



MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON TUESDAY, FEBRUARY 23, 2021 AT 6:30 P.M., AT VIRTUALLY VIA ZOOM.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by Mayor, Charles D. Jessup IV, at 6:30 p.m. with the following present via teleconference:

Mayor, Charles D. Jessup, IV
Alderman, John F. Isbell
Alderman, Kurt Kopczynski

Mayor Pro-Tem, Rick J. Staigle
Alderman, Steven H. Bezner
Alderman, Kelle K. Mills

Nick Haby, City Administrator

City Secretary, Courtney Rutherford

The following staff were also in attendance: Gary Stewart, Police Chief, Anna-Maria Weston, Finance Director, Rod Hainey, Public Works Director and Colene Cabezas, Parks & Recreation Director.

1. Pledge of Allegiance and Invocation

Pledge by: Steve Bezner, Former Alderman and Resident

Invocation by: Jimmy Fenwick, Resident

B. REPORTS

1. Police Department – Chief Gary Stewart

a. Acceptance of Annual Contact Report

First Chief Stewart presented the Annual Contact Report, formerly known as the Racial Profiling Report. The report was accepted by Council and a copy was given to the City Secretary.

Chief Stewart then gave a brief overview of the monthly statistics and activities report, for January 2020, which was distributed to City Council and filed with the City Secretary.

Chief Stewart spoke on a few highlights from the month as follows:

- Seven (7) accidents
- One (1) arrest on a warrant with another jurisdiction
- Two (2) Criminal mischiefs – with suspect identified.
- Seven (7) Thefts
- Mayor and Chief remain on multiple calls regarding COVID-19
- Department continues to follow COVID-19 protocols.

- All officers worked 12 hour shifts and additional officers were brought in during the 2021 Winter Freeze Storm.
- Monitored the area regarding the Car Club meeting at 68 Seafood in Sugar Land. Working with Sugar Land Police Department on this issue. Both are monitoring social media for this group and made contact with the restaurant and property management.
- Shop 36 involved in accident in November 2020 has been totaled and they are looking for a replacement.
- Flock LPR Cameras are installed, training has been completed and we are live.
- Live Scan Equipment has been ordered. It will take approximately 60 days to come in.
- Two (2) new officers have been hired and are in training.
- Recruitment video is near completion.
- Other projects in the works: Video Conferencing System for EOC/Training Center is operational. MPPD used this new technology during our weather briefings and Fort Bend County Jurisdictional calls throughout the 2021 Winter Storm Event.

Alderman Isbell thanked Chief for all of their work with the car show and street racing on Dairy Ashford.

Alderman Baker thanked Chief for patrolling the areas in the City without power with spotlights during the freeze.

2. Parks & Recreation – Colene Cabezas, Parks & Recreation Director

Ms. Cabezas gave a brief summary of Parks & Recreation activities for December through February. Below are a few key points from her presentation:

Parks and Facilities:

- **CenterPoint ROW** – All previous efforts to create a native prairie have been undone due to the construction. Parks will reseed the areas to allow a summer bloom. We will partner with the Meadows Elementary, TMN and Monarch Forever to create seed balls and begin again. Will continue to manage the native prairie as it grows back.
- **Discovery & Nature Center**-Added features for covid protocols and needed improvements.
- **Playgrounds**- Remain Open highly utilized / Kangaroo Park Improvements complete / Brighton Park Installation complete minus fencing.
- **Fields** – As is for now
- **Kirkwood Project**- March 1
- **Beautification**- Winter Storm
- **Freeze-Field House** – Damage / Pool /Irrigation

Staff:

- Full Time Parks Maintenance position remains open

- Leigh - testing for turf management next week/ enrolled in a sports turf management program through the University of Georgia. This will help with the maintenance /management of our ball fields.
- Lauren – TMN / Lifeguard and Lifeguard Instructor Certifications
- Dan – Irrigation Technician
- Colene is serving on the Meadows Elementary Campus Planning Advisory Council March 29
- Worked with City of Pearland with their POD to keep my Emergency Preparedness skills up to date.
- Reigning Strength therapeutic horse riding to develop volunteer opportunities for our YAC kids once we reconvene.

Active Partners:

- Meadows Elementary PTO
- Scout Troop 301- Black Bellied Wood Duck Nesting boxes
- TMN Coastal Prairie chapter / Bellaire Nature Center
- City of Pearland POD/ Active Adult / Field Mgt
- Reigning Strength

Programs & Events

- Opened a Warming Center Wednesday through Friday during freeze. A total of 54 residents stopped by.
- Continue to offer programs to the community with COVID protocols in place.
- Community Center is open for rentals. Only 1 rental in the last 3 months
- Nature Center and Active Adult program remain closed.
- Purchased a Christmas Tree for McGrath Park funded by EDC
- Recreation Coordinator was hired in January and has been preparing the Nature Center and pool for opening.
- Marketing Videos- Did you know to inform viewers of amenities Meadows Place has to offer.

Events: Christmas Memories – Dec 4 from 6-9

450 participants (364 skaters)

Ice skating – Opened 3pm

Smore sold out in first hour

Live Band – Level One

Cocoa sold out in 2 hours

Photos with Snowman

2 Trains

Selfies with Life size Reindeer

Upcoming Programs: Active Adults:

This has been rebranded to Club 55+. Programs will begin in March with new days and times to be more inclusive of schedules and interest. Some new changes will include

Happy hour on Thursday night for themed social nights. Lunch and learn with guest speakers.

Projects:

- Repairs made due to February freeze
- Bikeway Mobility Project – Working with Stafford and the county
- Education signs around lake and trails
- Solar lights along trail by treatment Plant

Events:

- Plan to re-open the Nature Center at the end of March. Staff has completed a new Exploration Zone which includes: Climbers, crawlers and balance logs. Discovery panels to engage the inquisitive mind and challenge kids with activities. New Texas animal species. New hours and days.
- Spring Concert Series April 9 – 30 each Friday night. Each event will include a live band, beer/wine, and concessions, no food trucks.

3. Fire Department Monthly Report for January 2021 – Mayor Charles Jessup IV

Mayor Jessup presented the Stafford Fire Department report for Meadows Place for the month of January 2021.

4. City Administrator’s Report – Nick Haby, City Administrator

City Administrator, Nick Haby, gave a brief review of City activities for the last month. Mr. Haby stated

C. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda

1. Mayor’s Comments

a. 2021 Arctic Blast

Mayor Jessup stated that he was happy to see people helping people. He saw several residents out during the freeze helping each other from alerting neighbors

about leaks to helping fix the leak. He also stated that USW did a great job for the city during this even.

b. Infrastructure Rehabilitation

Mayor Jessup stated that there is an item on the agenda to approve a contract for the reconstruction of Dorrance Lane from Kirkwood to Bloomington. He stated that this a huge deal for Meadows Place and thanked Council for doing such a great job and moving forward with infrastructure repair.

2. Council Comments

a. Kirkwood Construction Update – Alderman Rick Staigle

Alderman Staigle gave an update on the Kirkwood Road Reconstruction. He stated that the freeze postponed the deadline with plants and irrigation and the plants will have to be re-evaluated. He also stated that moving some of the irrigation and installing bull rock was a great idea. Finally, he stated that the City hopes to close out this project soon.

D. REGULAR AGENDA

1. Discussion and consideration to accept the Audit Report for Fiscal Year 2019-2020.

Mayor Jessup moved to accept the Audit Report for Fiscal Year 2019-2020. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Baker, Staigle, Kopczynski, and Mills

Nays: None

The motion carried.

2. Discussion and consideration of Ordinance No. 2021-05 cancelling the City of Meadows Place General Election scheduled to be held on May 1, 2021 and declaring the unopposed candidates elected to Alderman Places 4 and 5.

Alderman Isbell moved to approve Ordinance No. 2021-05 cancelling the City of Meadows Place General Election scheduled to be held on May 1, 2021 and declaring the unopposed candidates elected to office. Kurt Kopczynski is elected to Alderman Place 4 and Kelle Mills is elected to Alderman Places 5. Alderman Staigle seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Baker, Staigle, Kopczynski, and Mills

Nays: None

The motion carried.

3. Discussion and consideration of Resolution No. 2021-05 authorizing the Mayor to enter into an agreement with HDR Engineering, Inc. for the reconstruction of Dorrance Lane from Bloomington to Kirkwood.

Alderman Staigle moved to approve Resolution No. 2021-05 authorizing the Mayor to enter into an agreement with HDR Engineering, Inc. for the reconstruction of Dorrance Lane from Bloomington to Kirkwood and bid process of Dorrance from Kirkwood to Oxford. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Baker, Staigle, Kopczynski, and Mills

Nays: None

The motion carried.

4. Discussion and consideration of Resolution No. 2021-06 reinstating a local state of disaster due to public health emergency in response to COVID-19.

No action on this item.

5. Discussion and consideration regarding Ordinance No. 2021-06 providing for a condition of public entry into property operated by the City of Meadows Place, Texas in response to the COVID-19 Pandemic.

No action on this item.

6. Discussion and possible action regarding the current contract with Huitt-Zollars regarding the facilities review agreement.

Council and staff briefly discussed the proposal in place and how much had been completed and paid for. Council and staff agreed that a workshop with Huitt Zollars would be best to determine how to move forward. Staff will reach out to Huitt Zollars to set a date for the workshop.

Lee Rex, resident at 12310 Meadowberry Drive, asked if this review would include evening and weekend dispatch. Alderman Staigle stated that additional dispatch does not require extra space.

E. CONSENT AGENDA

Consent Agenda items are considered routine in nature and will be enacted with one motion and vote. There will be no separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes held as follows:

January 26, 2021 – Council Work Session Meeting Minutes

January 26, 2021 – Regular Council Meeting Minutes

February 4, 2021 – Council Special Session Meeting Minutes

Alderman Isbell moved to approve consent agenda as presented. Alderman Baker seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Baker, Staigle, Kopczynski, and Mills

Nays: None

The motion carried.

F. AUDIENCE COMMENTS (for matters NOT on the agenda)

Kevin Baker, resident and Boy Scout, stated that he thinks a lot of hard work goes into Council meetings with complicated items on the agenda and reports. He can see how hard City Council works.

Owen Lester, resident and Boy Scout, asked the Mayor what his responsibilities are. Mayor Jessup stated that he runs the meetings and represents the City publicly. Alderman Isbell stated that Council advises the Mayor and staff on what they think is good long term for the City.

Kevin and Owen then asked Council the following questions:

1. How often does City Council meet?

Alderman Kopczynski stated that Council meets regularly once a month and then has special meetings as needed. These special meetings can be for budget reviews and public hearings.

2. What is it like to be on Council?

Mayor Jessup stated that is nice. He believes that the current Council Members work well together in doing what they think is best for the residents for Meadows Place.

3. What are your main priorities?

Mayor Jessup stated he wanted to prepare the City to move into the future and be better than it was when he first for on Council.

Alderman Baker stated that her goal is infrastructure improvements.

4. What is the biggest think you have done?

Alderman Staigle stated the road improvements are a huge accomplishment and cost three to four million dollars.

Alderman Kopczynski stated that the park upgrades like the installation of the splashpad, the lake, additional parks and the Discovery / Nature Center.

Scott Lester, resident and father of Owen, thanked Council for answering the questions and being supportive of Boy Scouts.

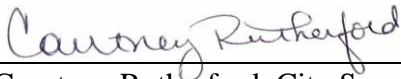
Lee Rex, resident at 12310 Meadowberry Drive, asked about the CERT program. Mayor Jessup told him to get in touch with Matt Oltremari.

G. ADJOURN

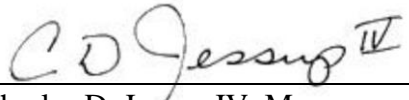
Alderman Kopczynski moved to adjourn. Alderman Mills seconded the motion. There be no further business the meeting adjourned at 9:00 p.m.

These minutes were approved by City Council on March 23, 2021.

ATTEST:



Courtney Rutherford, City Secretary



Charles D. Jessup IV, Mayor

