

MINUTES OF WORKSHOP MEETING
NOVEMBER 27, 2012
CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The workshop meeting of Meadows Place City Council was called to order at 6:09 p.m. by Mayor Charles Jessup, Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041, TGC with the following members present and in attendance:

Mayor: Charles Jessup

Aldermen: John Isbell
Terry Morgan
John Whiteman
Dave Wilkens

thus constituting a quorum.

Absent: Terry Henley

Also present was Shirley Isbell, past Councilmember.

Mayor Jessup asked Council to allow Dan McGraw to provide his presentation on Southwest Water and Water Meters and then discuss Road Use Tax.

First item on agenda was a discussion of Southwest Water. Dan McGraw, Public Works Director presented a proposal to resume operation of the City of Meadows Place Water and Waste Water System. Southwest Water have been experiencing a decline in customers over the past several years due to inadequate bookkeeping and other issues that is now leaving customers with checking options for services. Currently consist of 3 full-time people and one full-time utility billing specialist, Patty Spade. Joe French is currently in training and is working to test for the "D" level license. Mr. McGraw stated that he along with Joe and Dan have 24-hour on-call schedule now so it would not be that big of a change respond to complaints and stated other items that can be covered in-house.

Second item on agenda was a discussion water meters. Dan McGraw, Public Works Director presented inform on Distributions Systems. Mr. McGraw stated that only based on having a fixed meter reading system would existing Public Works staff would handle water leaks and determine responsibility, repairs leaks.

Third item was discussion of Road Use Tax. Mayor Jessup stated City's roads are in need of repair and there is an opportunity to add a fee of about \$1.81 onto the

solid waste bill to assist in funding for road repairs. It is similar to a Franchise fee however funds can only be used for road repairs.

Fourth item on the agenda was RSVPs for events and meetings. The Mayor stated that Yolanda Wilson, City Secretary wanted to share information about RSVPs for events and meetings. Ms. Wilson asked that Council please RSVP in advance, possibly a week before event if possible because a check needs to be processed according to the amount of attendees.

The Fifth item on the agenda was LED Lighting. Mayor Jessup stated that discussion for this item will be covered during upcoming Think Tank however the City can continue to look at the trend and what is acceptable with the City. Walgreen's as well as other business owners are interested in LED Lighting.

The Sixth item on the agenda was Think Tank. Mayor Jessup stated he welcomes items for discussion for December's upcoming Council Retreat. This will be an opportunity to share thoughts on the direction and vision of the City. Mayor Jessup asked for each councilmember to email the City Secretary with their items. The retreat can include flip charts, sharpies, easel and other items to assist with helping the retreat run smoothly. Council has not decided a date on when retreat will be held but will send suggested dates to Yolanda Wilson, City Secretary. Mayor Jessup stated that Council will have an opportunity to discuss the future of Meadows Place during this year's City Council Retreat to be held on Saturday December 8, 2012.

The Seventh item on the agenda was the June TML Articles. Mayor Jessup stated that he did not have an opportunity to gather information to share TML articles however would encourage council to read some of the articles because they are informative and provide ideas and an opportunity to learn what other cities are doing.

The last item on the agenda was on upcoming Council meeting agenda items. Mayor Jessup stated if Council would like to request items to be on the agenda for discussion to please contact the City Secretary. There is consideration for TMRS Service Credit, there is no change to current retirement structure and the ordinance is mainly to approve employees continue participation in the TMRS retirement system in 2013. Second item on the regular council agenda is to approve the correction of minutes that were a result from the recent annual audit. There is no impact on the vote however it is mainly to correct title or date of meeting.

There being no further business to consider, Councilmember Henley made a motion, seconded by Councilmember Wilkens, to adjourn the meeting. With unanimous approval, the meeting was adjourned at 7:19 p.m.

Yolanda Wilson, City Secretary