



MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON JANUARY 23, 2018 AT 7:30 P.M. AT THE MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TX 77477

A. Call to Order:

The meeting was called to order by Mayor, Charles D. Jessup IV, at 7:32 p.m. with the following present:

Mayor, Charles D. Jessup, IV
Mayor Pro Tempore, Terry J. Henley
Alderman, Rick J. Staigle

City Secretary, Courtney Rutherford
Alderman, John F. Isbell
Alderman, Kelle K. Mills

Alderman, Steven H. Bezner was not present.

Staff in attendance: Chief Gary Stewart, Meadows Place Police Department, Danny Segundo, Director of Public Works, and numerous officer from the Police Department.

1. Pledge of Allegiance and Invocation

Pledge by: Corporal Yonathan Mezegabe
Invocation by: James Russell, Chaplain

B. Presentations and Proclamations

1. Employee acknowledgement for service

a. Richard Simmons – Retired 16 Years of Service – Proclamation

Chief Stewart acknowledged Lieutenant Simmons for his 16 years of service and presented him with his retirement badge. Mayor Jessup then presented a Proclamation proclaiming Tuesday, January 23, 2018 as Richard Simmons day in the City of Meadows Place.

b. William Bill Nix – 15 Years of Service

Chief Stewart acknowledged Officer Nix for his 15 years of service and presented him with his 15 year service pin.

c. Jason Rebsch – 10 Years of Service

Chief Stewart acknowledged Officer Rebsch for his 10 years of service and presented him with his 10 year service pin.

d. Yonathan Mezegabe – 5 Years of Service

Chief Stewart acknowledged Corporal Mezegabe for his 5 years of service and presented him with his 5 year service pin.

e. Introduction of New Employees

Chief Stewart reported that the department had approximately 60 applicants and after a thorough interview process he is happy to introduced three new Police Officers, Davon Jackson Ramirez, Solomon Manna, and Jazmine Manzanares.

Chief Stewart also introduced the Code Enforcement Officer, Robert Rivas. He also stated that Meadows Place Police Department has one open position remaining at this time.

C. Reports

1. Police Department

Police Chief Gary Stewart, gave an overview of the monthly statistics and activities report, for both December 2017 and January 2018, which was distributed to City Council and filed with the City Secretary.

Chief Stewart reported that TLC numbers up and they continue to educate to residents to lock their doors and not leave valuables in the vehicles.

He also reported that they have begun scheduling classes at the new Training Center and are putting together a calendar for the upcoming year.

2. Public Works

Public Works Director, Danny Segundo, reported on public works projects for the last quarter of 2017. Some of those improvements include outside lighting at City Hall, mud-jacking to improve drainage, water plant improvements, new WWTP Transfer Switch for the generator in the event of a power outage.

He also reported that contractors will begin working on replacing the roof at City Hall in the upcoming week.

Mr. Segundo also reported leak repairs

3. Fire Department Monthly Report for November and December 2017

Mayor Jessup provided an overview of the Stafford Fire Department report for November and December 2017 which was filed with the City Secretary. Mayor Jessup also reported that the City of Stafford has taken over all IT at the Fire Department and EMS building.

D. Mayor's Comments

1. Upcoming Elections

Mayor Jessup stated that the upcoming election season could be confusing, because there are two elections coming up. The Primary Election will take place March 6th with Run-Offs on May 22nd. The City General Election will be held on May 5, 2017. He advised everybody to be sure to pay attention to the different election schedules and more information can be found on the City website.

2. Moody's Report

Mayor Jessup stated that he recently received the Moody's Report and it will be posted on the City website by the end of the week. The City got an Aa3 rating. The report states that the City is doing very well financial and has very low debt. We have a healthy wealth and income. Mayor Jessup stated that Council and staff are doing a really great job with City funds and property values are up.

3. Freeze After Action Review

Mayor Jessup reported that he met with all of the Department Heads regarding the recent freeze and he was pleased with how staff worked during the freeze and afterwards. Staff created a summary of the recent freeze and made plans of action for the future. A few things to consider for the future are sand for the streets and handling commercial irrigation.

4. Payroll and Banking Conversion

Mayor Jessup stated that the City recently changed banks and moved payroll in house. He reported that this has been a somewhat stressful process and wanted to congratulate Courtney Rutherford, Anna Maria Weston, and Oralia Naccarino for a great job and saving the City approximately \$20,000.00 a year.

E. Council Comments:

1. W Airport Reconciliation – Alderman Rick Staigle

Alderman Staigle explained that he and Anna Maria Weston, the Finance Director, spent several hours working through the numbers with the auditors. They completed a breakdown between City and County costs of the 2007 Mobility Bond. He explained that the City spent approximately \$600,000, the County spent approximately \$900,000 and TX DOT spent approximately \$3,200,000 which is a \$4,700,000 asset for the City of Meadows Place. He explained that without TX DOT funding the City's cost would have been around \$1,700,000 and the County's portion would have been about \$2,300,000 so TX DOT saved us about \$1,500,000 on the project. Alderman Staigle explained that there funds left over from the W Airport project and the City will be asking that these funds be transferred to the Kirkwood project.

Mayor Jessup stated the he wanted to publicly thank Alderman Staigle for all of his hard work. He know that his leadership and knowledge saved the City a lot of money.

2. Kirkwood Street Reconstruction Update – Alderman Rick Staigle

Alderman Staigle stated that this project is a little behind due to Hurricane Harvey. He stated that he and the Mayor met with eight (8) property homeowners out of ten (10) that will be affected and followed up with a letter. He stated that they only heard back from three (3) and Mayor Jessup will reach out to those who have not responded one more time. He hopes that the City will be ready to go out for bid in March or April of this year.

3. H-GAC Update – Mayor Pro-Tem Terry Henley

Mayor Pro-Tem Henley stated that he was Re-Elected to H-GAC Counsel as a representative for General Law Cities and this is his 25th term. This is a volunteer committee who work on local government needs. He also explained that they were the ones who alerted us to the federal funds for W Airport.

4. TML Update – Mayor Pro-Tem

Mayor Pro-Tem Henley stated that he wanted to give a brief update on TML. There is a seminar coming up at the end of the month regarding Public Information and Facebook. He encouraged others to sign up and attend. He also stated that SB1004 authorizes small cell nodes in City of rights-of-way. They can attach to existing poles, traffic signals, and/or signs and be as high as 50 feet and capped the amount that the City can charge per node is \$250.00. Alderman Staigle stated that he's been dealing with this through the County and they are putting these poles every 2-3 feet and they can be as high 55 feet and there is nothing we can do about it.

5. House on Amblerwood – Mayor Pro-Tem Terry Henley

Mayor Pro-Tem Henley stated that back in September he visited 11938 Amblerwood, which the City purchased to expand City recreations and meeting space. He noticed an issue with the electrical wiring and it needed to be copper, which caused him concern for safety. He stated that on October 15th the City electrical inspector, Joe Scanlin, failed the electrical inspection due to wrong gauge and aluminum wiring. He was informed at the October 23rd Council meeting all was replaced with copper and proper size. On October 24th he stopped by the house to check the progress, but not all was replaced. There was scrap wire on the ground so he grabbed some to have as samples, which he brought to the meeting in a bag. He stated that there was a Parks employees present while he was there and took the wire. He was later confronted by the Mayor and was accused of stealing. Alderman Henley stated that he was very offended and felt this was a slam against his character, integrity, and what he stands for. He explained that the wire he took was scrap and going to be thrown away. He will be happy to speak with the Parks employee so they understand his reasoning. He was concerned for the safety of the citizens and wanted to make sure the work was done right.

Mayor Jessup told Alderman Henley that he was sorry for offending him and that was not the intent. He felt it was his responsibility to ask him about the wires. He again apologized for upsetting him and his intentions were not accuse of stealing. He was just trying to have a conversation.

F. Regular Agenda

1. Accept the Quarterly and Annual Investment Report

Alderman Staigle moved to accept the Quarterly and Annual Investment Report. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Aldermen Bezner was not present.

The motion carried

2. **Consider Ordinance No. 2018-01 calling a general election to be held on Saturday, May 5, 2018 for the purpose of electing city officials of the City of Meadows Place to Mayor, Alderman Place I, Alderman Place II, and Alderman Place III, providing for early voting and providing for notice of said election.**

Alderman Henley moved to approve Ordinance No. 2018-01 calling a general election to be held on Saturday, May 5, 2018 for the purpose of electing city officials of the City of Meadows Place to Mayor, Alderman Place I, Alderman Place II, and Alderman Place III, providing for early voting and providing for notice of said election. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

The motion carried

3. **Consider Ordinance No. 2018-02 appointing a Presiding Judge to serve in the Municipal Court of the City of Meadows Place, Texas.**

Alderman Isbell moved to approve Ordinance No. 2018-02 appointing a Presiding Judge to serve in the Municipal Court of the City of Meadows Place, Texas. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

The motion carried

4. **Consider Ordinance No. 2018-03 appointing an Associate Judge to serve in the Municipal Court of the City of Meadows Place, Texas.**

Alderman Staigle moved to approve Ordinance No. 2018-03 appointing an Associate Judge to serve in the Municipal Court of the City of Meadows Place, Texas. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

The motion carried

- 5. Consider Resolution No. 2018-01 approving an amendment to the bylaws of the city of Meadows Place, Texas 4B Economic Development Corporation, adopted by the Corporation on January 4, 2018**

Alderman Isbell moved to approve Resolution No. 2018-01 approving an amendment to the bylaws of the city of Meadows Place, Texas 4B Economic Development Corporation, adopted by the Corporation on January 4, 2018. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

The motion carried

- 6. Consider Resolution No. 2018-02 appointing four (4) members to the Economic Development Corporation for a term commencing immediately upon passage of this resolution and ending December 31, 2019.**

Alderman Isbell moved to approve Resolution No. 2018-02 appointing four (4) members to the Economic Development Corporation for a term commencing immediately upon passage of this resolution and ending December 31, 2019. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

The motion carried

- 7. Consider Resolution No. 2018-03 appointing three (3) members to the Planning and Zoning Commission for a term commencing immediately upon passage of this resolution and ending December 31, 2019.**

Alderman Staigle moved to approve Resolution No. 2018-03 appointing three (3) members to the Planning and Zoning Commission for a term commencing immediately upon passage of this resolution and ending December 31, 2019. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

The motion carried

- 8. Consider Resolution No. 2018-04 appointing five (5) members to the Board of Adjustment for a term commencing immediately upon passage of this resolution and ending December 31, 2019.**

Alderman Henley moved to approve Resolution No. 2018-04 appointing five (5) members to the Board of Adjustment for a term commencing immediately upon passage of this resolution and ending December 31, 2019. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

The motion carried

- 9. Consider Resolution No. 2018-05 authorizing the Mayor to sign Contract Agreement, Amendment #1, with HDR Engineering for revisions to Traffic Control Plans and Median Improvements for the Kirkwood Road Reconstruction Project.**

Alderman Staigle moved to approve Resolution No. 2018-05 authorizing the Mayor to sign Contract Agreement, Amendment #1, with HDR Engineering for revisions to Traffic Control Plans and Median Improvements for the Kirkwood Road Reconstruction Project. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

The motion carried

- 10. Consider Resolution No. 2018-06 authorizing the Mayor to enter into an Interlocal Agreement with the City of Stafford for parking lot pending approval from CenterPoint.**

Alderman Isbell moved to approve Resolution No. 2018-06 authorizing the Mayor to enter into an Interlocal Agreement with the City of Stafford for parking lot pending approval from CenterPoint. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

The motion carried

11. Consider Resolution No. 2018-07 approving the amended 2017-2018 City of Meadows Place Investment Policy and Strategy Guidelines.

Alderman Isbell moved to approve Resolution No. 2018-07 approving the amended 2017-2018 City of Meadows Place Investment Policy and Strategy Guidelines. Alderman Staigle seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

The motion carried

G. Consent Agenda

1. Consider approval of the Minutes held as follows:

November 28, 2017 – Workshop Meeting

November 28, 2017 – Regular Meeting

2. Presentation of Bills

McGall Gibson Swedlund Barfoot PLLC	\$16,000.00
Joe L. Salvide	\$5,770.00
Joe L. Salvide	\$5,765.00
Concrete Raising Corporation	\$32,776.44
Kinloch Equipment & Supplement, Inc.	\$6,126.16
James Creasser	\$7,481.00
Joe Salvide	\$13,275.00

Alderman Mills moved to approve all items of the consent agenda. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Aldermen Bezner was not present.

The motion carried

H. Audience Comments

James Thomas, resident at 11627 Brighton Lane, stated that he is unhappy with Kirkwood reconstruction project. He feels like he is being told what to do and he would like to have an

opinion. Mayor Jessup told Mr. Thomas that he would like to schedule a meeting and go over the drawings.

Mark McGrath, resident at 11623 Brighton Lane, stated that he is also unhappy with the Kirkwood reconstruction project. His daughter-in-law owns the house at 11703 Brighton Lane. He believes that the residents in the corner houses will no longer be able to park in front of their houses. He thinks Council needs to hold a public hearing and solicit resident opinions.

Art Keepers, resident at 12243 Alston Drive, stated that he has concern about a property in the City that is operating a business out of the home. He suggested that Code Enforcement patrol the City on the weekends in order to witness some of these violations. He asked to meet with the Mayor after the meeting and discuss his concerns. Several members of the audience who did not give their names also stated that they have the same concerns as Mr. Keepers. Alderman Staigle and Mayor Jessup stated that they believe they know which house Mr. Keepers is referencing and the City has moved forward with legal action and filed in County court, but it is a long process.

I. Adjourn

There being no further business on the agenda Alderman Staigle moved to adjourn the meeting. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

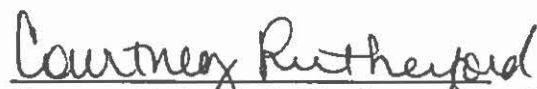
Aldermen Bezner was not present.

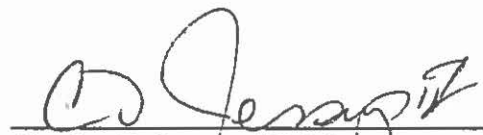
The motion carried

The meeting was adjourned at 8:58 p.m.

These minutes were approved by City Council on Tuesday, February 27, 2018.

ATTEST:


Courtney Ruthford, City Secretary


Charles D. Jessup, IV, Mayor

