



Charles Jessup, IV, Mayor
David Mertins, Alderman
Rick Staigle, Alderman
Nick Haby, City Administrator

Kelle Mills, Mayor Pro Tem
Tia Baker, Alderman
Kurt Kopczynski, Alderman
Courtney Rutherford, City Secretary

MEADOWS PLACE CITY COUNCIL REGULAR MEETING AGENDA

Notice is hereby given of a Regular Meeting of the City Council of the City of Meadows Place to be held **Tuesday, March 22, 2022, at 6:30 p.m.**, at Meadows Place City Hall, 1 Troyan Drive., Meadows Place, Texas 77477, for the purpose of considering the following agenda items. All agenda items are subject to action. City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by title 5, Chapter 551, of the Texas Government Code

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

1. Pledge of Allegiance and Invocation

B. PRESENTATIONS

1. Service Recognition – Yadira Rodriguez, Police Dispatch, 5 Years of Service

C. REPORTS

1. Police Department – Chief Gary Stewart
2. Code Enforcement – Jennifer Cabello, Code Enforcement Official
3. Fire Department Monthly Report for February 2022 – Charles Jessup IV, Mayor
4. City Administrator’s Report – Nick Haby, City Administrator

D. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make reports about items of community interest during a meeting of the governing body without having given notice of the report.

Items of community interest include: Expressions of thanks, congratulations, or condolence; Information regarding holiday schedules; An honorary or salutary recognition of a public official, public employee, or other citizen; A reminder about an upcoming event organized or sponsored by the governing body; Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda

1. Mayor’s Comments

- a. Police Officer Retention Initiative
- b. Demolition
- c. Annual Family Campout

2. Council Comments

- a. Dorrance Lane Construction Update – Alderman Rick Staigle
- b. Fort Bend Mobility Bond Project No. 20211 – Bikeway at Meadows Place/Stafford Update – Alderman Rick Staigle

E. REGULAR AGENDA

1. Discussion and consideration of Ordinance No. 2022-09 calling a Joint Public Hearing before the City of Meadows Place City Council and the Planning and Zoning Commission to be held the 26th day of April, 2022 at 6:00 p.m. at Meadows Place City Hall, One Troyan Drive, Meadows Place, TX 77477, to receive public comment regarding an amendment to Meadows Place Code of Ordinances, Chapter 153, Section 153.98(N)(7)(b), Signs; Commercial/Office, Advertising to allow upon request by the city, a minimum of six (6) minutes of advertisement per hour.
2. Discussion and consideration of Ordinance No. 2022-10 calling a Joint Public Hearing before the City of Meadows Place City Council and the Planning and Zoning Commission to be held the 26th day of April, 2022 at 6:00 p.m. at Meadows Place City Hall, One Troyan Drive, Meadows Place, TX 77477, to receive public comment regarding a Specific Use Application from Sevan Multistate Solutions per Meadows Place Code of Ordinances, Chapter 153, Section 153.094(B)(2)(d)(3) allowing for an Automobile Service Station, Jiffy Lube, on the property located at 11720 W Airport Blvd., Meadows Place, TX 77477.
3. Receive and accept the Certification of Unopposed Candidates for the May 7, 2022, General Election form the City Secretary.
4. Discussion and consideration of Ordinance No. 2022-11 cancelling the General Election scheduled to be held on May 7, 2022, and declaring unopposed candidates elected to the offices of Mayor, and Alderman Places 1, 2, and 3.
5. Discussion and consideration of Ordinance No. 2022-12 amending the General Fund Revenue Budget for the fiscal year beginning October 1, 2021, and ending September 30, 2022, in the amount of \$195,000 due to increased sales tax received.
6. Discussion and consideration of Ordinance No. 2022-13 amending The Economic Development Corporation Revenue Budget for the fiscal year beginning October 1, 2021, and ending September 30, 2022, in the amount of \$65,000 to line item 400-415000, ½% Sales Tax, due to increased sales tax received
7. Discussion and consideration of Ordinance No. 2022-14 amending the General Fund Budget for the fiscal year beginning October 1, 2021, and ending September 30, 2022, in the amount not to exceed \$122,019 for City Staff compensation adjustment.
8. Discussion consideration of Ordinance No. 2022-15 amending the General Fund Budget for the fiscal year beginning October 1, 2021, and ending September 30, 2022, in the amount not

to exceed \$60,459 to Administration line items, Salaries and Benefits, for the Communications Director position.

9. Discussion and consideration of Resolution No. 2022-05 authorizing the Mayor to execute and agreement with HDR Engineering, Inc. for Construction Management Services for the Dorrance Lane Reconstruction Project Phase I.
10. Discussion and consideration of Resolution No. 2022-06 accepting the letter of recommendation from HDR Engineering, Inc and authorizing the Mayor to execute an agreement for the Dorrance Lane Reconstruction Project Phase I per the recommendation of HDR Engineering, Inc.
11. Discussion and consideration and consideration of Resolution No. 2022-07 authorizing the Mayor to execute a revised agreement with BBG Consulting, Inc. for building official duties, residential and commercial plan review, inspections, and consultations specifically to add Fire Marshal services
12. Discussion and consideration and consideration of Resolution No. 2022-08 amending Interlocal Agreement with Stafford for Fire Services.
13. Discussion and consideration of Resolution No. 2022-09 authorizing the Mayor to execute and agreement with Waukesha-Pearce Industries, INC, (WPI) for the installation of generators at EOC/Training Center and Water Plant #3.
14. Discussion and consideration of CenterPoint Energy 2022 Annual Gas Reliability Infrastructure Program (GRIP) Adjustment with a rate increase.
15. Discussion and consideration regarding garage regulations in the City of Meadows Place.
16. Discussion and consideration to create a new Chapter 96: Special Event permit procedures in the City of Meadows Place Code of Ordinance.
17. Discussion and consideration regarding flashing school zone signs on Dorrance Lane.

F. CONSENT AGENDA

Consent Agenda items are considered routine in nature and will be enacted with one motion and vote. There will be no separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes held as follows:

February 22, 2022 – Regular Meeting
March 8, 2022 – Workshop

G. AUDIENCE COMMENTS (for matters NOT on the agenda)

This provides an opportunity to comment on non-agenda items. Comments shall be limited to **three (3) minutes** per person. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information, existing policy, or proposal to place the subject on the agenda for a future meeting. **Please identify yourself with name and address.**

H. RECESS REGUALR SESSION

Recess the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.074 – Personnel Matters.

I. EXECUTIVE SESSION

Pursuant to the Texas Open Meetings Act, Government Code Section 551.074 – Personnel Matters regarding the duties of the Police Chief and annual evaluation of the City Administrator

J. RECONVENE

1. Discuss and take appropriate action to regarding the duties of the Police Chief.
2. Discuss and take appropriate action to regarding the evaluation of the City Administrator and Resolution No. 2022-XX amending the City Administrator’s Agreement.

K. ADJOURN

CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, this agenda was posted for public information at least 72 hours preceding the scheduled time of the meeting at Meadows Place City Hall located at 1 Troyan Drive, Meadows Place, TX 77477 on the 17th day of March 2022 at 4:30 p.m. and remained posted until said meeting was convened.



Courtney Rutherford, City Secretary

In compliance with the Americans with Disabilities Act, the City of Meadows Place will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling at (281) 983-2950 forty-eight (48) hours prior to the meeting. Agendas are posted on the Internet Website at www.cityofmeadowsplace.org.