

**CITY COUNCIL  
WORKSHOP MEETING MINUTES  
MARCH 25, 2014**

Present were Mayor Charles D. Jessup, IV and Aldermen Terry J. Henley, John F. Isbell, Kelle K. Mills, Terry W. Morgan, and David A. Wilkens. Also present were City Secretary Janice M. Moore and Police Chief Gary Stewart. Guests: Rick Staigle and Steven Bezner.

**1. Call to Order:**

Mayor Jessup called the workshop to order at 6:00 p.m.

**2. Discussion:**

a. Southwest Water Bill

Mayor Jessup provided the following overview:

- The City was invoiced in April of 2013 for the amount of \$93,556.33.
- Due to the massive problems with billing prior to closing, Staff thoroughly reviewed the invoice, but was asked to halt on it, and the company was notified.
- Other cities had problems as well.

Mayor Jessup reviewed the email communication from 2013. He noted that he was not inclined to do anything at this time.

Alderman Wilkens arrived at 6:04 p.m. Alderman Henley arrived at 6:10 p.m.

Alderman Isbell spoke of the company needing to provide proof. Alderman Morgan recommended our city attorney draft a document similar to one he drafted for another city. Alderman Henley suggested that the City send them bills for the expenses incurred in the transition to Severn Trent.

b. Texas Direct Auto

Mayor Jessup reported that TDA leasee went before the P & Z Commission for paint color for approval. He read the correspondence within the last few months from Mike Welch regarding the development of the shopping center design.

Alderman Henley inquired if they had shared any information regarding their finances. Mayor Jessup responded in the negative. Alderman Henley noted problems with moving vehicles and their pricing gaps had been shrinking. Mayor Jessup noted that he would send correspondence to remind them about their commitment.

c. Cell Tower Agreement

Mayor Jessup explained that the lease was transferred from T-Mobile to Crown Castle. He distributed support documentation regarding the current payment schedule and Crown Castle's recent proposal. Mayor Jessup added that the agreement automatically rolled over, and the City could get out of it unless the tower went down or they did have any need for it. Alderman Henley suggested renegotiating the percentage.

d. ADP Payroll System

Mayor Jessup informed the Council that the City Staff had been fighting with the payroll process for quite some time and that Chief Gary Stewart and City Secretary Janice Moore had been working together to find the right program. He noted that his dream was to have a payroll system for all staff to log in and get their paycheck. Mayor Jessup further noted that the current system was not seamless. He and Ms. Moore provided an overview of the negotiation process and the benefits offered for ADP Resource. Mayor Jessup recognized City Secretary Moore and Chief Stewart for their efforts. Council Members posed questions. City Secretary Moore recognized Mayor Jessup for his support with the project.

e. Update on Wright Technologies

Mayor Jessup reported positive feedback regarding the transition from Percento Technologies. All comments communicated were nothing, but positive.

### 3. Upcoming Agenda Items

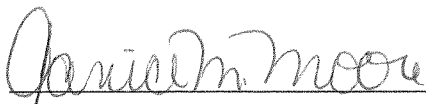
Mayor Jessup provided an overview of the upcoming items being presented on the regular meeting agenda. He reported staff meeting recently took place with the City of Stafford Fire Department to update the fire inspection forms, process and fees. He spoke added that Stafford was pushing to ISO – 1 and 2 is the same for residential, but not commercial.


### 4. Adjournment

Alderman Morgan moved to **adjourn** the meeting at 7:21 p.m. Alderman Wilkens seconded the motion, which passed unanimously.

**These minutes were approved by the  
City Council on Tuesday, April 22, 2014.**

ATTEST:

  
Janice M. Moore, City Secretary

  
Charles D. Jessup, IV, Mayor

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