



Charles Jessup, IV, Mayor  
David Mertins, Alderman  
Kurt Kopczynski, Alderman  
Nick Haby, City Administrator

Tia Baker, Mayor Pro Tem  
Rick Staigle, Alderman  
Kelle Mills, Alderman  
Courtney Rutherford, City Secretary

## MEADOWS PLACE CITY COUNCIL REGULAR MEETING AGENDA

Notice is hereby given of a Regular Meeting of the City Council of the City of Meadows Place to be held **Tuesday, March 26, 2024, at 6:30 p.m.**, at Meadows Place City Hall, 1 Troyan Drive, Meadows Place, Texas 77477, for the purpose of considering the following agenda items.

All agenda items are subject to action. A quorum of the City Council will be physically present at the meeting; however, some Council Members may participate in the meeting via videoconference per Texas Government Code Sec. 551.127. City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by title 5, Chapter 551, of the Texas Government Code.

### A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

1. Pledge of Allegiance
2. Invocation

### B. AUDIT

1. Presentation, discussion, and consideration to receive and accept the Auditor's Financial Report for Fiscal Year 2022-2023.

### C. REPORTS

1. Police Department – Gary Stewart, Chief
2. Parks & Recreation – Colene Cabezas, Director
3. Fire Department Monthly Report for February 2024 – Charles Jessup IV, Mayor
4. City Administrator's Report – Nick Haby, City Administrator
  - a. Code Enforcement
  - b. Grease and Sanitary Sewers
  - c. City Hall Entrance Improvements

### D. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members may make reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include: Expressions of thanks, congratulations, or condolence; Information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; A reminder about an upcoming event organized or sponsored by the governing body; Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and announcements involving an imminent threat to the public health and safety of people in the

municipality that has arisen after the posting of the agenda.

**1. Mayor’s Comments**

- a. Business Activity that may affect our future.
- b. May Election and local activity

**2. Council Comments**

- a. Fort Bend Mobility Bond Project No. 20211 – Bikeway at Meadows Place/Stafford Update – Alderman Rick Staigle

**E. REGULAR AGENDA**

- 1. Discussion and consideration regarding Resolution No. 2024-10 accepting the auditor’s engagement letter from Belt Harris Pechacek, LLLP.
- 2. Discussion and consideration regarding Resolution No. 2024-11 authorizing the Mayor to execute a contract amendment to the Residential Solid Waste Collection Contract with Texas Pride Disposal implementing a Variable Energy Charge for fuel.
- 3. Discussion and consideration regarding Resolution No. 2024-12 authorizing the Mayor and City Secretary to execute an Interlocal Cooperation Contract with the Department of Public Safety of the State of Texas for the Failure to Appear Program.
- 4. Discussion and consideration regarding Resolution No. 2024-13 ratifying the emergency repair of the Wastewater Treatment Plant Blower #3 Motor in the amount of \$38,506.
- 5. Discussion and consideration regarding Ordinance No. 2024-16 amending the General Fund Budget for the fiscal year ending September 30, 2024, increasing line item 100-050-533010, Security Cameras, \$7,500 from the General Fund Balance for annual subscription and maintenance and three (3) FLOCK cameras.
- 6. Discussion and consideration of Ordinance No. 2024-17 amending the General Fund Revenue Budget for the fiscal year ending September 30, 2024, increasing line item 100-495015, Grant Revenue Police Training, \$2,661.47 awarded from the Texas Comptroller, Law Enforcement Officers Standards and Education, Grant “LEOSE”, for full-time Police Officer Training.
- 7. Discussion and consideration of Ordinance No. 2024-18 amending the General Fund Budget for the fiscal year ending September 30, 2024, increasing line item 100-050-542010, Grant Funded Training, \$2,661.47 from line item 100-495015, Grant Revenue Police Training, for Law Enforcement Officers Standards and Education Grant funded full-time Police Officer Training.
- 8. Discussion and consideration regarding an increase in pay for summer/seasonal staff.

9. Discussion and consideration regarding council comments and agenda items.

**F. CONSENT AGENDA**

Consent Agenda items are considered routine in nature and will be enacted with one motion and vote. There will be no separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

**1. Consider approval of the Minutes held as follows:**

February 16, 2024 – Possible Quorum – Tim Hortons Grand Opening

February 27, 2024 – City Council Meeting

March 11, 2024 – City Council Special Meeting

**G. AUDIENCE COMMENTS (for matters NOT on the agenda)**

This provides an opportunity to comment on non-agenda items. Comments shall be limited to **three (3) minutes** per person. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information, existing policy, or proposal to place the subject on the agenda for a future meeting. **Please identify yourself with name and address.**

**H. ADJOURN**

**CERTIFICATION**

I, the undersigned authority, do hereby certify that in accordance with the Texas Open Meeting Act, this agenda was posted the 21<sup>st</sup> day of March 2024 at 4:30 p.m. on City Hall bulletin board, a place convenient and readily accessible to the general public at all times, at Meadows Place City Hall located at 1 Troyan Drive, Meadows Place, TX 77477 and the City's website, [www.cityofmeadowsplace.org](http://www.cityofmeadowsplace.org).



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Courtney Rutherford, City Secretary

In compliance with the Americans with Disabilities Act, the City of Meadows Place will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling at (281) 983-2950 forty-eight (48) hours prior to the meeting. Agendas are posted on the Internet Website at [www.cityofmeadowsplace.org](http://www.cityofmeadowsplace.org).