



**MINUTES OF THE SPECIAL SESSION MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON TUESDAY, FEBRUARY 4, 2021 AT 3:00 P.M., VIRTUALLY VIA ZOOM.**

**A. Call to order and announce a quorum is present.**

The meeting was called to order by Mayor, Charles D. Jessup IV, at 3:03 p.m. with the following present via videoconference:

Mayor, Charles D. Jessup, IV  
Alderman, John F. Isbell  
Aldermen, Rick J. Staigle

Mayor Pro-Tem, Kurt Kopczynski  
Alderman, Tia Baker  
Alderman, Kellie Mills

Nick Haby, City Administrator

City Secretary, Courtney Rutherford

Jennifer Cabello, Code Enforcement Official, and Kevin Taylor, Building Official, were also present.

**B. Review the preliminary report provided by the Building Official regarding 11810 Dorrance Lane, Meadows Place, TX 77477.**

The Building Official, Kevin Taylor, gave a brief summary of his preliminary report filed with the City Secretary and presented to Council. He stated that they performed an inspection on January 25<sup>th</sup> at 11810 Dorrance in order to determine if the current conditions meets the criteria established by the City of Meadows ordinance 150.36 Minimum Standards for Continued Use and Occupancy. They were unable to access the interior of the building it was observed that the building met the criteria as defined by section 150.36 for a Building that is dilapidated, substandard, or unfit for human habitation.

Mr. Taylor said that the owner also has not complied with the requirements stated in the City of Meadows Place Section 150.36, Unoccupied building, which is a building which has been unoccupied by its owners, lessees, or other invitees for a period of 90 days.

**C. Discussion and consideration of Ordinance No. 2021-03 calling a Public Hearing before City of Meadows Place City Council to determine whether the building located at 11810 Dorrance Lane, Meadows Place, Texas violates City of Meadows Place Code of Ordinances Chapter 150, Section 150.36 Minimum Standards for Continued Use and Occupancy.**

Alderman Baker moved to approve Ordinance No. 2021-03 calling a Public Hearing before City of Meadows Place City Council on February 23, 2021 at 5:30 p.m. to determine whether the building located at 11810 Dorrance Lane, Meadows Place, Texas violates City of Meadows Place Code of Ordinances Chapter 150, Section 150.36 Minimum Standards for Continued Use and Occupancy. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Baker, Staigle, Kopczynski, and Mills

Nays: None

The motion carried.

**D. Discussion and consideration of Resolution No. 2021-04 authorizing the Mayor to enter into an agreement with HDR Engineering for traffic engineering services.**

Alderman Staigle moved to approve Resolution No. 2021-04 authorizing the Mayor to enter into an agreement with HDR Engineering for traffic engineering services. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Baker, Staigle, Kopczynski, and Mills

Nays: None

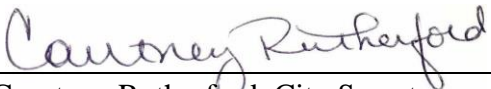
The motion carried.

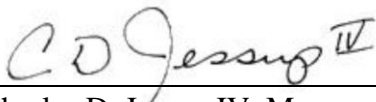
**E. Adjourn**

Alderman Baker moved to adjourn. Alderman Mills seconded the motion. There be no further business the meeting adjourned at 3:17 p.m.

**These minutes were approved by City Council on February 23, 2021.**

**ATTEST:**

  
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Courtney Rutherford, City Secretary

  
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Charles D. Jessup IV, Mayor

