

**CITY COUNCIL REGULAR MEETING  
MINUTES  
FEBRUARY 25, 2014**

Present were Mayor Charles D. Jessup, IV and Aldermen Terry J. Henley, John F. Isbell, Kelle K. Mills and David A. Wilkens. Also present was City Secretary Janice M. Moore. Absent was Alderman Terry W. Morgan.

**1. Call to Order:**

Mayor Jessup called the meeting to order at 7:33 p.m. The Pledge of Allegiance was led by Henley, and the Invocation was led by David Wilkens.

**2. Presentations: None**

**3. Reports:**

**a. Police Department**

Chief Gary Stewart provided an overview of the monthly statistics and activities, which was distributed to the Council. A copy was filed with the agenda packet.

Chief Stewart spoke about the TLC Program and the details of a recent robbery. Alderman Isbell commended Captain Jack Ashton and Police Officer Larry Eissler regarding the information presented at the recent Neighborhood Watch meeting.

**1. Annual Contact Report 2013 - Del Carmen Consulting**

Mayor Jessup noted that a presentation and explanation was given in the workshop meeting.

Alderman Wilkens moved to **approve** the report. Alderman Henley seconded the motion. Alderman Henley explained that the report was required by law and that he appreciated the energy put forth. The motion passed unanimously. Mayor Jessup commended Chief Stewart on an excellent presentation.

**b. Code Enforcement -**

Official Jerry Parker not present.

**c. EDC Meeting Update**

President Terry Henley reported on the Feb. 19<sup>th</sup> meeting:

- Thank you to City Secretary Jan Moore for getting things organized.
- Oaths of Office were administered. Chair and vice chair positions were elected with ad hoc committees being appointed.
- Aldi expressed interest on Kirkwood and Airport Blvd. for future development.
- Mayor Jessup met with the owner of Texas Direct Auto - moving in the right direction.
- Board Director Harry Hamilton presented a media video for the website – what’s happening in our city including economic development.
- Website to be more friendly and easy to use.
- Domain names being transferred to the City: gatewaytofortbendcounty and yourplacefor life.
- Received an updated report about finances ending September 30, 2013.

d. **Fire Department Response Statistics**

Mayor Jessup presented the report, which was filed with city records.

**4. Mayor’s Comments:**

a. **Water Billing Transition**

Mayor Jessup reported a positive transition and noted that the City was officially online with the new water billing system. He expressed his excitement for the project being fully implemented.

b. **Creation of a Community Garden Committee**

Mayor Jessup noted that the creation of this committee would be coming back to the Council for its consideration. Anyone that is interested should contact the Mayor or Heidi Case. Mayor Jessup explained that this project was an exciting opportunity to get the community together.

c. **West Airport Blvd. Construction Project Update**

Mayor Jessup noted that Public Works Director Dan McGraw would be attending an upcoming preconstruction meeting. He added that street closing information would be included the next newsletter with more details to come.

d. **Election: Applications Due for Placement on May 10<sup>th</sup> Ballot by Feb. 28<sup>th</sup> at 5 p.m.**

Mayor Jessup reminded everyone regarding the deadline for candidacy.

**5. Council Member Comments**

- a. Election – John Isbell

Alderman Isbell printed out election calendar on the table by agendas. He spoke about the important of voting. A copy of his presentation was attached to these minutes.

**6. New Business:**

- a. Establish a Policy for Submitting Items on Agenda by Council Members

**Motion:** Alderman Wilkens moved to **approve** Option 1. Alderman Henley seconded the motion. Alderman Henley explained the policy was not in writing.

Alderman Wilkens and Henley voted in favor of the motion, while Aldermen Mills and Isbell voted against the motion. The motion passed with a 3-2 vote with Mayor Jessup breaking a tie.

**7. Ordinances: None**

**8. Resolutions:**

- a. **Resolution 2014-03:**

A RESOLUTION OF THE CITY COUNCIL OF MEADOWS PLACE, TEXAS, APPOINTING ONE (1) REGULAR MEMBER TO THE BOARD OF ADJUSTMENT AND ONE (1) ALTERNATE MEMBER TO THE PLANNING AND ZONING COMMISSION.

Mayor Jessup provided an overview of the resolution and then read the title.

**Motion:** Alderman Henley moved to **approve** Resolution 2014-03 as presented for the following appointments:

Benét Gaytos - Board of Adjustment Regular Member

Heidi Case – Planning & Zoning Commission Alternate Member

Alderman Isbell seconded the motion, which passed unanimously.

- b. **Resolution 2014-04:**

A RESOLUTION AUTHORIZING THE MAYOR AND THE CITY SECRETARY OF THE CITY OF MEADOWS PLACE, TEXAS, TO EXECUTE A CONTRACT WITH HDR ENGINEERING, INC. FOR PROVIDING CONSTRUCTION PHASE ENGINEERING SERVICES FOR THE WEST AIRPORT BLVD. AND KIRKWOOD DRIVE RECONSTRUCTION PROJECT CSJ# 0912-34-130.

Mayor Jessup provided an overview of the resolution and then read the title.

**Motion:** Alderman Isbell moved to **approve** Resolution 2014-04. Alderman Wilkens seconded the motion, which passed unanimously.

**9. Consent Agenda:**

a. Minutes:

January 28, 2014            Regular  
January 28, 2014            Workshop

b. Presentation of Invoices:

Badger Meter - 13395101	\$ 72,571.51
Badger Meter - 13395301	\$ 56,790.00
Citizens 1 <sup>st</sup> Bank	\$ 13,181.33 (previously ratified)
Lease on 2013 Chevrolet Tahoe (PD)	
<small>(The one listed on the 1/28/14 agenda was actually for 2012 not 2013)</small>	
Randle Law Office, Ltd, L.L.P.	\$ 10,293.75
Joe L. Salvide LLC	\$ 5,940.00

**Motion:** Alderman Henley moved to **approve** the Consent Agenda as presented. Alderman Wilkens seconded the motion, which passed unanimously

**10. Audience Comments:**

Ever Ramirez spoke about commercial business and marketing to attract businesses.

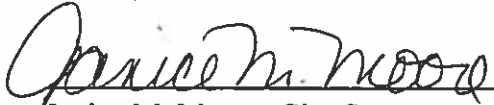
Chuck McClerkan spoke about rental properties.


**11. Adjournment:**

Alderman Wilkens moved to adjourn the meeting at 8:16 p.m. Alderman Henley seconded the motion, which carried unanimously.

**These minutes were approved by the  
City Council on Tuesday, March 25, 2014.**

ATTEST:

  
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Janice M. Moore, City Secretary

  
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Charles D. Jessup, IV, Mayor

(SEAL)