



MINUTES OF THE WORKSHOP MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON TUESDAY, MARCH 28, 2023, AT 5:30 P.M., AT THE MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TEXAS 77477.

A. Call to order and announce a quorum is present.

The meeting was called to order by Mayor, Charles D. Jessup IV, at 5:30 p.m. with the following present.

Mayor, Charles D. Jessup, IV
Tia Baker, Alderman
Kurt Kopczynski, Alderman

David Mertins, Mayor Pro Tem
Rick J. Staigle, Alderman (Arrived 5:45 p.m.)
Kelle Mills, Alderman

Nick Haby, City Administrator

Courtney Rutherford, City Secretary

The following staff were also in attendance: Communications Director, Cameron Miller; Police Chief, Gary Stewart; Assistant Police Chief, Jack Ashton; and Public Works Director, Rod Hainey.

B. Discussion regarding City Communications.

Mayor Jessup opened the meeting and asked if City Council wanted to continue meeting bi-monthly to discuss City Communications. There was discussion among Council about meeting less frequently to review communications. Council agreed to meet quarterly for now and the next Communications Workshop will be in June.

Mr. Miller gave a brief presentation over the things he has accomplished in the last two (2) months.

- **Facebook Live** – February 28th was the first live stream on Facebook. The post currently has 246 clicks.
- **Dorrance Lane** – Cameron took videos and pictures to document the progress and communicated via social media and the City website. He finished with a recap video.
- **Wall of Heroes** – Mr. Miller worked with Chris Gawlik, resident, to improve the display.
 - Mr. Gawlik donated the materials and labor in honor of his grandparents, Herb and Linda McRight, long-time Meadows Place residents. A plaque was put up honoring them.
- **New website** – Started in January, worked with Bizopia on design, website went live March 22nd.

- **Family Cookout** – Mr. Miller attended to capture pictures and video then created a recap video to highlight the event.
- **Employee Profiles** – Mr. Miller brought an example of an employee profile/employee of the month to post on social media.
- **2024 Calendar** – Mr. Miller suggested a City calendar for the City’s 40th anniversary. He suggested having children from the community submit artwork about why they love Meadows Place for the calendar. He is working on quotes to print and mail calendars to each residential address in the city. Council agreed this was a good idea and directed Mr. Miller to move forward with the project.
- **Upcoming Concerts in the Park** – already working on promoting events.
- **Do we want an App?** – Mr. Miller sat in on a demo presentation. The cost of a city app is \$3,900 per year. Council agreed that they do not want an app at this time.

Alderman Mills commended Mr. Miller on the new website design and stated that it is much easier to use.

Alderman Mertins suggested that the city start to prepare infrastructure education for the residents and explain General Fund versus Utility Fund.

C. Adjourn

There being no further business to discuss the meeting adjourned at 6:10 p.m.

These minutes were approved by City Council on April 25, 2023.

ATTEST:



 Courtney Rutherford, City Secretary



 Charles D. Jessup IV, Mayor

