

MEADOWS PLACE CITY COUNCIL SPECIAL MEETING AGENDA

Notice is hereby given of a Special Meeting of the City Council of the City of Meadows Place to be held **Tuesday, January 21, 2025, at 6:00 p.m.**, at Meadows Place City Hall, 1 Troyan Drive, Meadows Place, Texas 77477, for the purpose of considering the following agenda items.

All agenda items are subject to action. A quorum of the City Council will be physically present at the meeting; however, some Council Members may participate in the meeting via videoconference per Texas Government Code Sec. 551.127. City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by title 5, Chapter 551, of the Texas Government Code.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

B. Discussion and consideration of Resolution No. 2025-01 appointing an Interim City Secretary.

C. Discussion and consideration of Resolution No. 2025-02 authorizing the Mayor to execute an independent contract with Courtney Rutherford to assist the City Administrator with City Secretary duties and tasks until the City is able to hire a permanent replacement for the position of City Secretary.

D. Discussion and consideration regarding Resolution No. 2025-03 appointing Tiffany Poke as Court Administrator.

E. Discussion and consideration of Ordinance No. 2025-01 amending the General Fund Budget for the fiscal year ending September 30, 2025, increasing line item 100-030-510100, Municipal Court Salaries, \$10,000 for Court Administrator position.

F. ADJOURN

CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, this agenda was posted for public information at least 72 hours preceding the scheduled time of the meeting at Meadows Place City Hall located at 1 Troyan Drive, Meadows Place, TX 77477 on the 16th day of January 2025 at 12:05 p.m. and remained posted until said meeting was convened.



Courtney Rutherford, City Secretary

In compliance with the Americans with Disabilities Act, the City of Meadows Place will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling at (281) 983-2950 forty-eight (48) hours prior to the meeting. Agendas are posted on the Internet Website at www.cityofmeadowsplace.org.