



MINUTES OF THE MEADOWS PLACE CITY COUNCIL SPECIAL SESSION AND EMERGENCY MEETING HELD ON FRIDAY, MARCH 6, 2020 AT 1:30 P.M., AT THE MEADOWS PLACE CITY HALL, ONE TROYAN DRIVE, MEADOWS PLACE, TEXAS 77477.

A. Call to Order and Announce a Quorum is Present

The meeting was called to order by Mayor Charles D. Jessup IV, at 1:30 p.m. with the following present:

Mayor, Charles D. Jessup, IV	Alderman, Steven H. Bezner
Alderman, Kurt L. Kopczynski	Alderman, Kelle K. Mills
Courtney Rutherford, City Secretary	

Mayor Pro-Tem, Rick J. Staigle and Alderman, John F. Isbell were not present.

Police Captain Jack Ashton was also present.

B. Review and discuss the City's emergency protocol in response to possible health risk.

Mayor Jessup stated that he called this meeting to discuss how Council wanted discuss the threat of the Coronavirus also known as COVID-19. He would like to get notification out to the residents and let them know that the City is aware of the virus and following state protocol. There was brief discussion among City Council and staff regarding the virus and how to prevent it and what to do if an employee or citizen comes into City officed with the virus.

Captain Ashton reported that the Police Department is on heightened awareness and officers know to assess an individual before contact if possible. If an officer believes they have come in contact with the virus they are to notify the Chief and Captain immediately. They would then make proper notifications and quarantine the employee.

There was discussion regarding what residents can purchase in order to prepare. Captain Ashton stated that there is nothing to buy. Citizens need to be sure to wash their hand sever times a day, avoid touching their face, and avoid large crowds is possible.

Mayor Jessup reported that we are at routine readiness and basically all the City can do at this time is continue to monitor and promote self-hygiene.

Mayor Jessup will put together an announcement for the City website, Facebook, and make a Code Red call out.

C. Adjourn

There being no further business to discuss the meeting was adjourned at 2:21 p.m.

These minutes were approved by City Council on Tuesday, March 24, 2020.

ATTEST:

Courtney Rutherford

Courtney Rutherford, City Secretary

CD Jessup IV

Charles D. Jessup IV, Mayor

