



---

**MINUTES OF THE WORKSHOP MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON DECEMBER 20, 2016 AT 6:00 P.M. AT THE MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TX 77477**

**1. Call to Order**

The meeting was called to order by Mayor Jessup at 6:00 p.m. with the following present:

Mayor, Charles D. Jessup, IV	City Secretary, Courtney Rutherford
Mayor Pro Tempore, Terry J. Henley	Alderman, John F. Isbell
Alderman, Kelle K. Mills	Alderman, Steven H. Bezner

Alderman, Rick J. Staigle was absent.

Bob Graf from Economic Development Corporation was present.

**2. Training Center Update.**

Mayor Jessup reported that the Training Center is almost complete. The EDC has approved additional funds for a few of the remaining items to help with completion. The Fire Inspector has completed his final inspection and the Building Official, Henry Rivas, will do his final inspection and then issue the Certificate of Occupancy. The Mayor was happy to report that the sign has been installed on the building and the landscape boulders are in place. He thanked the EDC for funding the building.

Alderman Bezner asked if the City will be using the building for training. Mayor Jessup said that both the Police and Public Works will hold training there and by hosting the training our employees will be allowed to attend at no charge.

There was brief discussion regarding Open House for the public once the building is ready.

**3. Chicken Committee Research**

Mayor Jessup stated that this Committee is taking their job very seriously. The Committee recently put a survey out on Survey Monkey and the results showed 60% of those surveyed were in favor of chickens. Council briefly went over the results of the survey.

There is Public Hearing set for January 10, 2017 at 7:00 p.m. to take public comments on chickens in the City.

**4. EDC/Sun Properties Update**

Mayor Jessup reported that Mr. Sun originally came to Council with a plan for Senior Living Apartments and both Council and Planning and Zoning were opposed to the development. Mr. Sun has since come back and asked about a mixed use development. The Mayor and the EDC President, Bob Graf, have met with Doug Goff of Johnson Development regarding a mixed use development and he agrees that it could work for the City. Mr. Sun has presented some

preliminary drawings with his ideas for a mixed use development. This development would include townhomes, senior living apartments and retail.

Mr. Graf stated that Mr. Sun, the property owner, wants to develop the property and this would be under a Planned Development Agreement, therefore allowing the City control of what is developed.

**5. Discuss January 21, 2017 Council Retreat**

Mayor Jessup reminded Council that they will be attending a Council Retreat on January 21, 2017. The purpose of this retreat is to look at the future of the City of Meadows Place. He told Council if they had a specific item that they would like on the agenda to email it to the City Secretary, Courtney.

**6. Update on Kirkwood Reconstruction Project**

Mayor Jessup gave an update regarding the Kirkwood Reconstruction Project. He stated that the City has received the 30% Engineering Design from HDR showing the overall design and concept complete at this time. He stated that the City needs to hire a landscape architect and staff recently sent out a Statement of Qualifications, SOQ. The City sent the SOQ to five different companies and received responses back from two companies. Mayor Jessup, Alderman Staigle, and the Parks and Recreation Director, Colene Cabezas, were on a committee to review the SOQs and perform interviews. It was very close, but they decided that Asakura Robinson would be best for the job. Economic Development Corporation is providing the funding for this engineering.

**7. Discuss Erickson/City Video**

Erickson Advertising is the new advertising company for the City. They have been hired to create a video for the City of Meadows Place and the EDC is providing the funding for this project. Once the video is completed it will be posted to the City's website and Facebook and will be used as a marketing tool for realtors.

**8. Review items on the December 20, 2016 Special Agenda**

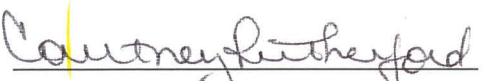
Council briefly reviewed the upcoming agenda items scheduled to be discussed at tonight's meeting.

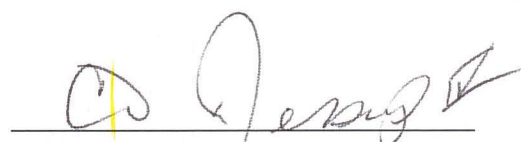
**9. Adjourn**

There being no further business to discuss, Alderman Henley moved to adjourn the meeting. The motion was seconded by Alderman Bezner and with unanimous approval the meeting adjourned at 7:26 p.m.

**These minutes were approved by the City Council on Tuesday, January 24, 2017.**

ATTEST:

  
Courtney Rutherford, City Secretary

  
Charles D. Jessup, IV, Mayor

