



MINUTES OF THE SPECIAL SESSION CITY COUNCIL MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON TUESDAY, MARCH 20, 2020 AT 2:00 P.M., AT MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TEXAS 77477.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by Mayor, Charles D. Jessup IV, at 6:30 p.m. with the following present:

Mayor, Charles D. Jessup, IV	City Secretary, Courtney Rutherford
Mayor Pro-Tem, Rick J. Staigle	Alderman, John F. Isbell
Alderman, Steven H. Bezner	Alderman, Kelle K. Mills
Alderman, Kurt Kopczynski attended via teleconference.	

B. Discussion and possible action regarding COVID-19.

The Mayor and Council briefly discussed COVID-19 and actions by the state and county. Mayor Jessup reported that he met with the Police Chief, Fire Chief, and City Secretary yesterday and has been on constant phone calls. He explained that at this time this is a very fluid situation. There was also discussion regarding teleconferencing or skyping meetings if necessary. Council agreed to close City Hall to the public at this time, but staff will still report to the office.

C. Discussion and consideration of Resolution No. 2020-15 amending the City's Employee Policy Manual creating a new Section IX. Declaration of Public Health Emergency Compensation setting employee compensation and work schedules during a public health emergency.

There was discussion among Council about staff working remotely and what would be needed in order for staff work remotely.

Alderman Isbell moved to approve Resolution No. 2020-15 amending the City's Employee Policy Manual creating a new Section IX. Declaration of Public Health Emergency Compensation setting employee compensation and work schedules during a public health emergency with a Hazardous Pay Stipend. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Bezner, Staigle, Kopczynski, and Mills

Nays: None

The motion carried.

Council did state that staff will begin working this schedule effective Monday, March 23rd and continue until further notice.

Council also instructed the City Secretary to get with Wright Technologies and order 10 laptops. These laptops will be distributed to the following employees in case Council decides to close City Hall and have staff work remotely.

- City Administrator
- City Secretary
- Finance Director
- Parks & Recreation Director
- Public Work Director
- Accounting Clerk
- Court Clerk (2)
- Utility Clerk
- Permit Clerk

Council also instructed the City Secretary to present a plan at the Regular City Council meeting on March 24th for staff to work remotely.

D. ADJOURN

There being no further business on the agenda Alderman Staigle moved to adjourn the meeting. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Bezner, Staigle, Kopczynski, and Mills

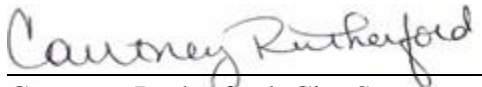
Nays: None

The motion carried.

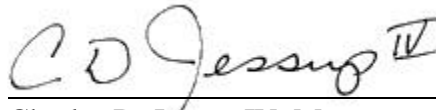
The meeting was adjourned at 3:12 p.m.

These minutes were approved by City Council on Tuesday, March 24, 2020.

ATTEST:



Courtney Rutherford, City Secretary



Charles D. Jessup IV, Mayor

