



MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON TUESDAY, JANUARY 28, 2025, AT 6:30 P.M., AT MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TEXAS 77477.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by Mayor St. Germain at 6:30 p.m.

Audrey St. Germain, Mayor
David Mertins, Alderman
Kelle Mills, Alderman

Rick Staigle, Mayor Pro Tem
Kurt Kopczynski, Alderman

Alderman Tia Baker was not present.

Nick Haby, City Administrator

Courtney Rutherford

The following staff were also in attendance: Communications Director, Cameron Miller; Police Lieutenant Adames; Public Works Director, Rod Hainey; Parks and Recreation Director, Colene Cabezas; Finance Director; Anna-Maria Weston; and Utility Clerk, Jackie McCordick.

1. Pledge of Allegiance – led Meadows Elementary students.

2. Invocation – led by Jimmy Fenwick, Chaplain and Pastor

B. PROCLAMATION

1. Teachers of the Year

a. 2021 – Shelly Leifeig, 2022 -Kristen Bedford, 2023 – Julie Ibarra and 2025 – Kristen Mahand

Mayor St. Germain presented a proclamation recognizing the following Teachers of the Year from Meadows Elementary. 2021 – Shelly Leifeig, 2022 -Kristen Bedford, 2023 – Julie Ibarra and 2025 – Kristen Mahand

C. JOINT PUBLIC HEARING

1. Conduct a Joint Public Hearing regarding a specific use application from Coree Corbin or Collision Motor Specialist per Meadows Place Code of Ordinances, Chapter 153, Section 153.95(B)(2)(c)(4) allowing for auto body shop on the property located at 12002 Southwest Freeway, Meadows Place, TX 77477.

Mayor St. Germain opened the public hearing at 6:49 p.m. calling interested to speak

regarding the specific use application from Coree Corbin or Collision Motor Specialist per Meadows Place Code of Ordinances, Chapter 153, Section 153.95(B)(2)(c)(4) allowing for auto body shop on the property located at 12002 Southwest Freeway, Meadows Place, TX 77477.

Jimmy Ramirez, owner and applicant for Specific Use Permit: Mr. Ramirez gave a brief description of his proposed auto repair shop. He explained that he will only occupy 33,000 square feet in the center of the building which is less than 10% of the building. The hours of operation are 8 a.m. to 6 p.m. and they do not have late deliveries.

Coree Corbin, applicant: Ms. Corbin shared that she will handle the permitting if approved. She explained that they will obtain Acknowledgement that Collision Motor Specialist has registered emissions associated with the equipment in the shop under the standard permit by rule, the DI minimis rule. Collision Motor Specialist will comply with TCEQ requirements.

Sylvia Romano, resident at 11926 Bloomington: Ms. Romano spoke against having Collision Motor Specialist. She stated that she would like to review results of TCEQ, She stated the she visited their other location and the upkeep from photos seen at current location is not great, she is concerned that it will decrease in property value, if they will keep their promises because previous company did not, and would like the same quality and look as residents on other side of Kirkwood.

Benita Garcia, resident of 11919 Bloomington Ln, spoke against having Collision Motor Specialist. She stated noise pollution, wastewater, air qualifications, fire hazard, property values, sales tax and changing character of area were some of the reasons.

Terry Henley, resident of 12203 Alston Dr, spoke in favor of having Collision Motor Specialist. He stated that they will be using water-based paint and having high end clients.

Kelle Mills, resident of 12123 Scottsdale Dr, spoke in favor of having Collision Motor Specialist.

Kurt Kopczynski, 11930 Meadow Trail Ln, stated Sterling McCall's Body Shop is 400 ft away from residence, Helfman Ford's body shop is 600 ft. away, and Collision Motor Specialist will be 600 ft. away from residents.

With no else wanting to speak Mayor St Germain closed the Joint Public Hearing at 7:19 p.m.

D. REPORTS

1. Police Department – Gary Stewart, Chief

Chief Stewart was not present therefore Lieutenant Adames gave a brief overview of the monthly statistics and activities for December 2024, which was distributed to City Council

and filed with the City Secretary.

He spoke on a few highlights from the month as follows:

- Calls for Service – 4873
- Accidents – 22
- Arrest – 11
- Traffic Citations Issued – 313
- Assault – 2
- Burglary of Motor Vehicle – 3
- Burglary of Business, Residential or Residential Building – 4
- Criminal Mischief – 6
- Fraud – 0
- Robbery – 1
- City Ordinance – 10
- Theft – 4
- Property Checks – 3791
- Flock Safety Alerts – 52
 - Stolen Vehicles – 1
 - Sex Offender – 4
 - Stolen License Plates – 7
 - Gang/Suspected Terrorists – 2
 - Missing Person Alert – 4
 - Warrant – 3
 - Protection Order – 29 (20 hits were 3 repeat vehicles)
 - Other Agency Hot List – 2
 - Violent Person – 0

Additional Notes:

- **Grants Status (In Progress)**
 - Dispatch console working with vendor to finalize details of installation.
 - Car Camera/Body Camera Grant: Working with vendor to finalize details for partial upgrade replacement of Safety Vision (who went out of business) Jerry is working on secondary source and is currently under review.
 - Flock Grant/Catalytic Converter funding: Waiting on awards letter for grant that will cover 75% of cameras for one year (reached grant tolerance level).
- **City of Meadows Place TDEM/FEMA Recovery** team has made all tentative submissions and has been approved FEMA (awaiting TDEM approval). Awards are starting to come in for water well and other expenditures.
- **Patrol**
 - Officer Cigala continues to advance and is completing Pase IV, then Ghost

Phase.

- Police Officer position open have received three applications that are currently under review.
- **Bailiff:** No applications currently.
- **MPPD did well during the recent “Enzo” Snow/freeze.** Several water leaks in the roof at EOC. All else went well.

2. Public Works – Rod Hainey, Director

Mr. Hainey presented the quarterly report on Public Works which was distributed to City Council and filed with the City Secretary. This report covered activity for October, November, and December 2024. A few key points are listed below.

Sidewalk repair and replacement program:

A second section of sidewalks and driveway approaches was released in January 2025.

Sidewalks 2025- \$42,950.00

- Meadow Crest at Mulholland. NE corner of intersection by Manhole. -4x12
- Pender at Meadow Crest. 2- ADA ramps
- 12215 Brook Meadows - SW 4x12
- 12219 Brook Meadows – SW 4x8 Beside the meter.
- 12103 Valencia – SW 4x16
- 12111 Valencia – SW right side of driveway 4x20
- 12119 and 12123 Valencia – SW between drivewaysb4x8
- 12211 Meadow Crest – Driveway approach and sidewalk
- 12227 Meadow Crest – Driveway approach and sidewalk
- 12303 Meadow Crest – SW right side of driveway 4x16
- 12310 Brighton – SW across the driveway 4x 20
- 12334 Brighton – SW right side of driveway 4x16
- 12118 Brook Meadows – Driveway Approach and sidewalk
- 12006 Alston – Driveway approach and SW
- Alston and Mulholland- SW corner. ADA ramp and SW

Street Repairs /Road Fee funding:

Power Scoop Utilities (PSU) Expenses: October 2024 – \$75,498.73, November 2024 - \$34,846.28, and December 2024 - \$52,233.28.

Other repairs with PSU and outside vendors:

Post Hurricane Beryl. There were two outstanding major items that we addressed in the

water plants after the storm.

- 1) Water Well #3 sustained major damage to the well motor and to prevent future damage Resco Electric Co. will be installing a GE Motor Management relay to the well starter, and one system Power Monitor to the MCC. These components will prevent the well motor from being damaged in the future. \$16,000.00. This work has been released.
- 2) Water Plant #1 and Fire Station. To correct an unsafe condition inside the Fire station a new 400A Automatic Transfer switch will be installed. \$28,400.00. This work has not been released.
- 3) WWTP we currently have three blowers operational and the fourth has been removed for repair by STP. Incomplete.
- 4) Water Plant #3 booster #1. Last year TECQ completed an inspection of the entire water system. This booster was noted to be leaking, after a minor leak repair the Shaft broke. After inspection the unit was found to be beyond repair and a new Booster Pump has been ordered. Pump Solutions has ordered a new unit, and we anticipate 16–18-week delivery. \$26,000.00. Incomplete.
- 5) PSU installed a new 6-inch meter at 12221 S. Kirkwood. We replaced a meter that could no longer be serviced or calibrated. Meadows Senior Village.
- 6) A service contract for small generator at the EMS building was signed with Swanson Services.
- 7) Hydro Clear cleaned out 102 cubic yards of debris from a main channel in WWTP, to facilitate the removal of solids.
- 8) Construction Masters completed the renovation of the canopy at the entrance to city hall.
- 9) PSU installed two new line valves, one 6-inch and one two-inch valves were broken open.
- 10) Worldwide serviced all the generators.
- 11) New Verbatim units were installed at three water plants, WWTP installation is pending.
- 12) Fire Department garage doors were serviced early January, New panels and parts have been ordered.
- 13) Joe Salvide made four-point repairs on West Airport, East of Dairy Ashford. Street Repairs.
- 14) Water Plant #1 Booster #2 has been scheduled to be removed for inspection and possible repair. Have authorized replacement of pumps.
- 15) EMS Building. ABC Pest Control was called to exterminate pest and possible wild animals from the roof/ attic areas. Will be an ongoing issue; we have a contract with ABC Pest Control for a monthly service.
- 16) WWTP- LEM Construction. Project is 540 consecutive day contract and will be completed May 20, 2025.
- 17) Lift Station, engineer waiting on a submittal from Turnkey construction. No activity on site.
- 18) Scheduling of the Ground Storage tanks (GST) at the three water plant locations. Prior inspections have been completed with the use of remote cameras which complete the required TCEQ under water. (GST not taken offline). This year the required inspection

will be completed by an Engineering company that specializes in GST work. The completed inspection will provide a detailed engineering report, with estimated cost of repair. These numbers will be folded into the CIP for next year.

Irrigation Update: Texas Lawns has initiated the improved inspection time frame. They will review the sprinkler system 42 times per year. These inspections will coincide with the grass cutting frequency. Information only. The report is reviewed by staff and repairs are authorized.

3. Fire Department Monthly Report for December 2024 – Audrey St. Germain, Mayor

Mayor St. Germain presented the fire report for December 2024 which was distributed to City Council and filed with the City Secretary. There was a total of 42 incidents in Meadows Place over the last month and 13 of those calls were assist EMS with medical incidents.

4. City Administrator's Report – Nick Haby, City Administrator

Mr. Haby was attending the Planning and Zoning Commission meeting. Nothing to report this month.

E. PUBLIC COMMENTS

Citizens who have completed a comment card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens shall be limited to **three (3) minutes** for comments to City Council.

Terry Henley, resident at 12203 Alston: Mr. Henley spoke about the proposed House Bills regarding Public Notice publications in the newspaper. He is working with TML to have this requirement removed.

Charles Jessup IV, former Mayor and resident: Mr. Jessup thanked council for all they do. He also thanked Courtney Rutherford for her service at Meadows Place and wished her well in her new position.

Monica Black, resident at 11811 Monticeto Ln, Ms. Black stated she has lived in Meadows Place about 2 years and this is her first time attending a Council meeting. Amblerwood and W Airport visibility is bad, and you have to pull up close to the intersection to see traffic. She asked if the city would investigate options to improve visibility. She also stated that some water meter covers are missing at several locations, and she is afraid someone will fall in them. She also asked if there is any solution to the hard in the City.

Alderman Staigle stated that the City has looked into options regarding softer water, however it was going to be millions of dollars. Residents would need to install individual water softeners.

He also stated that the site distance on W Airport is due to the expansion of W Airport in the 90s and there is not anything that City can do to adjust the site distance. He also explained that

mirrors are not allowed in public rights-of-way.

Ms. Black asked if the dog park will reopen.

Alderman Mertins explained that the dog park is not on City property and was going to cost over \$20,000 to rehabilitate. Council has discussed building a dog park in the future on City property.

F. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members may make reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include: Expressions of thanks, congratulations, or condolence; Information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; A reminder about an upcoming event organized or sponsored by the governing body; Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

1. Eagle Scout Project – Sean Carawan, Troop 731

Parks Director, Colene Cabezas, introduced Sean Carawan. Sean built and donated a bench for the city that sits near the floating dock as his Eagle Scout Project for Troop 731. He brother also built and donated a bench to the city two (2) years ago.

2. Election – Mayor St. Germain

Mayor St. Germain reminded the residents that filing for place on ballot is opened now and will close at 5:00 p.m. on February 14th. Alderman Places 4 and 5 are up for election this year. She explained that Kelle Mills, Alderman Place 5, will be retiring this year. Alderman Kopczynski has already filed his application for Alderman Place 4.

She encouraged residents to file with the best intentions and the desire to serve this Community. She encouraged the candidates and residents to be kind and respectfully during the election process.

3. City Secretary – Mayor St. Germain

Mayor St. Germain presented former City Secretary, Courtney Rutherford, with a proclamation thanking her for her 9 years of dedicated service to the City of Meadows Place.

4. Fort Bend Mobility Bond Project No. 20211 – Bikeway at Meadows Place/Stafford Update – Alderman Rick Staigle

Alderman Staigle CenterPoint has reviewed and submitted comments. The engineer has addressed the comments, and he will review them later this week.

5. Dorrance Lane Reconstruction Project Phase 2 – Alderman Rick Staigle

Alderman Rick Staigle explained that the current completion date is June 29th and they are hoping to complete before that date.

G. REGULAR AGENDA

1. Discussion and consideration of Resolution No. 2025-01 appointing an Interim City Secretary.

Alderman Mertins moved to approve Resolution No. 2025-01 appointing Nick Haby, City Administrator, an Interim City Secretary until a per. Alderman Kopczynski seconded the motion. The vote follows:

Ayes: Aldermen Mertins, Staigle, Kopczynski, and Mills.

Nays: None

Alderman Baker was not present.

The motion passed unanimously.

2. Discussion and consideration of Resolution No. 2025-02 authorizing the Mayor to execute an independent contract with Courtney Rutherford to assist the City Administrator with City Secretary duties and tasks until the City is able to hire a permanent replacement for the position of City Secretary.

Alderman Mertins moved to approve Resolution No. 2025-02 authorizing the Mayor to execute an independent contract with Courtney Rutherford to assist the City Administrator with City Secretary duties and tasks until the City is able to hire a permanent replacement for the position of City Secretary with an expiration date of June 1, 2025. Alderman Kopczynski seconded the motion.

Mertins this was discussed in an executive session and this is to formalize the agreement. He explained that this is a critical position and this will help with the transition and legal requirements.

The vote follows:

Ayes: Aldermen Mertins, Staigle, Kopczynski, and Mills.

Nays: None

Alderman Baker was not present.

The motion passed unanimously.

3. Discussion and consideration regarding the Quarterly Investment Report.

Finance Director, Anna-Maria Weston presented the Quarterly Investment Report ending December 31, 2024, summarizing the beginning and end of quarter balances in all City Independent Bank accounts as well as in the City's two Investment Pools, TexPool and LoneStar.

The interest rate for the investment accounts decreased steadily during the quarter, from a high of 4.99% to a low of 4.54% at the end of December. The total interest earned on all accounts (City, Utility and EDC) was \$132,318. During the quarter the City received \$1,853,000 from the County for their share of Dorrance phase 2 construction costs. This money was part of the 2023 County Bond for mobility projects.

The unrestricted reserves for the City Operating and Utility Funds are 5.9 and 4.2 months, respectively.

Alderman Kopczynski moved to approve the Quarterly Investment Report as presented. Alderman Staigle seconded the motion. The vote follows:

Ayes: Aldermen Mertins, Staigle, Kopczynski, and Mills.

Nays: None

Alderman Baker was not present.

The motion passed unanimously.

4. Discussion and consideration regarding the Quarterly Budget and Financial Report.

Finance Director, Anna-Maria Weston, gave a brief presentation on the Quarterly Budget and Financial Report ending December 31, 2024 summarizing quarterly banking activity (deposits, withdrawals and interest earnings) of all City, Utility and EDC bank and investment accounts. The report in addition presents fiscal year to date revenues and expenditures both as percent of budget and in total value for City General Operations and Utility account.

Alderman Mertins moved to approve the Quarterly Budget and Financial Report as presented. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Mertins, Staigle, Kopczynski, and Mills.

Nays: None

Alderman Baker was not present.

The motion passed unanimously.

5. Discussion and consideration regarding Resolution No. 2025-03 appointing Tiffany Poke as Court Administrator.

Alderman Kopczynski moved to approve Resolution No. 2025-03 appointing Tiffany Poke as Court Administrator. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Mertins, Staigle, Kopczynski, and Mills.

Nays: None

Alderman Baker was not present.

The motion passed unanimously.

6. Discussion and consideration of Ordinance No. 2025-01 amending the General Fund Budget for the fiscal year ending September 30, 2025, increasing line item 100-030-510100, Municipal Court Salaries, \$10,000 for Court Administrator position.

Alderman Mertins moved to approve Ordinance No. 2025-01 amending the General Fund Budget for the fiscal year ending September 30, 2025, increasing line item 100-030-510100, Municipal Court Salaries, \$10,000 for Court Administrator position. Alderman Kopczynski seconded the motion. The vote follows:

Ayes: Aldermen Mertins, Staigle, Kopczynski, and Mills.

Nays: None

Alderman Baker was not present.

The motion passed unanimously.

7. Discussion and consideration regarding Ordinance No. 2025-02 ordering a general election to be held on Saturday, May 3, 2025 for the purpose of electing city officials of the City of Meadows Place to Alderman Place 4 and Alderman Place 5; providing for early voting and providing for notice of said election; authorizing the Mayor and/or City Secretary to enter into a Joint Election Agreement with Fort Bend County to conduct the General Municipal Election on behalf of the City of Meadows Place.

Alderman Staigle moved to approve Ordinance No. 2025-02 ordering a general election to be held on Saturday, May 3, 2025 for the purpose of electing city officials of the City of Meadows Place to Alderman Place 4 and Alderman Place 5; providing for early voting and providing for notice of said election; authorizing the Mayor and/or City Secretary to enter into a Joint Election

Agreement with Fort Bend County to conduct the General Municipal Election on behalf of the City of Meadows Place. Alderman Mertins seconded the motion. The vote follows:

Ayes: Aldermen Mertins, Staigle, Kopczynski, and Mills.

Nays: None

Alderman Baker was not present.

The motion passed unanimously.

8. Discussion and consideration accepting staff's recommendation for Operations, Maintenance, and Management of the City's Municipal Water, Wastewater Collection System and Wastewater Treatment Plant.

Mr. Haby, City Administrator, explained that staff had a bid opening on January 15, 2025 and the City we received 2 bids from Power Scoop Utility and ClearStream Environmental LLC.

Power Scoop's monthly base bid was \$15,500 with labor rates listed plus 10% mark-up
ClearStream's monthly base bid was \$20,500 with labor rates listed plus 20% mark-up

An evaluation committee, made up of Rod Hainey, Nick Haby and Anna-Maria Weston graded each proposal against the City's published criteria and scored Power Scoop as the recommendation.

Evaluation is attached. Should City Council approve the recommendation and authorize us to craft an agreement with the contractor, we will put an agreement, reviewed by our City Attorney, on the February agenda to authorize the Mayor's signature.

Alderman Mertins moved to accept staff's recommendation of Power Scoop Utility for Operations, Maintenance, and Management of the City's Municipal Water, Wastewater Collection System and Wastewater Treatment Plant. Alderman Kopczynski seconded the motion. The vote follows:

Ayes: Aldermen Mertins, Staigle, Kopczynski, and Mills.

Nays: None

Alderman Baker was not present.

The motion passed unanimously.

9. Accept the report from the Planning and Zoning Commission regarding a specific use application from Coree Corbin or Collision Motor Specialist per Meadows Place Code of

Ordinances, Chapter 153, Section 153.95(B)(2)(c)(4) allowing for auto body shop on the property located at 12002 Southwest Freeway, Meadows Place, TX 77477.

Planning and Zoning Commission Chairman Sean Ulrey presented the report from the Planning and Zoning Commission regarding a specific use application from Coree Corbin or Collision Motor Specialist per Meadows Place Code of Ordinances, Chapter 153, Section 153.95(B)(2)(c)(4) allowing for auto body shop on the property located at 12002 Southwest Freeway. He said that after much discussion the Commission voted to approve the application with a full perimeter fence to shield from view of the public. This was vote three for and two against and one abstain.

Alderman Kopczynski asked if the other members would like to share why they voted for or against the application.

Commissioner Anne Green stated that she opposed the application. She drove to the current location of this building. It had a chain link fence with metal slats and several of these slats were missing. She is concerned since the City cannot regulate the material of the fence.

Commissioner Sammy Skamp stated that he voted for the application. He believes the applicant has good intentions and there are already auto repair/body shops in the City. He also stated that building has been vacant for a while and there are no other applicants requesting to move in.

Alderman Staigle moved to accept the report from the Planning and Zoning Commission regarding a specific use application from Coree Corbin or Collision Motor Specialist per Meadows Place Code of Ordinances, Chapter 153, Section 153.95(B)(2)(c)(4) allowing for auto body shop on the property located at 12002 Southwest Freeway, Meadows Place, TX 77477. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Mertins, Staigle, Kopczynski, and Mills.

Nays: None

Alderman Baker was not present.

The motion passed unanimously.

10. Discussion and consideration of Ordinance No. 2025-03 regarding a Specific Use Permit application from Coree Corbin of Collision Motor Specialist per Meadows Place Code of Ordinances, Chapter 153, Section 153.95(B)(2)(c)(4) allowing for auto body shop on the property located at 12002 Southwest Freeway, Meadows Place, TX 77477.

Alderman Staigle moved to approve Ordinance No. 2025-03 amended adding Section C. b. – The automobile body repair shop known as Collision Motor Specialist at 12002 Southwest

Freeway, City of Meadows Place, Texas 77477 shall construct and maintain a privacy fence with screening along the entire frontage of the storage lot located on Dorrance Lane, removing Section 6 a, b, c and adding a. The business is closed for six (6) consecutive months and amending Section 7 C - The use granted herein is abandoned or ceases to operate at the Location for a period of six (6) consecutive months for a Specific Use Permit application from Coree Corbin of Collision Motor Specialist per Meadows Place Code of Ordinances, Chapter 153, Section 153.95(B)(2)(c)(4) allowing for auto body shop on the property located at 12002 Southwest Freeway, Meadows Place, TX 77477. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Mertins, Staigle, Kopczynski, and Mills.

Nays: None

Alderman Baker was not present.

The motion passed unanimously.

11. Discussion and consideration of Resolution No. 2025-04 authorizing the Mayor to execute an agreement addendum with Texas Lawn Works for additional mowing of the trail area between Dorrance Lane and Monticeto Lane.

Alderman Mertins moved to approve Resolution No. 2025-04 authorizing the Mayor to execute an agreement addendum with Texas Lawn Works for additional mowing of the trail area between Dorrance Lane and Monticeto Lane. Alderman Kopczynski seconded the motion. The vote follows:

Ayes: Aldermen Mertins, Staigle, Kopczynski, and Mills.

Nays: None

Alderman Baker was not present.

The motion passed unanimously.

12. Discussion and consideration of Ordinance No. 2025-04 amending the General Fund Budget for the fiscal year ending September 30, 2025, increasing line item 100-060-565001, Mowing and Landscaping, \$3,800 for additional mowing.

Alderman Kopczynski moved to approve Ordinance No. 2025-04 amending the General Fund Budget for the fiscal year ending September 30, 2025, increasing line item 100-060-565001, Mowing and Landscaping, \$3,800 for additional mowing. Alderman Mertins seconded the motion. The vote follows:

Ayes: Aldermen Mertins, Staigle, Kopczynski, and Mills.

Nays: None

Alderman Baker was not present.

The motion passed unanimously.

H. CONSENT AGENDA

Consent Agenda items are considered routine in nature and will be enacted with one motion and vote. There will be no separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes held as follows:

December 17, 2024 – City Council Special Meeting

January 8, 2025 – City Council Special Meeting

January 15, 2025 – City Council Special Meeting

Alderman Staigle moved to approve the Consent Agenda as presented. Alderman Kopczynski seconded the motion. The vote follows:

Ayes: Aldermen Mertins, Staigle, Kopczynski, and Mills.

Nays: None


Alderman Baker was not present.

The motion passed unanimously.

I. ADJOURN

These minutes were approved by City Council on February 25, 2025.

ATTEST:



Nick Haby, City Administrator
Interim City Secretary



Audrey St. Germain, Mayor

