



MINUTES OF THE MEADOWS PLACE CHARTER COMMISSION MEETING HELD ON MARCH 10, 2021 AT 6:30 P.M., VIRTUALLY VIA ZOOM.

1. Call to Order and Announce a Quorum is Present:

The meeting was called to order at 6:31 p.m. with the following Commissioners present:

Ben Weber, Chairman	Ken Smith, Vice Chair
Stuart Barrowman, Commissioner	Steve Bezner, Commissioner
Joe DeBruyn, Commissioner	Jimmy Fenwick, Commissioner
Chris Gawlik, Commissioner	Anita Milne, Commissioner
Matt Oltremari, Commissioner	Richard Ramirez, Commissioner
Nadya Shelton, Commissioner	Sammy Skemp, Commissioner
Alison Young, Commissioner	Joseph Weymon, Alternate

Commissioners, David Lantz and Tristan Ibarra were not present.

Grady Randle, City Attorney, Carl Allred, City Attorney, Nick Haby, City Administrator; and Courtney Rutherford, City Secretary were also present.

Mayor Jessup was present for a few minutes to welcome the commission and thank them for the work they are doing.

2. Consider approval of the minutes for the meeting held on and February 24, 2021.

Commissioner Weber moved to approve the minutes for the meetings held on February 24, 2021. Commissioner DeBruyn seconded the motion. The vote follows:

Ayes: Commissioners Barrowman, Bezner, DeBruyn, Fenwick, Gawlik, Milne, Oltremari, Ramirez, Shelton, Skemp, Smith, Young, Weber, and Weymon

Nays: None

Commissioners Lantz and Ibarra were not present.

The motion passed.

3. Discussion and consideration regarding the decision to continue creating a Home Rule Charter for the City of Meadows of Place.

No action on this item.

4. Discussion and review of the Meadows Place draft Home Rule Charter.

The Commission reviewed the draft Home Rule Charter. There was brief discussion and the Commission, Legal Counsel, and staff regarding the number members on City Council,

Council terms, and pay. Commissioner Smith made a motion to keep option 1 in Section 3.02, Number, Selection, and Term of the Meadows Place draft Home Rule Charter with a salary of \$750 a month for the Mayor and \$250 a month per Council Member. Alderman Ramirez seconded the motion. The vote follows:

Ayes: Commissioners Barrowman, Bezner, DeBruyn, Fenwick, Gawlik, Oltremari, Ramirez, Shelton, Skemp, Smith, Young, and Weber

Nays: Commissioners Milne and Weymon

Commissioners Lantz and Ibarra were not present.

The motion passed.

5. Discussion and review any items previously discussed beginning with survey question #1.

No action on this item.

6. Discussion and possible action regarding a Charter survey questions 57 – 84.

City Attorney, Grady Randle, continued to review the Charter Survey questions with the Commission to start creating a Home Rule Charter for the City of Meadows Place. There was brief discussion among the Commission, legal counsel, and staff on each of the following questions.

Mayor Salary

Questions 57 through 59 were decided during in agenda item #4.

57. Salary a) Yes b) No

58. \$ _____ Per: a) Mtg b) Wk c) Mo d) Yr e) Other

59. Salary set by Council a) Yes b) No

60. Expenses: a) Yes b) No

Commissioner Weber made a motion to pay Mayor and Council travel expenses as presented in the draft Charter, Section 3.05, Compensation and Expenses (b) The Mayor and each Council Member shall be reimbursed for travel and out-of-pocket expenses incurred in the performance of their official duties. The policy regulating payment of expenses incurred in performance of official duty shall be determined by the City Council. Commissioner Bezner seconded the motion. The vote follows:

Ayes: Commissioners Barrowman, Bezner, DeBruyn, Fenwick, Gawlik, Milne, Oltremari, Ramirez, Shelton, Skemp, Smith, Young, Weber, and Weymon

Nays: None

Commissioners Lantz and Ibarra were not present.

The motion passed.

61. \$ _____ Per: a) Mtg b) Wk c) Mo d) Yr e) Other

No action on this item.

The Commissioner discussed questions 62 and 74 together.

62. Expenses set by council a) Yes b) No

74. Expenses set by council a) Yes b) No

Commissioner Weber made a motion to set expenses as presented in the draft Charter, Section 3.05, Compensation and Expenses (b) ...The policy regulating payment of expenses incurred in performance of official duty shall be determined by the City Council. Commissioner Bezner seconded the motion. The vote follows:

Ayes: Commissioners Barrowman, Bezner, DeBruyn, Fenwick, Gawlik, Milne, Oltremari, Ramirez, Shelton, Skemp, Smith, Young, Weber, and Weymon

Nays: None

Commissioners Lantz and Ibarra were not present.

The motion passed.

The Commission discussed questions 63 and 68 together.

Mayor Pro Tem Salary

63. Salary a) Yes b) No

68. Expenses set by council a) Yes b) No

Commissioner DeBruyn made a that the Mayor Pro tem receive the same salary as Council Members. Commissioner Bezner seconded the motion. The vote follows:

Ayes: Commissioners Barrowman, Bezner, DeBruyn, Fenwick, Gawlik, Milne, Oltremari, Ramirez, Shelton, Skemp, Smith, Young, Weber, and Weymon

Nays: None

Commissioners Lantz and Ibarra were not present.

The motion passed.

The Commission took no action on questions 64 through 73 as they have already been discussed in previous items and presented in the draft Charter Section 3.05, Compensation and Expenses.

64. \$ _____ Per: a) Mtg b) Wk c) Mo d) Yr e) Other

65. Salary set by Council a) Yes b) No

66. Expenses a) Yes b) No

67. \$ _____ Per: a) Mtg b) Wk c) Mo d) Yr e) Other

68. Expenses set by council a) Yes b) No

This question was voted on with question 68.

Council Salary

69. Salary a) Yes b) No

70. \$ _____ Per: a) Mtg b) Wk c) Mo d) Yr e) Other

71. Salary set by Council a) Yes b) No

72. Expenses a) Yes b) No

73. \$ _____ Per: a) Mtg b) Wk c) Mo d) Yr e) Other

74. Expenses set by council a) Yes b) No

This question was voted on with question 62.

City Manager

75. City manager established by charter a) Yes b) No

Legal Counsel, Grady Randle, explained that the City Manager salary has already been decided by form of government.

76. City manager established by ordinance a) Yes b) No

***If yes, please enclose a copy of the ordinance.**

Mr. Randle explained that this established by form of government with a transitional paragraph allowing for the new title.

77. Former member of CC not eligible for a) 1 yr b) 2 yrs c) n/a

Commissioner Milne made a motion that former members of City Council are never eligible to be hired as a City Manager for the City. Commissioner DeBruyn seconded the motion. The vote follows:

Ayes: None

Nays: Commissioners Barrowman, Bezner, DeBruyn, Fenwick, Gawlik, Milne, Oltremari, Ramirez, Shelton, Skemp, Smith, Young, Weber, and Weymon

Commissioners Lantz and Ibarra were not present.

The motion failed.

Commissioner Fenwick made a motion that former members of City Council are eligible to be hired as a City Manager for the City after three (3) years. Commissioner Oltremari seconded the motion. The vote follows:

Ayes: Commissioners Barrowman, Bezner, DeBruyn, Fenwick, Gawlik, Milne, Oltremari, Ramirez, Shelton, Skemp, Smith, Young, Weber, and Weymon

Nays: None

Commissioners Lantz and Ibarra were not present.

The motion passed.

78. Manager participates in CC mtgs a) Yes b) No

No action on this item.

79. Vote required to hire manager a) Majority b) Majority of CC c) Other

Commissioner Bezner made a motion that a super majority vote of City Council is required to hire or fire the City Manager. Commissioner Weber seconded the motion. The vote follows:

Ayes: Commissioners Barrowman, Bezner, DeBruyn, Fenwick, Gawlik, Milne, Oltremari, Ramirez, Shelton, Skemp, Smith, Young, Weber, and Weymon

Nays: None

Commissioners Lantz and Ibarra were not present.

The motion passed.

80. Hearing provided to discharge manager a) Yes b) No

Commissioner Bezner made a motion to follow state law and procedures for hearings to discharge the City Manager. Commissioner Weymon seconded the motion. The vote follows:

Ayes: Commissioners Barrowman, Bezner, DeBruyn, Fenwick, Gawlik, Milne, Oltremari, Ramirez, Shelton, Skemp, Smith, Young, Weber, and Weymon

Nays: None

Commissioners Lantz and Ibarra were not present.

The motion passed.

81. Council prohibited from interference in personnel matters a) Yes b) No c) n/a

Commissioner Fenwick made a motion prohibiting City Council from interference in personnel matters. Commissioner Barrowman seconded the motion. The vote follows:

Ayes: Commissioners Barrowman, Bezner, DeBruyn, Fenwick, Gawlik, Milne, Oltremari, Ramirez, Shelton, Skemp, Smith, Young, Weber, and Weymon

Nays: None

Commissioners Lantz and Ibarra were not present.

The motion passed.

The Commission discussed questions 82 and 83 together.

82. All department head appointments require confirmation by council a) Yes b) No

83. If not all dept heads, which of the following require confirmation?

Commissioner Weber made a motion the appointment of department heads for the following departments Police, Parks & Recreation, Public Works, and Finance require confirmation by City Council. Commissioner Oltremari seconded the motion. The vote follows:

Ayes: Commissioners Barrowman, Bezner, DeBruyn, Fenwick, Gawlik, Milne, Oltremari, Ramirez, Shelton, Skemp, Smith, Young, Weber, and Weymon

Nays: None

Commissioners Lantz and Ibarra were not present.

The motion passed.

84. Vote required to discharge manager a) Majority b) Maj of CC c) Other

This question was voted on with question 79.

7. Set next meeting date.

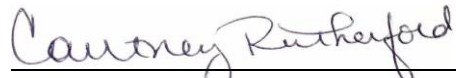
The Commission agreed to meet on Wednesday, March 31, 2021 at 6:30 p.m.

8. Adjourn

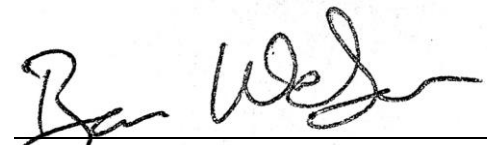
Commissioner Weber made a motion to adjourn the meeting. Commissioner Bezner seconded the motion. There be no further business the meeting adjourned at 8:34 p.m.

These minutes were approved by the Commission on Wednesday, March 31, 2021.

ATTEST:



Courtney Rutherford, City Secretary



Ben Weber, Chairman

