



Charles Jessup, IV, Mayor
David Mertins, Alderman
Kurt Kopczynski, Alderman
Nick Haby, City Administrator

Tia Baker, Mayor Pro Tem
Rick Staigle, Alderman
Kelle Mills, Alderman
Courtney Rutherford, City Secretary

MEADOWS PLACE CITY COUNCIL REGULAR MEETING AGENDA

Notice is hereby given of a Special Meeting of the City Council of the City of Meadows Place to be held **Tuesday, January 23, 2024, at 6:30 p.m.**, at Meadows Place City Hall, 1 Troyan Drive, Meadows Place, Texas 77477, for the purpose of considering the following agenda items. All agenda items are subject to action.

City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by title 5, Chapter 551, of the Texas Government Code. Also, pursuant to Texas Government Code Sec. 551.127, on a regular, non-emergency basis, members may attend and participate in the meeting remotely by video conference. Should that occur, a quorum of the members will be physically present at the location noted above on this agenda.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

1. Pledge of Allegiance
2. Invocation

B. RECOGNIZE STAFF

1. Recognize Chief Gary Stewart – 30 Years of Service

C. REPORTS

1. Police Department – Gary Stewart, Chief
2. Public Works – Rod Hainey, Director
3. Fire Department Monthly Report for December 2023 – Charles Jessup IV, Mayor
4. City Administrator’s Report – Nick Haby, City Administrator

D. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include: Expressions of thanks, congratulations, or condolence; Information regarding holiday schedules; an honorary or salutory recognition of a public official, public employee, or other citizen; A reminder about an upcoming event organized or sponsored by the governing body; Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

1. Mayor’s Comments

- a. City funded the Infrastructure Reconstruction Line Item

2. Council Comments

- a. Fort Bend Mobility Bond Project No. 20211 – Bikeway at Meadows Place/Stafford Update – Alderman Rick Staigle

E. REGULAR AGENDA

1. Discussion and consideration regarding Ordinance No. 2024-01 ordering a General Municipal Election to be held on Saturday, May 4, 2024 for the purpose of electing city officials of the City of Meadows Place to Mayor and Alderman Places 1, 2, and 3; providing for early voting and for notice of said election; authorizing the Mayor and/or City Secretary to enter into a Joint Election Agreement with Fort Bend County to conduct the General Municipal Election on behalf of the City of Meadows Place.
2. Discussion and consideration of Ordinance No. 2024-02 amending Chapter 94, Parks and Recreation by adding Section 94.22, Provisions applicable to General Parks and Green Spaces, of the Code of Ordinances of the City of Meadows Place.
3. Discussion and consideration of Resolution No. 2024-01 authorizing the Mayor and Police Chief to submit a grant application for a recorder for the dispatch console to the Office of the Governor – grant number 4522701.
4. Discussion and consideration of Resolution No. 2024-02 authorizing the Mayor and Police Chief to submit a grant application for portable radios to the Office of the Governor – grant number 4800101.
5. Discussion and consideration of Resolution No. 2024-03 authorizing the Mayor to execute Change Order No. 4 with HDR Engineering Inc., authorizing final payment of \$45,372.04 to Statewide and sign the Certificate of Acceptance for Dorrance Lane Reconstruction Project Phase 1.
6. Discussion and consideration Resolution No. 2024-04 authorizing the Mayor to execute an amendment to the agreement with HDR Engineering Inc. for construction services for Dorrance Lane Reconstruction Project Phase 1.
7. Discussion and consideration regarding Resolution No. 2024-05 authorizing the Mayor to execute an agreement with Pumps, Motors, & Controls Inc. to replace the Submersible Pump at the lake in the amount not to exceed \$39,500.
8. Discussion and consideration regarding Ordinance No. 2024-03 amending the General Fund Budget for the fiscal year ending September 30, 2024, increasing line item 100-040-580000, Public Works Capital Outlay, \$39,500 from the general fund balance for the replacement of the Submersible Pump at the lake in the amount not to exceed \$39,500.
9. Discussion and consideration regarding funding for Dog Park maintenance.

10. Discussion and consideration of Resolution No. 2024-06 authorizing the Mayor to execute a lease agreement for the dog park located on Dorrance Lane for one year.
11. Discussion and consideration regarding the donation of Batting Cages from Meadows Place Pony League.
12. Discussion and consideration regarding a Memorial Tree or Bench Dedication Program in the City of Meadows Place.
13. Discussion and consideration of Ordinance No. 2024-04 amending the Schedule of Fees for the Community Center half-day rentals and Memorial Dedication Program.

F. CONSENT AGENDA

Consent Agenda items are considered routine in nature and will be enacted with one motion and vote. There will be no separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. **Consider acceptance of the Quarterly Investment Report.**
2. **Consider acceptance of the Quarterly Budget and Financial Report.**
3. **Consider approval of the Minutes held as follows:**

December 19, 2023 – City Council Special Meeting

G. AUDIENCE COMMENTS (for matters NOT on the agenda)

This provides an opportunity to comment on non-agenda items. Comments shall be limited to **three (3) minutes** per person. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information, existing policy, or proposal to place the subject on the agenda for a future meeting. **Please identify yourself with name and address.**

H. ADJOURN

CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, this agenda was posted for public information at least 72 hours preceding the scheduled time of the meeting at Meadows Place City Hall located at 1 Troyan Drive, Meadows Place, TX 77477 on the 19th day of January 2024 at 9:30 a.m. and remained posted until said meeting was convened.



Courtney Rutherford, City Secretary

In compliance with the Americans with Disabilities Act, the City of Meadows Place will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling at (281) 983-2950 forty-eight (48) hours prior to the meeting. Agendas are posted on the Internet Website at www.cityofmeadowsplace.org.