



MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON FEBRUARY 27, 2018 AT 7:30 P.M. AT THE MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TX 77477

A. Call to Order:

The meeting was called to order by Mayor, Charles D. Jessup IV, at 7:30 p.m. with the following present:

Mayor, Charles D. Jessup, IV	City Secretary, Courtney Rutherford
Mayor Pro Tempore, Terry J. Henley	Alderman, John F. Isbell
Alderman, Steven H. Bezner	Alderman, Rick J. Staigle
Alderman, Kelle K. Mills	

Staff in attendance: Captain Jack Ashton, Meadows Place Police Department, Colene Cabezas, Director of Parks, and Anna-Maria Weston, Finance Director

1. Pledge of Allegiance and Invocation

Pledge by:	Chuck McClurkin, Resident
Invocation by:	James Russell, Chaplain

Mayor Jessup called the following Regular Agenda item out of order:

1. Accept the Audit Report

Jennifer Day, CPA, Audit Manager, McCall Gibson Swedlund Barfoot, PLLC, stated the report was unmodified, which is the best decision with no issues to discuss.

Alderman Henley moved to accept the Audit Report with the changes on page 32 discussed in the workshop meeting. Alderman Bezner seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried.

Mayor Jessup then returned to agenda as posted.

B. Reports

1. Police Department

Police Chief Gary Stewart was unable to attend the meeting so Captain Jack Ashton gave an overview of the monthly statistics and activities report for February 2018. A copy was distributed to City Council and filed with the City Secretary.

Captain Ashton reported that Officer Kenig made a traffic stop at Meadow Valley and Brighton for no license plate and running a stop sign. When he approached the vehicle, he noticed criminal instruments inside. Officer Kenig took the defendant into custody who was later charged with organized crime. They later found out that the defendant was wanted by multiple agencies for over 14 months.

Captain Ashton then reported that there have been multiple burglaries at the strip center on W Airport near Kirkwood. The Chief started strategizing and working with patrol to catch the person responsible. Officers Mezegabe and Kenig were able to catch the defendant in the act and took him into custody. This arrest cleared up six burglaries.

Mayor Jessup credited the Chief and Captain for reallocating officers to catch these guys and get them off the street.

Alderman Henley stated that he noticed that Burglary of Motor Vehicles was up. Captain Ashton said that they were up, but it is mostly along the 59 corridors.

a. Accept Annual Contact Report

Captain Ashton presented the Annual Contact Report and a copy was filed with the City Secretary. Alderman Henley moved to accept the Annual Contact Report. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried

2. Parks

Parks & Recreation Director, Colene Cabezas, gave the quarterly report for Parks and Recreation and a brief recap over the Parks and Recreation events from November 2017 to current.

Ms. Cabezas first reported on projects that her department is currently working on.

- **Discovery & Nature Center**-Exterior Trim, front deck, driveway, cabinets, counters, laid tile and sheetrock work. By end of next week, the roof, exterior / Interior paint, doors, stairs and fixtures will be complete. The flooring will be the final install which will occur the week of March 12
- **Installed the McDonald Park self-sustainable restroom.** Sidewalk to be installed then it will open for use.
 - **Monarch Gateway Project** has begun to monitor growth of the grasses. 6 inches will indicate time to remove invasive then plant a cover crop.
 - **Inclusive Playground** Continuing to raise funds working on a Go Fund Me Video and a telethon Fund Raiser

- **Community Center – Booked solid Feb – April / Longstanding Church rental every Sunday**
- **Rental Request for Discovery Center** already beginning – Baseball Board, Scouts, Church Youth group, Ladies Bunco.
- **Survey** – Positive results – requesting night programs, cooking, dancing, gardening, etc. / More Active Adults

Ms. Cabezas then gave a brief overview of events from the last quarter. These events included the following:

- TX Outdoor Family Camping Trip to Huntsville in November – 15 YAC
- Opus 4 performed a Christmas Concert for the Community
- Christmas Memories – 800 / 102 can goods / 368 Toys 4 Tots
- Community Hayrides – Full each hour
- YAC Summit in Cedar Hill – 18 on trip

The Parks Department is continuing to work with the following partnerships:

- **Monarch Gateway Project**
- **CenterPoint Energy** – Trees 5gal – 100gal as many as we want” Right Tree Right Place ‘Project
- **Regas Construction** – Discovery Center
- **Sugar Grove Church** – Volunteers and Facility Use
- **Stafford Buddhist Temple** – Classes, Tea Ceremony, Film and video support for the inclusive park project
- **Helfman Ford** – YAC support, Video concept and marketing support for telethon for inclusive park project.

She then stated that from November to February volunteers contributed 747 hours of work. This includes one Experience Works employee and the YAC group. The hours total an approximate savings of in salary cost.

She is looking forward the to Discovery Center Grand Opening in April. Staff is also working to organize a City/Community tree planting event in April or May. The following are a list of events planned for the upcoming quarter:

- Family Campout in the Park – March 17
- Light Up the Night Concert – April 6
- Home & Garden Tour and After Party concert – April 21
- Spring Concert – May 4

3. Fire Department Monthly Report for January 2018

Mayor Jessup provided an overview of the Stafford Fire Department report for January 2018 which was filed with the City Secretary.

C. Mayor's Comments

1. Elections

Mayor Jessup stated that the City will be a polling location for the Primaries coming up. This election will cover Federal, State, and County matters. He encouraged residents to vote, because when issues come up and the City goes to the representatives they look at voter turnout for the area.

2. Staff Training

Mayor Jessup reported that several employees have recently attended different trainings and classes. He reported that Leigh Ylanan and Dan Denny from Parks attended Leadership and Aquatics training. Isela Hernandez, Permit Clerk, recently attended permit clerk training. The new Code Enforcement Officer, Robert Rivas, attended a week long Code Enforcement Training. Judge McMinn just got back from her annual judge school and the City Secretary, Courtney Rutherford, attended a Records Management seminar. The Police Department continues to train and will soon be hosting training at the new Training Center. He is proud that staff takes the time to train, because it makes them more efficient and better for the City.

3. Maintenance at City Hall

Mayor Jessup reported that City Hall was built in 1991 and the administrative side has not had much major maintenance. Staff has contracted to replace the roof that has been leaking for years and is in the process of getting a new AC unit as well.

4. Meeting with Vroom

Mayor Jessup stated that Texas Direct Auto was recently sold to VROOM and he is excited about the new relationship. City Staff and VROOM recently talked about driveway issues on Dorrance and maintenance of the dog park. He was pleased with the conversations and looks forward working with VROOM.

D. Council Comments:

1. 2018 Meadows Place Home and Garden Tour and Spring Fling – Alderman John Isbell

Alderman Isbell stated that the Home & Garden Tour has been set for April 21st from 2:00 p.m. to 5:00 p.m. followed by the Spring Fling with music and food trucks. He and his wife, Shirley, are co-chairing the event. They want residents in the City to improve not move! The homes along the tour will give ideas on how to upgrade your home at low costs. The funds raised will go back towards the Home & Garden Club scholarship fund and the all-inclusive park. YAC will provide babysitting. He also thanked Mayor Jessup and Parks Director, Colene Cabezas, for their help with the event. He stated that Bob Dybala, Home and Garden President, was present and would be selling tickets after the Council meeting.

2. H-GAC Update – Mayor Pro-Tem Terry Henley

Mayor Pro-Tem Henley gave a brief update regarding the last H-GAC meeting. He stated that H-GAC is a board of volunteers, that he is on, and they help governments in our region and provide training. The H-GAC annual dinner is coming up on March 9th and he encouraged Council to attend.

3. TML Update – Mayor Pro-Tem Terry Henley

Mayor Pro-Tem Henley gave a brief update on TML. He stated that the Governor and Lt. Governor have ads out to cap property taxes. He reminded everybody that this has nothing to do with property tax and that taxes are high, because the state has reduced funding for public education. He encouraged everyone to keep on their legislatures.

4. Road Projects – Alderman Rick Staigle

Alderman Staigle stated that there is not much to report at this time. He and the Finance Director, Anna-Maria Weston, spent several hours reconciling the W Airport project and had a minor change due to trees at Sugar Grove Church. He stated that City owes approximately \$212,000 back to the County which was refunded from TX Dot. He also stated that City saved over \$1,000,000.00 on this project.

Alderman Staigle then reported that he and staff are still working with engineers on the Kirkwood project. He hopes the City will be able to go out for bid in May or June of this year.

Mayor Jessup thanked Alderman Staigle for all of his help on the road projects. He stated that it was his experience and expertise that saved the city so much money.

E. Regular Agenda

1. *Accept the Audit Report – discussed out of order at the beginning of the meeting.*

2. Consider Resolution No. 2018-08 approving the 2018 Fort Bend County, Texas Hazard Mitigation Plan.

Alderman Bezner moved to approve Resolution No. 2018-08 approving the 2018 Fort Bend County, Texas Hazard Mitigation Plan. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried.

3. Consider Resolution No. 2018-09 authorizing the Police Chief, Police Captain, and City Secretary as authorized representatives of the City and its Police Department to the City of Meadows Place Police Department account at Wallis State Bank.

Alderman Isbell moved to approve Resolution No. 2018-09 authorizing the Police Chief, Gary Stewart; Police Captain, Jack Ashton; and City Secretary, Courtney Rutherford as authorized representatives of the City and its Police Department to the City of Meadows

Place Police Department account at Wallis State Bank. Alderman Staigle seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried.

4. Consider Ordinance No. 2018-04 amending the Code of Ordinances of the City of Meadows Place to comply with the requirements of Chapter 284, Texas Local Government Code, governing deployment of network nodes in public right-of-way.

Alderman Staigle moved to approve Ordinance No. 2018-04 amending the Code of Ordinances of the City of Meadows Place to comply with the requirements of Chapter 284, Texas Local Government Code, governing deployment of network nodes in public right-of-way. No second.

The motion failed.

5. Consider Ordinance No. 2018-05 authorizing coverage under Chapter 212, Subchapter B, of the Texas Local Government Code.

Alderman Staigle moved to approve Ordinance No. 2018-05 authorizing coverage under Chapter 212, Subchapter B, of the Texas Local Government Code. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried.

F. Consent Agenda

1. Consider approval of the Minutes held as follows:

January 23, 2018 – Workshop Meeting

January 23, 2018 – Regular Meeting

2. Presentation of Bills

Green Flush	\$66,503.00
Asakura Robinson	\$ 6,520.33
Joe L. Salvide	\$ 8,910.00
Joe L. Salvide	\$15,000.00
Joe L. Salvide	\$11,310.00
Joe L. Salvide	\$ 9,930.00
Joe L. Salvide	\$20,925.00

Randle Law Firm	\$ 5,115.00
Randle Law Firm	\$ 6,377.29
Randle Law Firm	\$ 58.50
Randle Law Firm	\$ 1,375.50
Randle Law Firm	\$ 546.00
Randle Law Firm	\$ 546.00

Alderman Staigle moved to approve all items of the consent agenda. Alderman Bezner seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried.

G. Audience Comments

Mark McGrath, resident at 11623 Brighton Lane, spoke against the roundabouts asked Council to hold another public hearing before going out to bid. He believes that there is some confusion.

Carlotta Thomas, resident at 11627 Brighton Lane, spoke against the roundabouts and stated that residents need better communication about them.

Bob Dybala, resident at 11922 Cedar Form, stated that he is the President of the Meadows Place Home and Garden Club and he thanked John & Shirley Isbell and Colene Cabezas for working together on the Home & Garden Tour coming up April 21st. He stated that he would be in the lobby after the meeting selling tickets. He also stated that Home & Garden Club meets on the second Tuesday of the month and will have Home Improvement Speaker at the next meeting.

Nadva Shelton, resident at 11942 Brighton, spoke against the roundabouts. She also stated that she has concerns regarding the parking at the new Discovery Center. She asked what the parking plans will be for events.

Mayor Jessup sated that he understands her concerns and that the City is looking into it, but don't know the impact at this time.

Benet Gaytos, resident at 12123 Monticeto, stated that he has concerns regarding Code Enforcement and wants the city to prioritize roads before luxuries. He also stated that he thinks the City ordinances need to be improved. Finally he asked Council to look at new and innovated ways to communicate to residents.

James Thomas, resident at 11627 Brighton Lane, stated that he recently attended the Retired Educators Meeting and they also discussed the tax issues.

Sara Krouskop, resident at 12122 Meadow Hollow, stated that people have been talking to her against the roundabouts, but she hasn't had the opportunity to give input. She would like a public hearing to receive community input and voice some concerns.

Mayor Jessup reminded her that Council can only respond with certain information, but the City did hold public hearings on the roundabout.

Julie King, resident at 11514 Brook Meadows, spoke in favor of the roundabouts, because she has watched so many cars fly through the stop signs, but she is concerned that it might bring vehicles too close to the homes and that some sidewalks will not be put back.

Dan Tevis, resident at 12310 Dorrance, stated that he is in favor of the roundabouts and he Council has made a good effort to put the information out.

Chris Gawlik, resident at 11419 Scottsdale, spoke against the roundabouts and believes they will divert traffic to other streets.

Mayor Jessup invited him to come by his office and together they could do research and call other cities.

Donna Nava, resident at 11918 Scottsdale, spoke against the roundabouts and worries about children crossing the street.

Alderman Staigle stated that the roundabouts will actually allow more time for crossing the street. He also offered to meet her on Kirkwood and time the traffic for crossing.

Emily Merkley, resident at 11702 Scottsdale, stated that she currently rents a home on the corner of Kirkwood and does not want to purchase the house now due to the roundabouts. She is not happy with losing access to her home during the construction.

H. Adjourn

There being no further business on the agenda Alderman Mills moved to adjourn the meeting. Alderman Staigle seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills

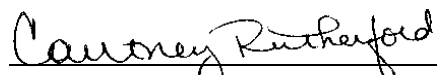
Nays: None

The motion carried.

The meeting was adjourned at 9:42 p.m.


These minutes were approved by City Council on Tuesday, March 27, 2018.

ATTEST:



Courtney Rutherford, City Secretary





Charles D. Jessup, IV, Mayor