



Charles D. Jessup, IV, Mayor      Rick J. Staigle, Mayor Pro Tem  
John F. Isbell, Alderman      Steven H. Bezner, Alderman  
Kurt L. Koczynski, Alderman      Kelle K. Mills, Alderman

Courtney Rutherford, City Secretary

## AMENDED

### MEADOWS PLACE CITY COUNCIL REGULAR MEETING AGENDA

Notice is hereby given of a Regular Meeting of the City Council of the City of Meadows Place to be held **Tuesday, March 24, 2020 at 6:30 p.m.**, at Meadows Place City Hall, 1 Troyan Drive, Meadows Place, Texas 77477, for the purpose of considering the following agenda items. All agenda items are subject to action. City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by title 5, Chapter 551, of the Texas Government Code.

In compliance with the recommendations of the CDC and other governmental agencies, to limit meetings to less than ten persons to limit the spread of the COVID-19 virus, members of the public will not be permitted to attend this meeting in person. However, members of the public may submit comments to the City Council in any of the following ways: 1) emailing the City Secretary at [citysecretary@cityofmeadowsplace.org](mailto:citysecretary@cityofmeadowsplace.org); 2) delivering written comments to City Hall prior to the meeting; or 3) to attend the meeting via telephonic means, call the following toll-free number: **1-888-788-0099** and enter **Meeting ID 938 217 269** in order to make their comments during the public comments portion of the meeting.

#### A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

1. Pledge of Allegiance and Invocation

#### B. REPORTS

1. Police Department – Chief Gary Stewart
2. Code Enforcement – Jennifer Cabello, Code Enforcement Official
3. Fire Department Monthly Report for February 2020 – Mayor Charles Jessup IV

#### C. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutary recognition of a public official, public employee, or other citizen
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda

## **1. Mayor's Comments**

- a. City Administrator Selection
- b. COVID-19
- c. City Election
- d. US Census 2020

## **2. Council Comments**

- a. Kirkwood Construction Update – Alderman Rick Staigle

## **D. REGULAR AGENDA**

1. Discussion and consideration of presentation from USW regarding Mbroh Engineering Inc.'s proposal on the condition assessment and evaluation of the Wastewater Treatment Plant.
2. Discussion and consideration of Resolution No. 2020-16 extending the Declaration of Local Disaster issued by Mayor Jessup on March 18, 2020 in response to COVID-19 .
3. Discussion and consideration of Ordinance No. 2020-10 cancelling the May 2, 2020 election and postponing the General Election to November 3, 2020.
4. Discussion and consideration of Ordinance No. 2020-11 amending Subsection 150.25(k) of Chapter 150 of the Code of Ordinances concerning the installation of solar energy devices; providing a penalty; providing for severability; providing for repeal; and providing an effective date.
5. Discussion and consideration of Resolution No. 2020-17 amending the City's Employee Policy Manual adding a new Section VII(C) Firearms.
6. Discussion and consideration regarding a policy for administrative staff to work remotely.
7. Discussion and consideration of Ordinance No. 2020-12 amending the General Fund Budget for the fiscal year beginning October 1, 2019 and ending September 30, 2020 in the amount not to exceed \$30,000.00 to line item 100-020-533009, City-Wide Computers/Servers, from the General Fund Balance for laptops for staff to work remotely.
8. Discussion and consideration to set a date for the public to meet the new City Administrator.
9. Discussion and possible action regarding live stream of City Council meetings.

**E. CONSENT AGENDA**

Consent Agenda items are considered routine in nature and will be enacted with one motion and vote. There will be no separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

**1. Consider approval of the Minutes held as follows:**

- February 22, 2020 – Special Meeting
- February 25, 2020 – Regular Meeting
- March 2, 2020 – Special Meeting
- March 6, 2020 – Special Meeting
- March 7, 2020 – Possible Quorum
- March 10, 2020 – Special Meeting
- March 18, 2020 – Special Emergency Meeting

**2. Ratification of Bills**

<b>Huitt-Zollars</b> (Professional Services for Facilities Review)	<b>\$14,072.00</b>
<b>Wright Business Technologies</b> (Replacement Computers)	<b>\$14,139.98</b>
<b>Joe L. Salvide</b> (Concrete Repair 11415 Scottsdale – Move in Payment)	<b>\$3,880.00</b>

**F. AUDIENCE COMMENTS (for matters NOT on the agenda)**

This provides an opportunity to comment on non-agenda items. Comments shall be limited to **three (3) minutes** per person. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information, existing policy, or proposal to place the subject on the agenda for a future meeting. **Please identify yourself with name and address.**

**G. ADJOURN**

**CERTIFICATION**

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, this agenda was posted for public information at least 72 hours preceding the scheduled time of the meeting at Meadows Place City Hall located at 1 Troyan Drive, Meadows Place, TX 77477 on the 24<sup>th</sup> day of March, 2020 at 11:30 a.m. and remained posted until said meeting was convened.



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Courtney Rutherford, City Secretary

In compliance with the Americans with Disabilities Act, the City of Meadows Place will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling at (281) 983-2950 forty-eight (48) hours prior to the meeting. Agendas are posted on the Internet Website at [www.cityofmeadowsplace.org](http://www.cityofmeadowsplace.org).