



Charles D. Jessup, IV, Mayor  
John F. Isbell, Alderman  
Kurt L. Kopczynski, Alderman  
Nick Haby, City Administrator

Rick J. Staigle, Mayor Pro Tem  
Steven H. Bezner, Alderman  
Kelle K. Mills, Alderman  
Courtney Rutherford, City Secretary

## **Meadows Place City Council Regular Meeting Agenda** *Virtual Meeting*

Notice is hereby given of a Regular Meeting of the City Council of the City of Meadows Place to be held **Tuesday, January 26, 2021 at 6:30 p.m.**, via videoconference, <https://us02web.zoom.us/j/81057462632>. All agenda items are subject to action. City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by title 5, Chapter 551, of the Texas Government Code.

In compliance with the recommendations of the CDC and other governmental agencies, to limit meetings to less than ten persons to limit the spread of the COVID-19 virus, members of the public will not be permitted to attend this meeting in person. However, members of the public may submit comments to the City Council no later than 12:00 p.m. the day of the meeting in any of the following ways: 1) emailing the City Secretary at [citysecretary@cityofmeadowsplace.org](mailto:citysecretary@cityofmeadowsplace.org); 2) delivering written comments to City Hall; or 3) to attend the meeting via teleconference by calling the following toll-free number: **1-888-788-0099** and enter **Meeting ID 810 5746 2632**.

### **A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

1. Pledge of Allegiance
2. Invocation

### **B. PRESENTATIONS – SERVICE RECOGNITION**

1. Courtney Rutherford, City Secretary, 5 Years of Service

### **C. REPORTS**

1. Police Department – Chief Gary Stewart
2. Public Works – Rod Hainey, Public Works Director
3. Fire Department Monthly Report for December 2020 – Mayor Charles Jessup IV
4. City Administrator’s Report – Nick Haby, City Administrator

### **D. MAYOR AND COUNCIL COMMENTS**

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutary recognition of a public official, public employee, or other citizen
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and

- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda

### **1. Mayor's Comments**

- a. COVID Impact on City/Staff
- b. Joint Public Hearing
- c. Inspection Warrants
- d. IT/Technology Overview

### **2. Council Comments**

- a. Kirkwood Construction Update – Alderman Rick Staigle

## **E. REGULAR AGENDA**

1. Discussion and consideration of Ordinance No. 2021-02 calling a general election to be held on Saturday, May 1, 2021 for the purpose of electing city officials of the City of Meadows Place to Alderman Place 1 and Alderman Place 2, providing for early voting and providing for notice of said election.
2. Discussion and consideration of Resolution No. 2021-01 authorizing the Mayor to enter into an agreement with Cypress Creek Mosquito Control, Inc. for Mosquito Control Spraying in the City for the year 2021.
3. Discussion and consideration of Resolution No. 2021-02 appointing three (3) members to the Economic Development Corporation for a term commencing immediately and ending December 31, 2022.
4. Discussion and consideration of Resolution No. 2021-03 appointing three (3) members and one (1) alternate to the Planning and Zoning Commission for a term commencing immediately and ending December 31, 2022.

## **F. CONSENT AGENDA**

Consent Agenda items are considered routine in nature and will be enacted with one motion and vote. There will be no separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

### **1. Consider approval of the Minutes held as follows:**

December 15, 2020 – Council Special Session Meeting Minutes  
December 21, 2020 – Council Special Session Meeting Minutes  
January 5, 2021 – Council Special Session and Joint Public Hearing Minutes  
January 18, 2021 – Council Special Session Meeting Minutes

### **2. Consider acceptance of the Quarterly Investment Report.**

**G. AUDIENCE COMMENTS (for matters NOT on the agenda)**

This provides an opportunity to comment on non-agenda items. Comments shall be limited to **three (3) minutes** per person. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information, existing policy, or proposal to place the subject on the agenda for a future meeting. **Please identify yourself with name and address.**

**H. RECESS REGULAR MEETING**

Recess the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section Section 551.074 – Personnel Matters regarding.

**I. EXECUTIVE SESSION**

Pursuant to the Texas Open Meetings Act, Government Code Section 551.074 – Personnel Matters regarding a complaint or charge against an officer or employee.

**J. ADJOURN EXECUTIVE SESSION**

Adjourn the Executive Session, stating that date and time the Executive Session ended and Reconvene the Regular Meeting.

**K. RECONVENE**

Discuss and take appropriate action to regarding a complaint or charge against an officer or employee.

**L. ADJOURN**

**CERTIFICATION**

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, this agenda was posted for public information at least 72 hours preceding the scheduled time of the meeting at Meadows Place City Hall located at 1 Troyan Drive, Meadows Place, TX 77477 on the 23<sup>rd</sup> day of January, 2021 at 9:05 p.m. and remained posted until said meeting was convened.



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Courtney Rutherford, City Secretary

In compliance with the Americans with Disabilities Act, the City of Meadows Place will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling at (281) 983-2950 forty-eight (48) hours prior to the meeting. Agendas are posted on the Internet Website at [www.cityofmeadowsplace.org](http://www.cityofmeadowsplace.org).