



MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON FEBRUARY 26, 2019 AT 6:30 P.M. AT THE MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TX 77477

A. Call to Order:

The meeting was called to order by Mayor, Charles D. Jessup IV, at 6:30 p.m. with the following present:

Mayor, Charles D. Jessup, IV
Mayor Pro-Tem, John F. Isbell
Alderman, Steven H. Bezner
Alderman, Kelle K. Mills

City Secretary, Courtney Rutherford
Alderman, Terry J. Henley
Alderman, Rick J. Staigle

Staff in attendance: Chief Gary Stewart, Meadows Place Police Department and Colene Cabezas, Parks and Recreation Director.

1. Pledge of Allegiance and Invocation

Pledge by: Dylan Gawlik, Resident
Invocation by: Kurt Kopczynski, Resident

B. Reports

1. Police Department

Police Chief Gary Stewart gave an overview of the monthly statistics and activities report, for both February 2019, which was distributed to City Council and filed with the City Secretary.

He reported that there have been three (3) accidents in the construction area and they were at the beginning of construction. He also invited everybody to attend the Neighborhood Watch Meeting on March 21st. The topic will be Tax Fraud.

Chief Stewart stated that his officers have been busy attending state mandated training.

a. Acceptance of the Annual Contact Report

Chief Stewart presented the Annual Contact report, which was filed with the City Secretary.

2. Parks & Recreation

The Parks and Recreation Director, Colene Cabezas, gave a brief recap on Parks events and projects for December to current.

Parks and Facilities maintenance:

- Built a storage loft at the Parks Warehouse
- Purchase a new truck for Parks
- Painted the interior of the Community Center
- Performed playground inspections and treated weeds and ants in the trails and parks

Parks and Recreation have completed the following events in the last three (3) months.

- Hosted 23 community meetings at the Discovery & Nature Center.
- Active Adult Tea Party / Field Trip to China Town
- Trout Release- 250 students / 1100 fish
- Christmas Mem / Polar Express /65 hours vol
- Opus 4- 38attnd
- 2 Shop N Drop -YAC vol 80 hours/ 56
- Atrium – Health Services for Active Adults, youth, staff

Upcoming events and projects are as follows:

- Hiring summer seasonal staff
- Repairs to the Community Center Parking Lot
- Annual Family Campout in the Park
- April Concerts in the Park
 - Light the Night will be on April 12

Parks volunteers have contributed 385 hours which is equivalent to approximate \$8,093 in kind services

Ms. Cabezas also stated that Di Torreros became certified as an outdoor leader through Texas Parks and Wildlife and Leigh Ylanan attended the Texas public pool conference.

Ms. Cabezas along with City employees, Dionysius Torreros and Isela Hernandez, took 14 YAC members to the annual YAC Summit.

Mayor Jessup stated that he is proud of all the events we have in this one square mile with very little money. He also stated that he was very proud of the YAC leadership and confidence.

Alderman Henley stated that the YAC program was so successful due to her leadership.

Alderman Isbell thanked her for hard work.

3. Fire Department Monthly Report for January 2019

Mayor Jessup provided an overview of the Stafford Fire Department report for January 2019 which was filed with the City Secretary.

C. Mayor and Council Comments

1. Mayor's Comments

a. Fort Bend County Day

Mayor Jessup reported that he went with other Fort Bend County Chamber members to the Fort Bend County Day in Austin. He stated that the City of Meadows Place was well represented. Alderman Terry Henley and EDC members Bob Graf and Tia Baker also attended the event. It was a long day, but they were able to meet with Legislators and discuss topics like infrastructure, budget transparency, general business and revenue caps.

b. Budget review after paying off General Obligation Bond, Series 2005

Mayor Jessup explained that City Council held a Workshop on Saturday, February 16th at 8:30 a.m. to discuss how to use the funds that had been budgeted for the 2005 Obligation Bonds. The City will pay off this bond in March 2019. There were many ideas discussed, but the main focus of Council was infrastructure. Council all agreed that the funds needed to be used to improve streets and drainage. Mayor Jessup thanked all of Council for attending the workshop and keeping the best interest of the City.

c. New Public Works Director

Mayor Jessup stated that Erik Tschanz is the new Director of Public Works. The former Director, Danny Segundo, took a City Administrator position in Somerville. He wished Mr. Segundo the best of luck.

Mayor Jessup invited Ms. Tschanz to introduce himself. Mr. Tschanz stated that he grew up in Meadows Place and his parents still live here. He stated that he was excited to be back and looks forward to serving the residents and the City.

d. May 4, 2019 General Election

Mayor Jessup stated that after 32 years on City Council Alderman Terry Henley will not be running for re-election and looks forward to retiring. He also encouraged residents to be sure to stop City Hall and vote. The election cost the City over \$5,000 and it is very important to have a good voter turnout.

2. Council's Comments

a. Kirkwood Construction Update – Alderman Rick Staigle

Alderman Staigle stated that construction on Kirkwood remains on schedule at this time, but there has been a lot of rain over the last month. The City and Contractor are working on two (2) utility issues currently with AT&T and CenterPoint.

He stated that residents can email him questions and he will address them as they come in.

b. Hero of the Month – Alderman John Isbell

Alderman Isbell stated that he would like to start a “Hero of the Month” program. He stated that are several citizens and employees who do wonderful things and deserve to be recognized. He stated that most recently Chris Gawlik help organize the Save Meadows Elementary movement and Mary Soto went above and beyond for the children of Meadows Place when the construction began on Kirkwood.

c. TML Update – Alderman Terry Henley

Alderman Henley stated that he met with Pete Olson at the Fort Bend County Day to discuss the issue with debris removal after Hurricane Harvey. H-GAC board had gone out for bids for debris removal so that cities did not have look for bids and slow down the process. FEMA stated that they would not accept the H-GAC bids because they were not specifically for the Harvey event.

d. H-GAC Update – Alderman Terry Henley

Alderman Staigle stated that he applied for a grant with HGAC on behalf of the City for walking trails from Meadows Place to the Fountains in Stafford. Unfortunately, HGAC only has \$20,000,000 for the projects and \$290,000,000 worth of projects were submitted, therefore it looks like the City will not be getting part of the grant.

Alderman Mills thanked the residents of MP that contributed food, money, and/or time to make sure that MPFD, Medic 3, and MPPD were provided w/ three meals on Thanksgiving and Christmas days while keeping our city safe.

D. Regular Agenda

1. Discussion and consideration of Resolution No. 2019-04 authorizing the Mayor and City Secretary to enter into an agreement with Fort Bend County for City of Meadows Place May 4, 2019 General Election Services.

Alderman Isbell moved to approve Resolution No. 2019-04 authorizing the Mayor and City Secretary to enter into an agreement with Fort Bend County for City of Meadows Place May 4, 2019 General Election Services. Alderman Staigle seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried

2. Discussion and consideration of Resolution No. 2019-05 appointing one (1) members to the Economic Development Corporation for a term commencing immediately upon passage of this resolution and ending December 31, 2019.

Alderman Henley moved to approve of Resolution No. 2019-05 appointing Amaya Labrador to the Economic Development Corporation for a term commencing

immediately upon passage of this resolution and ending December 31, 2019. Alderman Staigle seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried

3. Discussion and consideration of Ordinance No. 2019-08 amending the schedule of fees and increasing the fees for Road Maintenance and Temporary Water Service.

Alderman Henley moved to approve Ordinance No. 2019-08 amending the schedule of fees and increasing the Road Maintenance fee to \$10.00 per month and the Temporary Water Service fee to \$2.18 per 1,000 gallons effective March 1, 2019. Alderman Mills seconded the motion.

Alderman Bezner stated that Council held workshop to discussed options for the \$300,000 to \$400,000 coming available after paying off the 2005 General Obligation Bonds. After reviewing options to improve infrastructure they realize they would need more revenue to make improvements. This Road Maintenance increase will bring an additional \$100,000 a year to put towards infrastructure.

Alderman Staigle stated that the City will first work with HDR Engineering on a plan to repairing and replacing infrastructure in the City.

Joe Melancon, resident at 11322 Scottsdale, asked if the Road Maintenance Fee was going towards to sidewalks. Mayor Jessup stated that the Road Maintenance Fee is for internal street maintenance only.

Cheryl Teague, resident at 11611 Dorrance, confirmed that this will be a \$5.00 per month increase on the utility bill.

Ryan Kimbrell, resident at 12319 Meadowdale Dr, stated that the Road Maintenance Fee increase will add approximately \$90,000 in revenue to the annual budget which is approximately the same savings to residents after the Homestead Exemption increase.

Mayor Jessup stated that he was correct, although he had not actually realized that. He also explained that tax revenue and Road Maintenance Fee revenue are budgeted differently.

Alderman Staigle stated that there are no grants for internal streets and at some point patching won't work anymore.

Mayor Jessup then called for a vote on the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried.

- 4. Discussion and consideration of Ordinance No. 2019-09 amending the General Fund Budget for the fiscal year beginning October 1, 2018 and ending September 30, 2019 in the amount not to exceed \$7,000.00 to line item 100-060-580000, Capital Outlay, from the line item 100-060-572001, Grounds Maintenance, in order to build a storage loft in the Parks & Recreation Garage located at 11803 S Kirkwood.**

Mayor Jessup explained that this amendment was to move funds within the Parks and Recreation budget. It is not pulling for the General Fund balance.

Alderman Isbell moved to approve Ordinance No. 2019-09 amending the General Fund Budget for the fiscal year beginning October 1, 2018 and ending September 30, 2019 in the amount not to exceed \$7,000.00 to line item 100-060-580000, Capital Outlay, from the line item 100-060-572001, Grounds Maintenance, in order to build a storage loft in the Parks & Recreation Garage located at 11803 S Kirkwood. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried

- 5. Discussion and consideration of Ordinance No. 2019-10 amending the General Fund Budget Revenue (Fund 100) for the fiscal year beginning October 1, 2018 and ending September 30, 2019 in the amount not to exceed \$114,752.00 to line item 100-414000, Current Valorem Taxes, and Debt Service Fund (Fund 3010 in the amount not to exceed \$17,821.00 to line item 301-414000, Current Ad Valorem Taxes due to the 20% Homestead Exemption increase not going in effect until 2019-2020 fiscal year.**

Alderman Staigle moved to approve Ordinance No. 2019-10 amending the General Fund Budget Revenue (Fund 100) for the fiscal year beginning October 1, 2018 and ending September 30, 2019 in the amount not to exceed \$114,752.00 to line item 100-414000, Current Valorem Taxes, and Debt Service Fund (Fund 3010 in the amount not to exceed \$17,821.00 to line item 301-414000, Current Ad Valorem Taxes due to the 20% Homestead Exemption increase not going in effect until 2019-2020 fiscal year.. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried

E. Consent Agenda

- 1. Consider approval of the Minutes held as follows:**

January 22, 2019 – Special Session and Joint Public Hearing

January 22, 2019 – Regular Meeting

2. Ratification of Bills

James Rys. **\$ 3,337.50**

50% Deposit for Loft build out at Parks Shop

Helfman Ford, Inc. **\$ 24,490.00**

2018 Ford F150 Crew Cab for Parks

Joe Salvide **\$ 7,545.00**

Balance for installation of Handicap Ramps

Joe Salvide **\$ 5,950.00**

Road repair at Dorrance/Meadow Valley to correct drainage

Alderman Bezner moved to approve the consent agenda. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried

F. Audience Comments

Joe Melancon, resident at 11322 Scottsdale, stated that he would like for the City to increase the police force by hiring two (2) additional officers.

G. Adjourn

There being no further business on the agenda Alderman Henley moved to adjourn the meeting. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills


Nays: None

The motion carried.


The meeting was adjourned at 8:02 p.m.

These minutes were approved by City Council on Tuesday, March 26, 2019.

ATTEST:



Courtney Rutherford, City Secretary



Charles D. Jessup, IV, Mayor

