

**CITY COUNCIL
WORKSHOP MEETING MINUTES
JANUARY 28, 2014**

Present were Mayor Charles D. Jessup, IV and Aldermen Terry J. Henley, John F. Isbell, Kelle K. Mills, Terry W. Morgan and David A. Wilkens. Also present was City Secretary Janice M. Moore.

1. Call to Order:

Mayor Jessup called the workshop to order at 6:05 p.m.

2. Discussion:

a. Code Enforcement Software Update

Mayor Jessup reported the installation and formatting have been completed. He also reported that he rode around with Code Enforcement Officer Jerry Parker the other day and explained the process of notifying residents on code enforcement issues. He answered questions posed by the Council. Mayor Jessup thanked the Council for its support and also thanked the EDC.

Alderman Wilkens inquired about the campaign signs that were posted. Mayor Jessup explained that Code Enforcement Official Parker had been removing them.

b. West Airport Boulevard Project Update

Mayor Jessup reported that the bid will be given to a contractor mid-March, and TXDOT had requested a proposal from HDR Engineering for change orders. He requested a traffic study with the help of Former Alderman Rick Staigle for the flow of traffic to make sure commuters do not cut through. Mayor Jessup noted 15,000 – 20,000 vehicles traveling on the outbound side on a daily basis.

c. Vacant House Update

Mayor Jessup reported with a part of the software program and the ordinance implemented, notice was given to five (5) homeowners with two (2) more letters being sent out later this week. He noted that this step might warrant some additional special meetings by the Council.

Mayor Jessup announced that Stephen Galvin, of 11823 Scottsdale, was a plumbing inspection away from getting his occupancy permit. All issues have come into compliance, and his utility bill has been paid in full. Alderman Mills inquired as to the number of current number of vacant houses to which Mayor Jessup responded 22.

d. Website Redesign Update

Mayor Jessup noted that the EDC provided \$6,000 for the project, and Bizopia, who is currently maintaining the website, will be changing platforms (from 10 years ago) and the design. He added that staff had reviewed several municipality websites and that his goal was to keep the friendly, family feeling. Mayor Jessup reported that changes and ideas were already submitted, and Bizopia was expecting a draft view in about ten (10) days with a two (2) week turn around. EDC Member David Lantz will be reporting to the EDC about the progress. He spoke briefly about the visible changes.

e. TML – Small Cities Problem Solving Clinic Feb. 28th

Mayor Jessup reported that the City of Meadows Place was hosting this event and gave a brief overview of the itinerary of the Clinic. He noted that he would be encouraging the small cities in our area to attend. He also encouraged the Council Members to attend.

f. Survey Monkey Review

Mayor Jessup reviewed the results from the recent survey regarding the community garden, street lighting, irrigation and vines along the sound wall, band shell/amphitheater in the Park, and granite trails along the bayou. He noted he would be meeting with Public Works Director Dan McGraw to create a plan and may solicit help from the Council Members.

3. Upcoming Agenda Items

Mayor Jessup gave a summary of the upcoming items on the regular meeting. City Secretary Janice M. Moore provided a sample of the newly revised candidate packet provided on a thumb drive.

Ordinance 2014-01:

Mayor Jessup spoke against pea gravel roofs. He requested feedback from the Council. After a brief discussion, the Council agreed to remove the language from Section 150.02 (d) 3. Alderman Morgan made a comment that if the City was moving forward, it should be removed. Mayor Jessup spoke against seeing the standing seam on the roof from the right-of-way. The consensus from the Council was to keep the language in the ordinance.

Ordinance 2014-02:

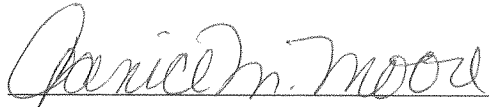
Following a brief explanation from Mayor Jessup, Alderman Henley suggested changing the vertical difference to a two (2) in Section 302.2. The Council agreed to the change.

4. Adjournment

Alderman Wilkens moved to adjourn the meeting at 7:20 p.m. Alderman Morgan seconded the motion, which passed unanimously.

These minutes were approved by the
City Council on Tuesday, February 28, 2014.

ATTEST:



Janice M. Moore, City Secretary



Charles D. Jessup, IV, Mayor

(SEAL)