



Charles Jessup, IV, Mayor
David Mertins, Alderman
Rick Staigle, Alderman
Nick Haby, City Administrator

Kelle Mills, Mayor Pro Tem
Tia Baker, Alderman
Kurt Kopczynski, Alderman
Courtney Rutherford, City Secretary

MEADOWS PLACE CITY COUNCIL REGULAR MEETING AGENDA

Notice is hereby given of a Regular Meeting of the City Council of the City of Meadows Place to be held **Tuesday, February 22, 2022, at 6:30 p.m.**, at Meadows Place Training Center, 11975 W Airport Blvd., Meadows Place, Texas 77477, for the purpose of considering the following agenda items. All agenda items are subject to action. City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by title 5, Chapter 551, of the Texas Government Code

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

1. Pledge of Allegiance and Invocation

B. PRESENTATIONS

1. Service Recognition – Leigh Ylanan, Parks Superintendent, 5 Years of Service
2. Service Recognition – Lee Meyen, Police Dispatch, 5 Years of Service

C. REPORTS

1. Police Department – Chief Gary Stewart
 - a. Acceptance of Annual Contact Report
2. Parks & Recreation – Director Colene Cabezas
3. Fire Department Monthly Report for January 2022 – Charles Jessup IV, Mayor
4. City Administrator’s Report – Nick Haby, City Administrator

D. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make reports about items of community interest during a meeting of the governing body without having given notice of the report.

Items of community interest include: Expressions of thanks, congratulations, or condolence; Information regarding holiday schedules; An honorary or salutary recognition of a public official, public employee, or other citizen; A reminder about an upcoming event organized or sponsored by the governing body; Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda

1. Mayor’s Comments

- a. Investing in our City
- b. Elections

- c. Code Enforcement
- d. Starbucks

2. Council Comments

- a. Dorrance Lane Construction Update – Alderman Rick Staigle
- b. Fort Bend Mobility Bond Project No. 20211 – Bikeway at Meadows Place/Stafford Update – Alderman Rick Staigle
- c. Post Office Update – Alderman David Mertins

E. REGULAR AGENDA

1. Discussion and consideration regarding emergency repairs to internal door security system at City Hall and the Police Department.
2. Discussion and consideration of regarding the creation of a Communication Director position.
3. Discussion and consideration of Resolution No. 2022-03 adopting a revised Organizational Chart of City Council.
4. Discussion and consideration of Resolution No. 2022-04 appointing one (1) alternate member to the Planning and Zoning Commission for a term commencing immediately upon passage of this resolution and ending December 31, 2023.
5. Discussion related to garage requirements in the City of Meadows Place.

F. CONSENT AGENDA

Consent Agenda items are considered routine in nature and will be enacted with one motion and vote. There will be no separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes held as follows:

- January 25, 2022 – Joint Public Hearing
- January 25, 2022 – Regular Meeting
- February 15, 2022 – Workshop Meeting

G. AUDIENCE COMMENTS (for matters NOT on the agenda)

This provides an opportunity to comment on non-agenda items. Comments shall be limited to **three (3) minutes** per person. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information, existing policy, or proposal to place the subject on the agenda for a future meeting. **Please identify yourself with name and address.**

H. ADJOURN

CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, this agenda was posted for public information at least 72 hours preceding the scheduled time of the meeting at Meadows Place City Hall located at 1 Troyan Drive, Meadows Place, TX 77477 on the 18th day of February 2022 at 5:10 p.m. and remained posted until said meeting was convened.



Courtney Rutherford, City Secretary

In compliance with the Americans with Disabilities Act, the City of Meadows Place will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling at (281) 983-2950 forty-eight (48) hours prior to the meeting. Agendas are posted on the Internet Website at www.cityofmeadowsplace.org.