

**CITY COUNCIL
SPECIAL MEETING MINUTES
FEBRUARY 17, 2015**

Present were Mayor Charles D. Jessup, IV, Mayor Pro Tempore Terry J. Henley, and Aldermen Steven H. Bezner, John F. Isbell, Kelle K. Mills, and Rick J. Staigle. Also present was City Secretary Janice M. Moore and Chris Hill of Imagination Monkey.

1. Call to Order

Mayor Jessup called the special meeting to order at 6:10 p.m.

2. Initial Discussion on Kirkwood Project Rollout

Chris Hill of Imagination Monkey touched on the following:

- MythBusters episode on roundabouts vs. stop signs.
- Be prepared to have an answer to all objections.
- Strategy – rational, calm, and measured.
- Be improvement focused.
- Create a positive name for the project.
- Most important: Listen to people's concerns.
- 3rd Party Validators.
- No show of favoritism or bias.
- Educational presentation to the Public without input.
- Organize all documents open to the Public.
- Vet all options and be open laying out the pros and cons:
 - a. Roundabouts
 - b. Lights
 - c. Road Humps
 - d. Do Nothing

He recommended the City build on Alderman Isbell's list, look at studies, analyze issues, and present the options.

Mayor Pro Tempore Henley arrived at 6:20 p.m. Alderman Mills arrived at 6:55 p.m.

Mayor Pro Tempore Henley read an excerpt from the Texas Transportation Institute noting stop signs were not warranted.

Alderman Staigle recommended the following be communicated to the Public:

- The City's goal was to resurface Kirkwood Road.
- By doing so, the City would meet current codes.
- The City would be receiving 1.5 million dollars from the County.

He added that the City needed to utilize the funds or would lose it. Mayor Jessup spoke about getting the project in motion in October following the completion of the West Airport Road renovations.

Alderman Staigle noted a topographic survey being needed and spoke about starting the RFP process. Mayor Jessup suggested the rollout be at the end of March when a surveyor was secured.

Mr. Hill inquired if the Council wanted to use the study from two (2) years ago. The consensus was positive; however, Mayor Pro Tempore Henley noted HGAC agreed to complete another study with an independent engineer soon.

Alderman Bezner emphasized the following points:

- A. Messaging: Four (4) Options ▪ Pros/Cons
- B. Decision Making Process: What/Who/When ▪ 3rd Party Validators/Focus Groups
- C. Rollout: How
- D. When and Who Make Decision on the Four (4) Options and How is it Communicated

3. Set Date for Imagination Monkey Marketing Campaign Presentation to Council

By consensus, the Council agreed to have Chris Hill present at the March 24th Council Workshop at 5:30 p.m. for one (1) hour.

4. Executive Session:

Mayor Jessup then opened the executive session at this time. The following items were discussed:

- a. Per Section 551.074 of the Texas Open Meetings Act, Government Code, to Discuss Requests by Parks Director Monya Keenen
- b. Per Section 551.074 of the Texas Open Meetings Act, Government Code, to Discuss Performance Review, Evaluation of Duties of City Secretary Janice M. Moore
- c. Receipt and Discussion of Recommendation of Committee Regarding Interdepartmental Communications – Including but not Limited to Communications Protocol between Police, Parks, City Secretary and Public Works Director and Define the Role of the City Secretary

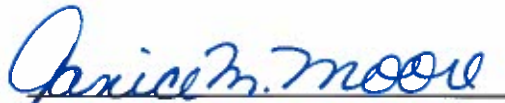
No action was taken. Mayor Jessup closed the execution session at 10:33 p.m.

5. Adjournment

Alderman Isbell moved to **adjourn** the meeting at 10:35 p.m. Alderman Mills seconded the motion, which passed unanimously.

**These minutes were approved by the
City Council on Tuesday, May 26, 2015.**

ATTEST:


Janice M. Moore, City Secretary


Charles D. Jessup, IV, Mayor

{SEAL}