and Young were not present.

The motion passed.

**3. Discussion and consideration regarding the decision to continue creating a Home Rule Charter for the City of Meadows of Place.**

No action was taken on this item.

**4. Discussion and review of the Meadows Place draft Home Rule Charter.**

The Commission reviewed Section 3.09(e)... "any abstention not required by law shall be counted as a vote against the matter under consideration." There was lengthy discussion

among legal counsel and the commission regarding abstention. The Commission discussed options to allow Council to abstain if they felt they had a conflict that was not covered by law. Commissioner Bezner made a motion that any Council Member wishing to abstain when not required by state law said Council Member may request permission from City Council to allow for the abstention and must have unanimous approval by City Council in order to not count as a negative vote. Commissioner Skemp seconded the motion. The vote follows:

Ayes: Commissioners Bezner, DeBruyn, Fenwick, Gawlik, Ibarra, Lantz, Milne, Oltremari, Ramirez, Skemp, Weber, and Weymon

Nays: Commissioner Shelton

Commissioners Barrowman, Smith, and Young were not present.

The motion passed.

Commissioner Ramirez asked about Section 2.02 and asked if this covered international agreements. Legal Counsel, Grady Randle stated that international agreements are covered under state law.

**5. Discussion and review any items previously discussed beginning with survey question #1.**

No action was taken on this item.

**6. Discussion and consideration regarding a Charter survey questions 95-135.**

City Attorney, Grady Randle, continued to review the Charter Survey questions with the Commission to start creating a Home Rule Charter for the City of Meadows Place. There was brief discussion among the Commission, legal counsel, and staff on each of the following questions.

**Financial Administration**

**95. FY may be changed by ordinance a) Yes b) No**

No action was taken on this item.

**96. Borrowing auth in anticipation of revenue a) Yes b) No c) n/a**

No action was taken on this item as it is covered under state law.

**97. Limits set on sale of real property a) Yes b) No c) n/a**

No action was taken on this item as it is covered under state law.

**98. Limits set on sale of personal property a) Yes b) No c) n/a**

No action was taken on this item as it is covered under state law.

**99. Vote required for adoption of budget a) Simple Majority b) Maj of CC**

No action was taken on this item as it is covered under state law.

**100. If no vote by EOFY a) Mgr/Mayor's budget effective b) Continuation of last yr  
c) No provision d) Other**

No action was taken on this item as it is covered under state law.

**101. Detailed budget requirements a) Yes b) No c) n/a**

No action was taken on this item.

**102. Revenues must equal expenditures a) Yes b) No c) n/a**

No action was taken on this item as state law requires a balanced budget.

**103. Transfer of appropriations a) Mgr btwn depts b) w/approval of CC c) Council**

Mr. Haby explained that City Council recently passed an ordinance regulating budget transfers within departments. No action was taken on this item.

**104. Capital budget or program a) Yes b) No c) n/a**

Commissioner Weber made a motion requiring an annual Capital budget. Commissioner Bezner seconded the motion. The vote follows:

Ayes: Commissioners Bezner, DeBruyn, Fenwick, Gawlik, Ibarra, Lantz, Milne, Oltremari, Ramirez, Shelton, Skemp, Weber, and Weymon

Nays: None

Commissioners Barrowman, Smith, and Young were not present.

The motion passed.

**105. Vote required to set tax rate a) Yes b) No c) n/a**

No action was taken on this item as it is covered under state law in the Tax Code and Local Government Code.

**106. Vote required to submit bond election a) Yes b) No c) n/a**

No action was taken on this item.

**107. Purchase limit before CC must act \$ \_\_\_\_\_**

No action was taken on this item as it is covered under state law.

**108. Purchase limit before written bids required \$\_\_\_\_\_**

No action was taken on this item as it is covered under state law. Any purchase over \$50,000 currently requires bid process per state law.

**109. Charter maximum tax rate: a) Yes b) No c) n/a**

No action was taken on this item as it is covered under state law.

**110. If, yes: Operating \$\_\_\_\_\_ Debt Service \$\_\_\_\_\_ Total \$\_\_\_\_\_**

Not applicable.

**Initiative, referendum, recall**

**111. Charter provides for initiative a) Yes b) No c) n/a**

Commissioner Fenwick made that the Charter provides for initiative in a uniform election date. Commissioner Bezner seconded the motion. The vote follows:

Ayes: Commissioners Bezner, DeBruyn, Fenwick, Gawlik, Ibarra, Lantz, Milne, Oltremari, Ramirez, Shelton, Skemp, Weber, and Weymon

Nays: None

The motion passed.

**112. If yes, \_\_\_\_\_% of a) Registered b) Last vote c) Minimum names \_\_\_\_\_**

No action. This item will be discussed at the next meeting.

**113. If yes, how many times during the past five years has this provision been used by the citizenry and what were the results:**

Year Subject Resulting Action

\_\_\_\_\_  
\_\_\_\_\_

No action. This item will be discussed at the next meeting.

**114. Charter provides for referendum a) Yes b) No c) n/a**

No action. This item will be discussed at the next meeting.

**115. If yes, \_\_\_\_\_% of a) Registered b) Last vote c) Minimum names \_\_\_\_\_**

No action. This item will be discussed at the next meeting.

**116. If yes, how many times during the past five years has this provision been used by the citizenry and what were the results:**

Year Subject Resulting Action

\_\_\_\_\_  
\_\_\_\_\_

No action. This item will be discussed at the next meeting.

**117. Voluntary referendum a) Yes b) No c) n/a**

No action. This item will be discussed at the next meeting.

**118. Charter provides for recall a) Yes b) No c) n/a**

No action. This item will be discussed at the next meeting.

**119. If yes, \_\_\_\_\_% of a) Registered b) Last vote c) Minimum names \_\_\_\_\_**

No action. This item will be discussed at the next meeting.

**120. If yes, how many times during the past five years has this provision been used by the citizenry and what were the results:**

Year Position (Mayor/Councilmember) Result

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

No action. This item will be discussed at the next meeting.

**121. Limits on recall a) Yes b) No c) n/a**

No action. This item will be discussed at the next meeting.

**122. If yes, not before 6 months a) Yes b) No c) n/a**

No action. This item will be discussed at the next meeting.

**123. If yes, after unsuccessful election a) Yes b) No c) n/a**

No action. This item will be discussed at the next meeting.

**124. If yes, before election a) Yes b) No c) n/a**

No action. This item will be discussed at the next meeting.

**Charter and Amendments**

**125. Year of adoption of first charter \_\_\_\_\_**

No action. This item will be discussed at the next meeting.

**126. Year of latest amendment \_\_\_\_\_**

No action. This item will be discussed at the next meeting.

**127. Charter revision commission required every**

a) 5 yrs b) 10 yrs c) 15 yrs d) Other e) State Law f) Not addressed

No action. This item will be discussed at the next meeting.

**128. Charter revision commission presently underway? a) Yes b) No**

No action. This item will be discussed at the next meeting.

**129. Charter revision commission presently contemplated? a) Yes b) No**

No action. This item will be discussed at the next meeting.

**130. If so, what is expected date of charter election \_\_\_\_\_ (MM/YY)**

No action. This item will be discussed at the next meeting.

**Charter Amendment Election Voter Turnout**

**131. Date of most recent charter amendment election \_\_\_\_\_ (MM/DD/YY)**

No action. This item will be discussed at the next meeting.

**132. Number voting in election \_\_\_\_\_**

No action. This item will be discussed at the next meeting.

**133. Total registered at time of election \_\_\_\_\_**

No action. This item will be discussed at the next meeting.

**134. Population at time of election \_\_\_\_\_**

No action. This item will be discussed at the next meeting.

**135. Number of propositions on ballot \_\_\_\_\_**

No action. This item will be discussed at the next meeting.

**7. Discussion and consideration to set next meeting date.**

The Commission agreed to meet on Wednesday, April 28, 2021 at 6:30 p.m. via zoom.

**8. Adjourn**

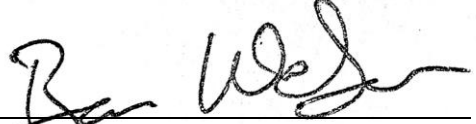
There be no further business the meeting adjourned at 8:43 p.m.

**These minutes were approved by the Commission on Wednesday, April 28, 2021.**

ATTEST:

  
\_\_\_\_\_

Courtney Rutherford, City Secretary

  
\_\_\_\_\_

Ben Weber, Chairman

