



Charles Jessup, IV, Mayor
Tia Baker, Alderman
Kurt Kopczynski, Alderman
Nick Haby, City Administrator

David Mertins, Mayor Pro Tem
Rick Staigle, Alderman
Kelle Mills, Alderman
Courtney Rutherford, City Secretary

MEADOWS PLACE CITY COUNCIL REGULAR MEETING AGENDA

Notice is hereby given of a Regular Meeting of the City Council of the City of Meadows Place to be held **Tuesday, January 24, 2023, at 6:30 p.m.**, at Meadows Place City Hall, 1 Troyan Drive, Meadows Place, Texas 77477, for the purpose of considering the following agenda items. All agenda items are subject to action.

City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by title 5, Chapter 551, of the Texas Government Code. Also, pursuant to Texas Government Code Sec. 551.127, on a regular, non-emergency basis, members may attend and participate in the meeting remotely by video conference. Should that occur, a quorum of the members will be physically present at the location noted above on this agenda.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

1. Pledge of Allegiance and Invocation

B. JOINT PUBLIC HEARING

1. Conduct a Joint Public Hearing before the City of Meadows Place City Council and Planning & Zoning Commission regarding an amendment to Meadows Place Code of Ordinances, Chapter 153, Section 153.074, Special Off-Street Parking Regulations.

C. PROCLAMATION

1. National Human Trafficking Prevention Month

D. REPORTS

1. Police Department – Chief Jack Ashton
2. Public Works – Rod Hainey, Director
3. Fire Department Monthly Report for December 2022 – Charles Jessup IV, Mayor
4. City Administrator’s Report – Nick Haby, City Administrator

E. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include: Expressions of thanks, congratulations, or condolence; Information regarding holiday schedules; An honorary or salutary recognition of a public official, public employee, or other citizen; A reminder about an upcoming event organized or sponsored by the governing body; Information regarding a social, ceremonial, or community event organized or sponsored by an entity

other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda

1. Mayor's Comments

- a. Flag Retirement Box, Eagle Scout Project for Lucas Leal
- b. Plants and Freeze Recovering
- c. State Legislative Session

2. Council Comments

- a. Dorrance Lane Construction Update – Alderman Rick Staigle
- b. Fort Bend Mobility Bond Project No. 20211 – Bikeway at Meadows Place/Stafford Update – Alderman Rick Staigle

F. REGULAR AGENDA

- 1. Discussion and consideration regarding Ordinance No. 2023-01 ordering a general election to be held on Saturday, May 6, 2023 for the purpose of electing city officials of the City of Meadows Place to Alderman Place 4 and Alderman Place 5; providing for early voting and providing for notice of said election; authorizing the Mayor and/or City Secretary to enter into a Joint Election Agreement with Fort Bend County to conduct the General Municipal Election on behalf of the City of Meadows Place.
- 2. Discussion and consideration of Ordinance No. 2023-02 amending Chapter 112: Sales, of the Code of Ordinances of the City of Meadows Place by modifying Sections 112.02 related to Estate Sale duration.
- 3. Discussion and consideration of Resolution No. 2023-01 authorizing the Mayor to execute Change Order No. 3 with HDR Engineering Inc., for an additional 50 calendar days for Dorrance Lane Reconstruction Projection Phase 1.
- 4. Discussion and consideration of Resolution No. 2023-02 authorizing an addendum to the Swagit agreement adding Social Media eXstream Facebook Live.
- 5. Accept the report from the Planning and Zoning Commission regarding an amendment to Chapter 153, Section 153.074, Special Off-Street Parking Regulations.
- 6. Discussion and consideration regarding Ordinance No. 2023-03 amending Chapter 153, Section 153.074, Special Off-Street Parking Regulations.
- 7. Discussion and consideration regarding Ordinance No. 2023-04 amending Chapter 71 Parking Regulations, Section 71.01(F), General Regulations.

8. Discussion and consideration of Ordinance No. 2023-05 amending the schedule of fees updating fees for surface water rate from \$2.25 to \$2.50, the credit processing fee to 3.50%, and the Return Check Fee to \$30.00 due to vendor rate increases effective immediately.
9. Discussion and consideration regarding Resolution No. 2023-03 setting policy for minimum fund balances within City Accounts.

G. CONSENT AGENDA

Consent Agenda items are considered routine in nature and will be enacted with one motion and vote. There will be no separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. **Consider acceptance of the Quarterly Investment Report.**
2. **Consider acceptance of the Quarterly Budget and Financial Report.**
3. **Consider approval of the Minutes held as follows:**

December 20, 2022 – City Council Special Meeting

January 10, 2023 – City Council Special Meeting

H. AUDIENCE COMMENTS (for matters NOT on the agenda)

This provides an opportunity to comment on non-agenda items. Comments shall be limited to **three (3) minutes** per person. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information, existing policy, or proposal to place the subject on the agenda for a future meeting. **Please identify yourself with name and address.**

I. ADJOURN

CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, this agenda was posted for public information at least 72 hours preceding the scheduled time of the meeting at Meadows Place City Hall located at 1 Troyan Drive, Meadows Place, TX 77477 on the 20th day of January 2023 at 12:20 p.m. and remained posted until said meeting was convened.



Courtney Rutherford, City Secretary

In compliance with the Americans with Disabilities Act, the City of Meadows Place will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling at (281) 983-2950 forty-eight (48) hours prior to the meeting. Agendas are posted on the Internet Website at www.cityofmeadowsplace.org.