

**CITY COUNCIL REGULAR MEETING
MINUTES
JANUARY 28, 2014**

Present were Mayor Charles D. Jessup, IV and Aldermen Terry J. Henley, John F. Isbell, Kelle K. Mills, Terry W. Morgan and David A. Wilkens. Also present was City Secretary Janice M. Moore.

1. Call to Order:

Mayor Jessup called the meeting to order at 7:33 p.m. The Pledge of Allegiance was led by Police Chief Gary Stewart, and the Invocation was led by Alderman Dave Wilkens.

2. Presentations: None

3. Reports:

a. Police Department

Chief Gary Stewart provided an overview of the monthly statistics and activities, which was distributed to the Council. A copy was filed with the agenda packet. He noted he was still actively recruiting for a full-time officer position.

Chief Stewart reporting on the following:

- Mental Health Training Certification Program – near completion for all officers.
- Fleet - New Tahoe was in full service with the 2nd Tahoe being in service next Friday.

Alderman Terry Henley questioned the difference in cost for a Tahoe. Chief Stewart noted different lights were installed with the outfit being slightly different and less expensive.

- Applications for Police Officer

Mayor Jessup reported applications had been received. Chief Stewart noted that he had interviewed only (1) potential candidate. Mayor Jessup thanked the Police Department for their work and commended the Chief for the officers completing the mental health training.

Mayor Jessup announced Friday, April 11th scheduled for the Old Town Meadows event.

b. Parks & Recreation

Parks & Recreation Director Monya Keenen reported the following:

Mobil Animal Wellness Center

The event was held on November 2nd from 10:30 a.m. -12:30 p.m. in the parking lot of the Community Center. It was very well attended. This event will be two (2) times a year, on the 1st Saturday in May and on the 1st Saturday in November.

Parks/Playgrounds

At the end of November, fall surface was added at the McDonald Park play areas as well as the exercise area at the McGrath Park.

24th Annual Christmas Memories 2013

The event was held on December 13th from 6:00 p.m. – 9:00 p.m.

- This yearly event was a favorite tradition among residents and visitors. The highlight of the evening is always the arrival of Santa. Santa & Mrs. Claus surprised some of the hay riders by hitching a ride to the park escorted by Meadows Place Police Department.
- Meadows Elementary School Choir, directed by Terri Court, traditionally kicked off this event by performing traditional Christmas carols.
- Our local groups such as the Swim Team and Baseball Team reported they sold out of all their concessions. Boy Scouts had fire pits. Girl Scouts had a bake sale.
- Thank you for the support and help from the Police Department. The Department really appreciated the extra security given during the week of the set-up.
- Also thank you to Public Works and Code Enforcement for their help with the set-up and the clean-up along with former lifeguard staff we recruit to help us with the Snow Mountains/Hay Rides and clean-up.
- HDR engineering sponsored the SNOW HILLS with a very generous donation of \$4,000.
- The Parks & Recreation Department added a few new decorations at this event including LED SNOWFLAKES. Proud to mention that there was no vandalism to report on any kind to the Parks and Recreation Center decorated areas.

Lake Project Updates

- With the help of the Public Works staff, another batch of Texas/Oklahoma wildflowers seeds was placed down at the end of October.
- New rocks by the beach area of the lake - Parents have been seen taking pictures of their kids on the rocks, and they also serve well to hold a tackle box or prop up a fishing pole or just to park for a while and read a book.
- Drainage problems on the east side of the large hill created a wet problem on the trail. An inlet was added with reworking of the irrigation heads and fixing some leaking valve boxes.
- Adding a roof over the pump station equipment in the next month or so.

2nd Concert at the Lake (Live Music on Memory Lane)

- Live music night scheduled at the Lake in the cul-de-sac on Brighton Lane Friday, April 25th from 7:00 p.m. - 9:30 p.m. - Revolving Doors

Pool Staff & Miscellaneous Updates

- Aquatics Director Tracey Spiller was headed off to New Braunfels, February 6th & 7th for recertification to train lifeguard staff.
- In the process of recruiting summer staff now and will be doing training last weekend in April.
- Working with a contractor to replace the worst sections of the wrought iron fencing around the pool starting at the end of February or beginning of March.

Community Center Fees

- In the process of reviewing the possibility of increasing the Community Center rental fees.
- The Community Center continues to be very busy hosting our local athletic board meetings and registrations, Garden Club meetings, leisure classes and staff meeting.

TRAPS (Texas Recreation and Parks Society) STATE CONFERENCE

- Attending educational classes @ TRAPS, State Conference in Corpus Christie, February 18th -21st.

Parks Groundkeeper

- Back in November, Dan Denny moved from Public Works Department to the Parks & Recreation Department. This is working out very well. He will continue to assist the Public Works Department when needed.

Security Camera Updates

- With guidance from Captain Ashton, Dan Denny installed additional cameras at the Field House and Community Center/Pool grounds.

c. Fire Department Update

Mayor Jessup provided an overview of the report. A copy was filed with City records.

d. 4th Quarter 2013 Investment Report

Mayor Jessup provided a brief overview. A copy of the report was attached to the agenda packet.

Motion: Alderman Morgan moved to **accept** the 4th Quarter Investment Report. Alderman Wilkens seconded the motion, which passed unanimously.

4. Mayor's Comments:

a. Community Garden

Mayor Jessup reviewed the results from the recent survey regarding the Community Garden and noted that the project will be pursued. He added that citizens were in favor of a band

shell/amphitheater in the Park, street lighting, granite trails along the bayou, and irrigation & vines along the sound wall. He added that Public Works Director Dan McGraw would be working on the vines within the next two (2) weeks.

b. West Airport Boulevard Project Update

Mayor Jessup reported that the bid will be given to a contractor mid-March.

c. May 10, 2014 Municipal Election Reminder

Mayor Jessup spoke about the newly revised candidate packet provided on a thumb drive as presented by City Secretary Moore.

d. Council Seeking Alternates for the Planning & Zoning Commission and the Board of Adjustment

Mayor Jessup reported that Former Alderman Heidi Case expressed interest in volunteering. He encouraged others to step forward and get involved.

5. New Business:

a. Reappointment of Mr. Clifton Aldrich, Fort Bend Subsidence District Director (Small Cities Representative)

Mayor Jessup recommended the reappointment of Mr. Clifton Aldrich.

Motion: Alderman Isbell moved to **approve** the reappointment of Mr. Clifton Aldrich as the Fort Bend Subsidence District Director (Small Cities Representative). Alderman Henley seconded the motion, which passed unanimously.

6. Ordinances:

a. **Ordinance 2014-01:**

AN ORDINANCE OF THE CITY OF MEADOWS PLACE, TEXAS, DELETING SUBSECTION 150.25(D) OF SECTION 150.25 OF CHAPTER 150 OF THE CODE OF ORDINANCES AND SUBSTITUTING A NEW SUBSECTION 150.25(D) OF SECTION 150.25 OF CHAPTER 150 OF THE CODE OF ORDINANCES; PROVIDING RULES AND REGULATIONS FOR RESIDENTIAL ROOF MATERIALS; PROVIDING FOR A PENALTY; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL; AND PROVIDING AN EFFECTIVE DATE.

Mayor Jessup provided an overview of the ordinance and then read the title

Motion: Alderman Henley moved to **adopt** Ordinance 2014-01 with removal of the language from Section 150.02 (d) 3 regarding pea gravel. Alderman Morgan seconded the motion, which passed unanimously.

b. **Ordinance 2014-02:**

AN ORDINANCE OF THE CITY OF MEADOWS PLACE, TEXAS, DELETING SUBSECTION 150.02(G)(3) OF THE CODE OF ORDINANCES; AMENDING THE 2012 INTERNATIONAL PROPERTY MAINTENANCE CODE BY PROVIDING RULES AND REGULATIONS FOR

DRIVEWAYS; PROVIDING FOR A PENALTY; PROVIDING FOR SEVERABILITY;
PROVIDING FOR REPEAL; AND PROVIDING AN EFFECTIVE DATE.

Mayor Jessup provided an overview of the ordinance and then read the title.

Motion: Alderman Henley moved to **adopt** Ordinance 2014-02 with the vertical difference change to two (2) in Section 302.2. Alderman Mills seconded the motion, which passed unanimously.

c. Ordinance 2014-03:

AN ORDINANCE OF THE CITY OF MEADOWS PLACE, TEXAS, REPEALING SECTION 150.09 OF CHAPTER 150 OF THE CODE OF ORDINANCES AND ADDING A NEW SECTION 150.09 OF CHAPTER 150; PROVIDING RULES AND REGULATIONS FOR OCCUPANCY PERMITS; PROVIDING A PENALTY; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Mayor Jessup provided an overview of the ordinance and then read the title.

Motion: Alderman Wilkens moved to **adopt** Ordinance 2014-03. Alderman Isbell seconded the motion, which passed unanimously.

d. Ordinance 2014-04:

AN ORDINANCE CALLING AN ELECTION FOR THE CITY OF MEADOWS PLACE, TEXAS, TO BE HELD ON SATURDAY, THE 10TH DAY OF MAY, 2014, FOR THE PURPOSE OF ELECTING CITY OFFICIALS, PROVIDING FOR EARLY VOTING AND PROVIDING FOR NOTICE OF SAID ELECTION.

Mayor Jessup provided an overview of the ordinance and then read the title.

Motion: Alderman Morgan moved to **adopt** Ordinance 2014-04 with the changes to the early voting schedule. Alderman Henley seconded the motion. Mayor Jessup noted that it was the responsibility of the City Secretary Moore for elections. He then thanked her for her efforts. The motion passed unanimously.

7. Resolutions:

a. Resolution 2014-01:

A RESOLUTION OF THE CITY COUNCIL OF MEADOWS PLACE, TEXAS, APPOINTING FIVE (5) REGULAR MEMBERS TO THE BOARD OF ADJUSTMENT AND SEVEN (7) DIRECTORS TO THE ECONOMIC DEVELOPMENT CORPORATION.

Mayor Jessup provided an overview of the resolution and then read the title.

Motion: Alderman Henley moved to **approve** Resolution 2014-01 as presented for:

Board of Adjustment

Gary Franks
R. Nelson Goolsby
Clyde Little
David Piwonka
Doug Schroeder

Economic Development Corporation

Bob Graf
Harry Hamilton
Terry J. Henley
David Lantz
Clyde Little

Alderman Mills seconded the motion, which passed unanimously.

b. Resolution 2014-02:

A RESOLUTION AUTHORIZING THE MAYOR AND THE CITY SECRETARY OF THE CITY OF MEADOWS PLACE, TO ENTER INTO A JOINT ELECTION AGREEMENT AND CONTRACT FOR 2014 ELECTION SERVICES BETWEEN THE CITY OF MEADOWS PLACE AND FORT BEND COUNTY, TEXAS, IN A FORM AS ATTACHED HERETO AND MARKED EXHIBIT "A".

Mayor Jessup provided an overview of the resolution and then read the title.

Motion: Alderman Isbell moved to **approve** Resolution 2014-01. Alderman Morgan seconded the motion, which passed unanimously.

8. Consent Agenda:

a. Minutes:

November 10, 2013	Retreat
November 26, 2013	Regular
December 3, 2013	Special
December 17, 2013	Workshop
December 17, 2013	Regular

b. Presentation of Invoices:

Concrete Raising Corporations	\$ 5,639.04
JBRI Construction Services	\$ 5,538.00
Lone Star Products & Equipment	\$ 6,105.80
Randle Law Office, Ltd, L.L.P.	\$ 9,647.56
Schertz Bank & Trust (Govt Capital)	\$ 12,941.64 (previously ratified)
<i>Lease on 2013 Chevrolet Tahoe (PD)</i>	

Motion: Alderman Henley moved to **approve** the Consent Agenda as presented. Alderman Isbell seconded the motion, which passed unanimously

9. Audience Comments:

Nasa Shelton inquired appointments to the BOA and Planning & Zoning Commission. She asked if Ordinance 2014-03 was related to the ordinance on vacant houses.

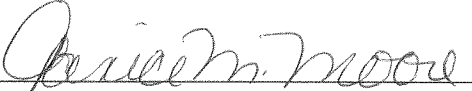
Alderman Mills reminded everyone that it was Girls Scout cookie time and encouraged support of troops in the neighborhood.

10. Adjournment:

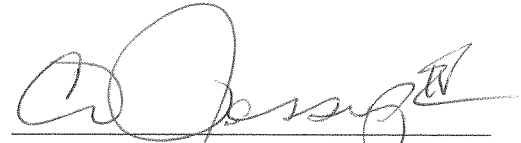
Alderman Wilkens moved to adjourn the meeting at 8:27 p.m. Alderman Mills seconded the motion, which carried unanimously.

**These minutes were approved by the
City Council on Tuesday, February 28, 2014.**

ATTEST:



Janice M. Moore, City Secretary



Charles D. Jessup, IV, Mayor

(SEAL)