

**CITY COUNCIL REGULAR MEETING  
MINUTES  
JANUARY 27, 2015**

Present were Mayor Charles D. Jessup, IV, Mayor Pro Tempore Terry J. Henley, and Aldermen Steven H. Bezner, John F. Isbell, Kelle K. Mills, and Rick J. Staigle. Also present was City Secretary Janice M. Moore, Parks & Recreation Director Monya Keenen, Captain Jack Ashton and Police Chief Gary Stewart.

**1. Call to Order:**

Mayor Jessup called the meeting to order at 7:40 p.m. The Pledge of Allegiance was led by Chuck McClerkeon, and the Invocation was led by Chief Gary Stewart.

**2. Presentations**

**a. Brookside Equipment Proclamation**

Mayor Jessup presented the proclamation to Greg Galespy, manager.

**b. Employee Recognition for Years of Service – Mayor Jessup**

**5 Years**

- Madonna Bolmanski, Dispatcher/Records/Office Manager
- Dan Denny, Parks & Recreation
- Imelda Rodriguez, Police Officer

**10 Years**

- Kelly Davis, Police Officer
- Lawrence Eissler, Sergeant

**15 Years**

- Gerald Brownlee, Sergeant

**20 Years**

- Jack Ashton, Captain
- Gary Stewart, Chief of Police

**c. Introduction of the New Administrative Clerk Oralia Naccarino**

**d. Recognizing City Secretary Janice M. Moore for Achieving the Texas Municipal Clerk Certification Designation**

### 3. Reports:

#### a. Police Department

Police Chief Stewart provided an overview of the monthly statistics and activities report, which was distributed to the Council and filed with City records. He answered questions posed by the Council. Mayor Pro Tem Henley suggested having a bicycle safety workshop.

#### b. Parks & Recreation

Director Monya Keenen reported the following:

- Thank you to Monica for putting together this nice slide show.
- Friday, December 12<sup>th</sup>, we hosted the 25<sup>th</sup> annual Christmas Memories which took place to a record crowd.
- As the January newsletter article points out, for 25 consecutive years the Parks and Recreation Department has provided our citizens with many Christmas Memories. I am very proud to have been involved with the planning of this event for the entire 25 years. I do believe this one was the best ever!
- The highlight of the evening is always the arrival of Santa, and as a special 25<sup>th</sup> Anniversary present, Texas Director Auto sponsored the Ice Carving Show by DLG Ice Factory. Santa & Miz. Claus was escorted in by Mayor Jessup on a seasonally decorated John Deere Gator, provided by Brookside Equipment.
- Returning this year, The Emotions entertained everyone with a variety of live music and Meadows Elementary School Choir, under the direction of Terri Court, kicked off this event by performing traditional Christmas carols. Additional activities included hayrides, petting farm, snow hills for sledding, inflatable Fire truck, Wrecking ball activity and the fire pit area.
- Thank you Mayor and Council for your support of the great event. Thank you Chief Stewart and the entire Police Department. They not only help us with the security during the event, but they provide the Parks and Recreation Department with extra security the entire week of set up.
- Thank you for City Hall Adm. For picking up the extra for the Parks and Recreation Department while we are out of the office that week. Thank you Patty and Beverly for helping us with the shirt sales at the event.
- Thank you to the Public Works and Code Enforcement dept. for their help with set up and cleans up.
- We also recruited former Lifeguard staff to help us during the event evening with the Snow Hills/Hay Rides and Clean up.
- Thank you to our surprise visitor, Swatson, Sugar Land Skeeters' Mascot.
- Thank you, HDR for sponsoring the snow hills, Texas Direct Auto for sponsoring the Ice Carving Show and Brookside Equipment for the use of the trailers, Gators and Tractor they supplied.
- Thanks to all the community groups, Girl Scouts Troop 19073 bake sale items, Cub Scout Pack 301 fire pits and s'more kits, Meadows Marlin Swim Team and Meadows Place P.O.N.Y. Baseball for offering up some most delicious treats during the evening.

- 3<sup>rd</sup> year for Music Memories - At the Lake in the cul-de-sac on Brighton Lane, The Revolving Doors will be performing on Friday, April 24<sup>th</sup> 7:00p-9:30pm. Meadows Place P.O.N.Y. Baseball will be offering yummy treats and drinks for the evening. Hope you can join us.
- Lifeguard News: We have recruited Kristina Hickie back on our Parks and Recreation team. This past weekend she completed a 30 hour intense course, with the International Lifeguard Instructor Program. She is now officially licensed lifeguard instructor. She will be in charge of interviewing all applicants and she will have staffed trained in time to schedule them to work the Swim Team practices by the first week in May. We are accepting applications through March 27<sup>th</sup>. Check out the city website for physical requirements and training dates.
- More Employee Certification News: Dan Denny as the Mayor commented on earlier, has received a 5 year (Certified Pool Operator Certification) this will help him expand his job duties for us at the pool. Congratulations Dan.
- Mobil Animal Clinic: Schedule @ the Community Center parking lot, Saturday, May 2<sup>nd</sup> 10:30 am - 12:30 pm.
- Park Grounds and Maintenance Projects
  - Hope you agree that the rye grass planted sure has helped our parks stand out this winter.
  - Hopefully our wildflowers this spring will have a good year too.
  - Dan is currently working on re-building park benches at McDonald Park. You may have noticed that we have changed out all our trash barrels throughout all our parks, now they are all the same look and are easy to maintain. We have worked on this for 3 budget cycles.
  - The gravel parking lot had its much needed facelift back in October.
  - McDonald Park wrought iron fence is going to have a paint job on it soon and I am hopeful to add some other wrought iron fence areas, such as the bridge by community center, gravel parking lot entrance and west airport decorative fence as the Parks budget will allow.
  - As weather will allow, Dan will be doing some tree trimming and power washing throughout the park grounds and Lake Bridge. His job duties consist of AC repairs at all our City facilities, maintaining the entire park grounds, lake, granite trails, all trash removal on our park grounds, some ant control, and park irrigation repairs. He will attempt to fix an issue before we call outside vendors.
- Community Center /Pool: The Parks and Recreation continue to oversee the building/ pool operations and maintenance needs. The community center is a very popular building to rent. Stays busy most of the year round.
- Local groups: We continue to work with the local groups, such as Meadows Place P.O.N.Y. Baseball, Meadows Marlin Swim Team on usage of our community center for their registrations, reserving the fields and pool times for practices and game days and swim meets. We also make sure each groups' insurance is current listing the City of Meadows Place as the certificate holder.
- Summer activities and Special events are in the planning phase. Dates are set for: 25<sup>th</sup> annual Splash Night scheduled, Friday, June 5<sup>th</sup> & 25<sup>th</sup> July 4<sup>th</sup> Parade, is Saturday, July 4<sup>th</sup> @ 10am. . I will present an update when I report again in April.

Alderman Isbell recognized staff for their hard work.

c. Fire Department Response Statistics – December 2014

Mayor Jessup provided an overview of the report for December, which was filed in City records.

**4. Mayor's Comments:**

a. Emergency Medical Services for Meadows Place

Mayor Jessup reported a year ago regarding changes to Fort Bend County EMS. Over the past several months in discussion of a vehicle and to house a crew in the City of Meadows Place. Has had many conversations with respective people involved in the process. EDC to support the building of a building.

b. Status of New Public Works Director

Mayor Jessup introduced Danny Segundo as the new public works director to start employment on Feb. 2<sup>nd</sup>.

c. New City Hall Lobby Furniture

An anonymous donor gave the City \$2,000 for the new city hall lobby furniture.

**5. Council Member Comments:**

a. EDC Report – President Terry Henley

President Terry Henley spoke briefly regarding the following topics:

- Substandard Housing Ordinance & Committee– ordinance to possible come before Council at next meeting.
- Houston back trails connected to Meadows Place
- Who we are and how we are identified compared to others in the area: schools, safety, lake, park – message has to be developed through a flyer and get message to realtors – change the branding of the City
- Community Newsletter – clean up and stimulate more people to read it.
- Social Media needed. What's Happening in Meadows Place – not the official Facebook page. Be careful of the comments posted on that site. In process of developing a MP page.
- Gatewaytofortbendcounty.com – gateway to Houston

b. HGAC - Mayor Pro Tempore Henley

President Terry Henley reported:

- HGAC has agreed to undertake another study at no charge to assist us evaluating different alternatives for Kirkwood Road, construction costs associated, what will work

and not work, in 4-6 weeks. 6-8 months, a lot of workshops being scheduled for Kirkwood Road Reconstruction Project

**6. New Business:**

- a. Acceptance of the 4<sup>th</sup> Quarterly Investment Report 2014

**Motion:** Alderman Isbell moved to accept the investment report. Alderman Mills seconded the motion, which passed unanimously.

- b. Approval of a Six (6) Month Contract Extension with Severn Trent

**Motion:** Alderman Henley moved to **approve** extension with Severn Trent. Alderman Staigle seconded the motion, which passed unanimously.

- c. Meadows Place Website Update

Alderman Staigle moved to **table** this item under next month. Alderman Isbell seconded the motion, which passed unanimously.

- d. Receive Recommendations from the Planning & Zoning Commission Regarding Electronic Signage in the Highway 59 Corridor

Chair Heidi Case reported the following recommendation from the 1-13-15 P & Z Meeting regarding Sign Ordinances Related to Hwy 59 Frontage Road:

- a. Keep the exclusion to the Highway 59 corridor.
- b. Meadows Place to be identified on the sign's façade.
- c. City to be allowed usage of the electronic sign 10% (6 minutes) per hour to advertise Meadows Place.
- d. Planning and Zoning to approve the design of the sign and placement on property.
- e. Limit the maximum number of changes to once every ten (10) seconds on digital signs.

Alderman Staigle moved to **accept** recommendations as presented. Alderman Isbell seconded the motion, which passed unanimously.

**7. Ordinances:**

- a. **Ordinance 2015-01:**

AN ORDINANCE OF THE CITY OF MEADOWS PLACE, TEXAS, AMENDING SECTION 153.016 OF THE CODE OF MEADOWS PLACE TO DEFINE THE TERM "ELECTRONIC SIGN" AND TO MAKE CONFORMING CHANGES; AMENDING SECTION 153.196 TO GENERALLY PROHIBIT THE USE OF ELECTRONIC SIGNS AND TO MAKE CONFORMING CHANGES; AMENDING SECTION 153.198 TO SPECIFICALLY PERMIT THE LIMITED USE OF ELECTRONIC SIGNS FOR CERTAIN PROPERTY FRONTING U.S. HIGHWAY 59 AND TO MAKE CONFORMING CHANGES; PROVIDING FOR A

PENALTY; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL AND PROVIDING FOR AN EFFECTIVE DATE.

Mayor Jessup read the title.

**Motion:** Alderman moved to **adopt** Ordinance 2015-01 with amendments: Section 6 (3) 125 square feet, (p.4) 425 square feet and (7)(a) than the Texas Department of Transportation Standards. Alderman Bezner seconded the motion, which passed unanimously.

**b. Ordinance 2015-02:**

AN ORDINANCE AMENDING ORDINANCE 2014-14 ADOPTING THE FISCAL 2014-2015 ECONOMIC DEVELOPMENT CORPORATION BUDGET FOR THE CITY OF MEADOWS PLACE, TEXAS, AND APPROPRIATING THE SEVERAL SUMS SET UP THEREIN TO THE OBJECTS AND PURPOSES THEREIN NAMED.

Mayor Jessup read the title.

**Motion:** Alderman Henley moved to **table**. Alderman Bezner seconded the motion, which passed unanimously.

**c. Ordinance 2015-03:**

AN ORDINANCE APPOINTING ONE (1) DIRECTOR OF THE 4B MEADOWS PLACE ECONOMIC DEVELOPMENT CORPORATION FOR A TERM COMMENCING IMMEDIATELY UPON PASSAGE OF THIS ORDINANCE, AND ENDING ON THE 27TH DAY OF JANUARY, 2017.

Mayor Jessup read the title.

**Motion:** Alderman Staigle moved to **adopt** Ordinance 2015-03. Alderman Mills seconded the motion, which passed unanimously.

**8. Resolutions:**

**a. Resolution 2015-01:**

A RESOLUTION AUTHORIZING THE MAYOR AND THE CITY SECRETARY OF THE CITY OF MEADOWS PLACE, TEXAS, TO EXECUTE AN AGREEMENT WITH F.S. INSPECTIONS, L.L.C. (FSI) FOR HEALTH INSPECTIONS SERVICES AND PERMIT SUPPORT.

Mayor Jessup read the title.

**Motion:** Alderman Bezner moved to **approve** Resolution 2015-01. Alderman Isbell seconded the motion, which passed unanimously

**9. Consent Agenda:**

**a. Minutes:**

December 16, 2014 – Workshop  
December 16, 2014 – Regular

**b. Presentation of Invoices:**

Crimestar	\$ 52,200.00
Randle Law Office LTD, L.L.P.	\$ 17,398.40
Severn Trent Services	\$135,944.07

**Motion:** Alderman Bezner moved to **approve** the Consent Agenda as presented. Alderman Henley seconded the motion, which passed unanimously.

**10. Audience Comments:**

Nadya Shelton expressed she was pleased with the City moving forward with substandard housing committee. She inquired about West Airport Blvd. Alderman Staigle reported the completion of October 2015 due to rain delay, contractor lack of personnel, and the portion by Kelly's needing to meet ADA requirements.

Mark McGrath inquired about the preliminary meeting in the workshop. Mayor Jessup noted the meeting included Christopher Hill, Imagination Monkey regarding the rollout process for Kirkwood Road.

Chuck McClerkon recommended the requirement of every sprinkler system to include a rain sensor. He inquired about the remodel on the Texas Direct Auto building. Mayor Jessup noted a being date to meet next week regarding the sign.

Bo Abdula introduced himself as a new resident and expressed interest in being involved.


**11. Adjournment:**

Alderman Staigle moved to **adjourn** the meeting at 9:13 p.m. Alderman Henley seconded the motion, which carried unanimously.

**These minutes were approved by the  
City Council on Tuesday, February 24, 2015.**

ATTEST:

  
Janice M. Moore, City Secretary

  
Charles D. Jessup, IV, Mayor

{SEAL}