



Audrey St. Germain, Mayor
David Mertins, Sr. Alderman
Kurt Kopczynski, Alderman
Nick Haby, City Administrator/Interim City Secretary

Rick Staigle, Mayor Pro Tem
Tia Baker, Alderman
Kelle Mills, Alderman

MEADOWS PLACE CITY COUNCIL REGULAR MEETING AGENDA

Notice is hereby given of a Regular Meeting of the City Council of the City of Meadows Place to be held **Tuesday, February 25 2025, at 6:30 p.m.**, at Meadows Place EOC/Training Center, 11975 W Airport Blvd., Meadows Place, Texas 77477, for the purpose of considering the following agenda items.

All agenda items are subject to action. A quorum of the City Council will be physically present at the meeting; however, some Council Members may participate in the meeting via videoconference per Texas Government Code Sec. 551.127. City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by title 5, Chapter 551, of the Texas Government Code.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

1. Pledge of Allegiance
2. Invocation

B. REPORTS

1. Police Department – Gary Stewart, Chief
 - a. Acceptance of Annual Racial Profiling Report
2. Code Enforcement – Angie Hernandez, Code Enforcement
3. Fire Department Monthly Report for January 2025 – Audrey St. Germain, Mayor
4. City Administrator’s Report – Nick Haby, City Administrator
 - a. 8th Annual Meadows Place Family Campout – March 22nd
 - b. Surge Protection – Water Well #3

C. PUBLIC COMMENTS

Citizens who have completed a comment card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens shall be limited to **three (3) minutes** for comments to City Council.

D. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members may make reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include: Expressions of thanks, congratulations, or condolence; Information regarding holiday schedules; an honorary or salutory recognition of a public official, public employee, or other citizen; A reminder about an upcoming event organized or sponsored by the governing body; Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

1. Fort Bend Mobility Bond Project No. 20211 – Bikeway at Meadows Place/Stafford Update – Alderman Rick Staigle
2. Dorrance Lane Reconstruction Project Phase 2 – Alderman Rick Staigle

E. REGULAR AGENDA

1. Discussion and consideration of Ordinance No. 2025-05 appointing a City Secretary.
2. Receive and accept the Certification of Unopposed Candidates for the May 3, 2025, General Election from the Interim City Secretary.
3. Discussion and consideration regarding Ordinance No. 2025-06 cancelling the general election on May 3, 2025.
4. Discussion and consideration regarding Ordinance No. 2025-07 appointing a Presiding Judge to serve in the Municipal Court of Record of the City of Meadows Place, Texas.
5. Discussion and consideration of Ordinance No. 2025-08 amending the General Fund Budget for the fiscal year ending September 30, 2025, increasing line items 100-030-510111, Judges, \$3,600, and 100-030-510112, Prosecutors, \$3,600, for Judge and Prosecutor for docket pay.
6. Discussion and consideration of Resolution No. 2025-05 authorizing the Mayor to execute an agreement with Power Scoop Utility, LLC for Operations, Maintenance, and Management of the City's Municipal Water, Wastewater Collection System and Wastewater Treatment Plant.
7. Discussion and consideration of Resolution No. 2025-06 authorizing HydroClear and MagnaFlow to conduct emergency maintenance and repair to the City's Wastewater Treatment Plant and authorize associated expenditures in the amount not to exceed \$250,000.
8. Discussion and consideration regarding residential utility accounts on malfunctioning meters.
9. Discussion and consideration of Resolution No. 2025-07 authorizing the Mayor to execute an agreement with Spectrum VOI for a new phone system.
10. Discussion and consideration of Ordinance No. 2025-09 amending the schedule of fees by adding a 10% administration fee for cancelations of camp.
11. Discussion and consideration of Resolution No. 2025-08 supporting the Texas Opioid Abatement Fund Council and Settlement Allocation Term Sheet.

12. Discussion and consideration of Resolution No. 2025-09 authorizing the Mayor to execute Change Order No. 1 for Dorrance Lane Reconstruction Project Phase 2 allowing Tandem Services, LLC a net decrease of \$10.70.

F. CONSENT AGENDA

Consent Agenda items are considered routine in nature and will be enacted with one motion and vote. There will be no separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes held as follows:

January 28, 2025 – City Council Regular Meeting

February 6, 2025 – City Council Special Meeting

G. ADJOURN

CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, this agenda was posted for public information at least 72 hours preceding the scheduled time of the meeting at Meadows Place City Hall located at 1 Troyan Drive, Meadows Place, TX 77477 on the 21st day of February 2025 at 10:00 a.m. and remained posted until said meeting was convened.



Nick Haby, Interim City Secretary

In compliance with the Americans with Disabilities Act, the City of Meadows Place will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling at (281) 983-2950 forty-eight (48) hours prior to the meeting. Agendas are posted on the Internet Website at www.cityofmeadowsplace.org.