

MEADOWS PLACE CITY COUNCIL REGULAR MEETING AGENDA

Notice is hereby given of a Regular Meeting of the City Council of the City of Meadows Place to be held **Tuesday, March 25, 2025, at 6:30 p.m.**, at Meadows Place City Hall, 1 Troyan Drive, Meadows Place, Texas 77477, for the purpose of considering the following agenda items.

All agenda items are subject to action. A quorum of the City Council will be physically present at the meeting; however, some Council Members may participate in the meeting via videoconference per Texas Government Code Sec. 551.127. City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by title 5, Chapter 551, of the Texas Government Code.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

1. Pledge of Allegiance
2. Invocation

B. SERVICE RECOGNITION

1. Nick Haby, City Administrator – 5 Years of Service

C. REPORTS

1. Police Department – Gary Stewart, Chief
2. Parks & Recreation – Colene Cabezas, Director
3. Fire Department Monthly Report for February 2025 – Audrey St. Germain, Mayor
4. City Administrator's Report – Nick Haby, City Administrator
 - a. City E-mail addresses
 - b. Code Enforcement Officer Certification Exam Success – Angie Hernandez

D. PUBLIC COMMENTS

Citizens who have completed a comment card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens shall be limited to **three (3) minutes** for comments to City Council.

E. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members may make reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include: Expressions of thanks, congratulations, or condolence; Information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; A reminder about an upcoming event organized or sponsored by the governing body; Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

1. Fort Bend Mobility Bond Project No. 20211 – Bikeway at Meadows Place/Stafford Update – Alderman Rick Staigle
2. Dorrance Lane Reconstruction Project Phase 2 – Alderman Rick Staigle

F. REGULAR AGENDA

1. Discussion and consideration regarding Ordinance No. 2025-11 appointing Ryan Fremuth, an attorney licensed to practice law in the State of Texas, as Assistant Prosecutor in the Municipal Court of the City of Meadows Place.
2. Discussion and consideration regarding Resolution No. 2025-10 accepting the auditor's amended engagement letter from Belt Harris Pechacek, LLP for 2025-2026.
3. Discussion and consideration of Ordinance No. 2025-10 amending City of Meadows Place Code of Ordinances Chapter 51 and adding latent leak adjustment procedures.
4. Discussion and consideration of Resolution No. 2025-11 authorizing the Mayor to execute a mutual consent letter authorizing a one-year extension of the City's agreement with SAFEbuilt Texas, LLC for plan review and building inspection services.
5. Discussion and consideration related to Mayor and City Council terms of office and election schedule.
6. Discussion and consideration regarding Resolution No. 2025-12 Removing Courtney Rutherford and Designating a new check signer (Shandra Phillips) for the City Accounts at Independent Bank and Designating Primary Check Signers Effective Immediately upon passage of this Resolution.
7. Discussion and consideration of Resolution No. 2025-13 designating Shandra Phillips as an Authorized Representative for the City's TexPool Investment account.
8. Discussion and consideration of Resolution No. 2025-14 designating Shandra Phillips as an authorized user via the City's Lone Star account.
9. Discussion and consideration of Resolution No. 2025-15 appointing City Secretary Shandra Phillips as the Plan Coordinator and City Contact for the ICMA-RC 457 deferred compensation plan.
10. Discussion and consideration to cancel the Regular City Council Meeting on May 27, 2025 and schedule a Special Called City Council Meeting on May 20, 2025.

G. CONSENT AGENDA

Consent Agenda items are considered routine in nature and will be enacted with one motion and vote. There will be no separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes held as follows:

February 25, 2025 – City Council Workshop

February 25, 2025 – City Council Regular Meeting

H. RECESS REGULAR SESSION

Recess the Regular Session to Convene into Executive Session as authorized by Chapter 551, Texas Open Meetings Act, Government Code Section 551.071(1)(A), to seek or receive attorney's advice on pending or contemplated litigation; Section 551.071(2), to seek or receive attorney's advice on legal matters that are not related to litigation.

I. EXECUTIVE SESSION

Pursuant to the Texas Open Meetings Act, Government Code in accordance with Subchapter D of the Open Meetings Act, Texas Government Code Section 551.001, et. seq., to review and consider the following:

A. Under authority of Section 551.071 (Consultation with Attorney):

1. Consultation with attorney under Government Code Section 551.071(1) to seek or receive attorney's advice on pending or contemplated litigation.
2. Consultation with attorney under Government Code Section 551.071(2) to seek or receive attorney's advice on legal matters that are not related to litigation.

J. ADJOURN EXECUTIVE SESSION

Adjourn the Executive Session stating the date and time the Executive Session ended and reconvene the Regular Session.

K. RECONVENE

Discuss and take appropriate action on items discussed in Executive Session.

L. ADJOURN

CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, this agenda was posted for public information at least 72 hours preceding the scheduled time of the meeting at Meadows Place City Hall located at 1 Troyan Drive, Meadows Place, TX 77477 on the 21st day of March 2025 at 1:00 p.m. and remained posted until said meeting was convened.



Shandra Phillips, City Secretary

In compliance with the Americans with Disabilities Act, the City of Meadows Place will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling at (281) 983-2950 forty-eight (48) hours prior to the meeting. Agendas are posted on the Internet Website at www.cityofmeadowsplace.org.